

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

May 09, 2022, Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Summit at Fern Hill Community Development District was held on **Monday, May 09, 2022, at 6:00 p.m.** at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

1. CALL TO ORDER/ROLL CALL

Heather Dilley called the Regular Meeting of the Summit at Fern Hill Community Development District to order on **Monday, May 09, 2022, at 6:10 p.m.**

Board Members Present and Constituting a Quorum:

Ryan Corley	Chair
Antonio Bradford	Vice-Chair
Doug Smith	Supervisor

Staff Members Present:

Heather Dilley District Manager, Meritus

There was one (1) audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

There were no reports currently on behalf of the counsel and engineer.

C. District Manager

Mrs. Dilley provided new surveillance software, new blinds for the IT room, and one for the clubhouse are ordered.

Mrs. Dilley discussed acquiring landscaping bids.

Mrs. Dilley noted that the dog gates and “No fishing” signs are ordered.

Mrs. Dilley stated repairs were made to the main irrigation station and the cost.

Mrs. Dilley reported the two hidden cameras at the main irrigation pump.

48 **4. BUSINESS ITEMS**

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50 **A. Consideration of Resolution 2022-02; Adopting FY 2023 Proposed Budget &**
51 **Setting Public Hearing**

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53 The Board did not cover nor discussed the resolution at this time. They decided to table until their
54 next meeting.

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56 **B. Consideration of Resolution 2022-03; Announcing Landowner Election**
57 **i. Sample Ballot & Proxy**

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59 The Board reviewed and discussed the resolution.

61	MOTION TO:	Approve Resolution 2022-03.
62	MADE BY:	Supervisor Smith
63	SECONDED BY:	Supervisor Bradford
64	DISCUSSION:	None further
65	RESULT:	Called to Vote: Motion PASSED
66		3/0 - Motion Passed Unanimously

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68 **C. Announcement of Qualified Electors**

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70 Ms. Dilley announced the number of qualified electors in the community.

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72 **D. 2022 Election Process**

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74 The Board discussed the need for Antonio on seat 1 and will need to submit paperwork and fee to
75 the Supervisors of elections. The Board explained the number of qualified electors from multiple
76 people within the homes.

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78 **E. Consideration of Resolution 2022-04; Requesting the Supervisor of Elections to**
79 **Conduct General Election**

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81 Ms. Dilley discussed the upcoming elections and announced that there are two open seats for
82 general elections and one for landowners as well as the qualifying period. The Board reviewed and
83 discussed the resolution.

85	MOTION TO:	Approve Resolution 2022-04.
86	MADE BY:	Supervisor Corley
87	SECONDED BY:	Supervisor Bradford
88	DISCUSSION:	None further
89	RESULT:	Called to Vote: Motion PASSED
90		3/0 - Motion Passed Unanimously

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F. Discussion on Playground Walkway Proposal

The Board reviewed and discussed the estimates for the walkway bricks.

MOTION TO:	Approve Playground Walkway Proposal.
MADE BY:	Supervisor Corley
SECONDED BY:	Supervisor Bradford
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

5. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting April 11, 2022

B. Consideration of Operation and Maintenance Expenditures March 2022

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve Consent Agenda Items.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor White
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Review of Financial Statements Month Ending March 31, 2022

The Board reviewed the Financial Statements for the month ending March 31, 2022.

6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

There was no Supervisor request at this time.

7. ADJOURNMENT

MOTION TO:	Adjourn at 6:53 p.m.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor Corley
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**Please note the entire meeting is available on disc.*

**These minutes were done in a summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 6/27/2022.



Signature

Antonio Brachod

Printed Name

Title:
 Chair
 Vice-Chair



Signature

Heather Dilley

Printed Name

Title:
 Secretary
 Assistant Secretary

Recorded by Records Administrator



Signature

7/5/2022

Date

