

**MINUTES OF MEETING
SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Summit at Fern Hill Community Development District was held on Monday, October 9, 2023, and called to order at 6:04 p.m. at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

Present and constituting a quorum were:

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| Antonio Bradford | Chairperson |
| Angela White | Vice Chairperson |

Also present were:

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| Jayna Cooper | District Manager |
| Lisa Castoria | District Manager |
| Residents | |

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Ms. Cooper called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS **Public Comments Agenda Items**

There being no public comments, the next order of business followed.

THIRD ORDER OF BUSINESS **Business Items**

A. Consideration Restroom Lock Proposal

The Board reviewed the proposal with a one-time payment of \$4,325.10 plus a \$83.00 monthly subscription from Affordable Lock and Security Solutions.

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| On MOTION by Mr. Bradford seconded by Ms. White, with all in favor, a one-time payment of \$4,325.10 plus a \$83.00 monthly subscription from Affordable Lock and Security Solutions, was approved. 2-0 |
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B. Discussion of Outdoor Exercise Equipment & Sunshades

The Board tabled purchase of exercise equipment at this time and requested proposals for shade covers over playground and pool. Mr. Bradford appointed as on-site liaison.

C. General Matters of the District

A discussion ensued regarding the court summons and watering fines. Communication between Ms. Cooper and Yellowstone is in progress to discuss reimbursement and investigate fine total. A discussion ensued on pool vandalism. There is an app for cameras called "Cortex IQ".

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Consideration of the Board of Supervisors’ Meeting Minutes September 11, 2023**
- B. Consideration of Operation and Maintenance Expenditures August 2023**
- C. Review of Financial Statements Month Ending August 31, 2023**

The Board reviewed the consent agenda items as presented with no revisions.

On MOTION by Mr. Bradford seconded by Ms. White, with all in favor, the Consent Agenda, was approved. 2-0

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

The lighting proposal is completed and emailed to Mr. Bradford for signature.

B. District Engineer

A Field Report provided by Mr. Wright stated there was improvements observed. Item 23 needs attention. The Board requested a conversation with Yellowstone concerning attendance at monthly meetings.

C. District Manager

i. Community Inspection Reports

Ms. Cooper provided the Community Inspection Report to the Board for review.

On MOTION by Mr. Bradford seconded by Ms. White, with all in favor, the B & F Lawn and Landscaping proposal for \$14,160, was approved. 2-0

ii. First Choice Aquatics

Ms. Cooper stated no Community Inspection Report was provided for the Board to review prior to the meeting.

SIXTH ORDER OF BUSINESS

Board of Supervisors’ Requests and Comments

- The Board requested updates for the following items:
 - Bench installation dates
 - Clubhouse use calendar notification (2nd request)
 - Monument repair quote (in progress)
 - Replacement of new pool net, safety equipment

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. White seconded by Mr. Bradford, with all in favor, the meeting was adjourned at 6:46 p.m. 2-0

Jayna Cooper
Assistant Secretary

Antonio Bradford
Chairperson