

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

April 11, 2022, Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Summit at Fern Hill Community Development District was held on **Monday, April 11, 2022, at 6:00 p.m.** at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

1. CALL TO ORDER/ROLL CALL

Heather Dilley called the Regular Meeting of the Summit at Fern Hill Community Development District to order on **Monday, April 11, 2022 at 6:00 p.m.**

Board Members Present and Constituting a Quorum:

Ryan Corley	Chair
Antonio Bradford	Vice-Chair
Angela White	Supervisor

Staff Members Present:

Heather Dilley	District Manager, Meritus	
Tonja Stewart	District Engineer	<i>(via conference call)</i>

There were no audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR/STAFF REPORTS

A. District Counsel

The District Counsel was not present for the meeting, recommended the Board adopt a resolution Emergency Fund Disbursement.

B. District Engineer

i. Stormwater Needs Analysis

The District Engineer discussed (via conference call) the new storm drain legislation and recommended we add a budget line of \$2,000 for 2023.

48 **C. District Manager**

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50 Ms. Dilley (District Manager) provided the login information for Wi-Fi and pool deck camera. New
51 blinds in clubhouse were completed.

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53 Ms. Dilley (District Manager) discussed future landscaping bids and waiting on replacement dog
54 gates estimate.

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56 Ms. Dilley (District Manager) reviewed the Reserve Study.

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58 **4. BUSINESS ITEMS**

59 **A. Discussion on Reserve Study Proposal**

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61 The Board Approved a resolution for Emergency Fund Disbursement of \$5000. Authorizing the
62 District Manager and Chairman or Vice Chairman to enter a contract to disburse funds without prior
63 Board approval that does not exceed \$5000.

65	MOTION TO:	Approve a Resolution for Emergency Fund
66		Disbursement of \$5000.
67	MADE BY:	Supervisor Corley
68	SECONDED BY:	Supervisor Bradford
69	DISCUSSION:	None further
70	RESULT:	Called to Vote: Motion PASSED
71		3/0 - Motion Passed Unanimously

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74 **B. Discussion on “No Fishing” Sign Proposal**

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76 The Board Approved the Neptune proposal for three “No Fishing Signs”.

78	MOTION TO:	Approve the Neptune Proposal for three (3) “No Fishing
79		Signs.”
80	MADE BY:	Supervisor White
81	SECONDED BY:	Supervisor Corley
82	DISCUSSION:	None further
83	RESULT:	Called to Vote: Motion PASSED
84		3/0 - Motion Passed Unanimously

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86 **C. Discussion on Playground Walkway Proposal**

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88 The Board tabled the brick estimate for playground area. More information needed.

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5. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting March 14, 2022

B. Consideration of Operations and Maintenance Expenditures February 2022

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve Consent Agenda Items A-B.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor White
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Review of Financial Statements Month Ending February 28, 2022

The Board reviewed the financial statements for the month ending February 28, 2022.

6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

The Board requested fake camera and motion lights at irrigation pump, aquatics report added to meeting book, and bathroom keys.

7. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

MOTION TO:	Adjourn at 6:42 p.m.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor Corley
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**Please note the entire meeting is available on disc.*

**These minutes were done in a summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 6/13/22

Ryan Cooley
Signature

Ryan Cooley
Printed Name

Title:
 Chair
 Vice-Chair

Heather Dilley
Signature

Heather Dilley
Printed Name

Title:
 Secretary
 Assistant Secretary

Recorded by Records Administrator

[Signature]
Signature

6/9/22
Date

