

**MINUTES OF MEETING
SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Summit at Fern Hill Community Development District was held on Monday, November 13, 2023, and called to order at 6:01 p.m. at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

Present and constituting a quorum were:

Antonio Bradford	Chairperson
Angela White	Vice Chairperson
Douglas Smith	Assistant Secretary

Also present were:

Jayna Cooper	District Manager
Lisa Castoria	District Manager
Aaron Frazier	Yellowstone
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cooper called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comments Agenda Items

There being no public comments, the next order of business followed.

THIRD ORDER OF BUSINESS

Business Items

A. Discussion of Audit Report

The Board reviewed the Audit Report.

On MOTION by Mr. Smith seconded by Mr. Bradford, with all in favor, the Audit Report was accepted as presented. 3-0

B. Discussion on Pool/Playground Shades

The Board considered additional proposals for shade coverage.

C. Discussion on Pool Filter Leakage

The Board reviewed the proposal as presented.

On MOTION by Mr. Smith seconded by Mr. Bradford, with all in favor, the pool filter leakage proposal from A-Quality Pool Service for \$1,281.01 was approved as presented. 3-0

D. Ratification of Actions taken at the October 9, 2023, Meeting

- i. Approval of the Restroom Lock Proposal**
- ii. Approval of the Minutes of the September 11, 2023 Meeting, O&M Expenditures for August 2023, and the Financial Statements for Month Ending August 31, 2023**
- iii. Approval of B & F Lawn and Landscaping proposal**

The Board reviewed the Ratification of Actions taken on the October 9, 2023 meeting as presented.

On MOTION by Mr. Bradford seconded by Mr. Smith, with all in favor, Ratification of Action Items i through iii taken at the October 9, 2023, Meeting were ratified as presented. 3-0

E. General Matters of the District

Mr. Aaron Frazier, representative from Yellowstone, reviewed and discussed the Community Inspection Report. Proposal item #18 was reviewed with a not to exceed amount of \$1,000. The irrigation electrical repair has been completed and the bench installation dates will be on November 11, 2023 and November 15, 2023.

On MOTION by Mr. Bradford seconded by Ms. White, with all in favor, Proposal #18 from Yellowstone Landscaping with in an not to exceed \$1,000, was approved. 3-0

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Consideration of the Board of Supervisors’ Meeting Minutes September 11, 2023**
- B. Consideration of Operation and Maintenance Expenditures August 2023**
- C. Review of Financial Statements Month Ending August 31, 2023**

The Board reviewed the consent agenda items as presented with no revisions.

On MOTION by Ms. White seconded by Mr. Smith, with all in favor, the Consent Agenda, was approved. 3-0

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel**
- B. District Engineer**

There being no reports, the next order of business followed.

C. District Manager

i. Community Inspection Reports

The Community Inspection Report was reviewed and discussed under the third order of business.

ii. First Choice Aquatics

The Board reviewed the First Choice Aquatics report as presented and had no questions.

SIXTH ORDER OF BUSINESS

Board of Supervisors' Requests and Comments

- The Board requested proposals for installation of four new trash cans and an additional dog station.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Bradford seconded by Mr. Smith, with all in favor, the meeting was adjourned at 6:58 p.m. 3-0

Jayna Cooper
Assistant Secretary

Antonio Bradford
Chairperson