

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

October 11, 2021 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Summit at Fern Hill Community Development District was held on **Wednesday, October 11, 2021 at 6:00 p.m.** at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

1. CALL TO ORDER/ROLL CALL

Bryan Radcliff called the Regular Meeting of the Summit at Fern Hill Community Development District to order on **Wednesday, October 11, 2021 at 6:02 p.m.**

Board Members Present and Constituting a Quorum:

Antonio Bradford	Vice-Chair
Douglas Smith	Supervisor
Angela White	Supervisor

Staff Members Present:

Bryan Radcliff	District Manager, Meritus
Heather Dilley	District Manager, Meritus

There was one resident audience member in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

A resident commented on a trash can within the community that was not being serviced.

3. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

There was nothing additional to report from staff. The Board asked to get the turnover document from the Engineer. Mr. Radcliff will email Ms. Stewart and send it to the Board.

C. District Manager

Mr. Radcliff told the Board that he will do an action item list each month going forward that will have items to follow-up on like the garbage can that the resident noted was not being serviced.

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4. BUSINESS ITEMS
A. Consideration of Resolution 2022-01; Re-designating Officers

Mr. Radcliff went over that the purpose of this resolution was to add himself and Heather Dilley as Assistant Secretaries for signatory purposes.

MOTION TO:	Approve Resolution 2022-01.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor White
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

B. Discussion on Landscape Enhancements Proposals

The Board reviewed the proposals for pine bark installation but tabled the proposals until the next meeting pending inspection by the Board and District Management.

5. CONSENT AGENDA
A. Consideration of Minutes of the Public Hearing and Regular Meeting August 8, 2021

The Board reviewed the minutes.

MOTION TO:	Approve the August 8, 2021 meeting minutes.
MADE BY:	Supervisor Smith
SECONDED BY:	Supervisor White
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

79 **B. Consideration of Operations and Maintenance Expenditures July 2021**

80 **C. Consideration of Operations and Maintenance Expenditures August 2021**

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82 The Board reviewed the O&Ms.

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84 MOTION TO: Approve the July 2021 and August 2021 O&Ms.
85 MADE BY: Supervisor White
86 SECONDED BY: Supervisor Bradford
87 DISCUSSION: None further
88 RESULT: Called to Vote: Motion PASSED
89 3/0 - Motion Passed Unanimously

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91 **D. Review of Financial Statements Month Ending August 31, 2021**

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93 Mr. Radcliff reviewed the financials with the Board. The Board requested research on a reserve
94 study.

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97 **6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**

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99 Supervisor Smith requested to confirm that Carson's is on a three-month probationary period. He
100 also stated that he would like to see the landscaping contract; Mr. Radcliff will send it to the Board.
101 The Board asked for Mr. Radcliff to speak with Carson's regarding declining sod that was recently
102 installed. Supervisor Smith noted that he would like to do an onsite review of landscaping with
103 Carson's and Mr. Radcliff.

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105 Supervisor Bradford asked about the garbage pickup at the pool and in the parking lot. Mr. Radcliff
106 will contact Spearem about the pickup at the pool and will also speak with Carson's about picking
107 up trash when they are on site.

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109 Supervisor Smith also mentioned a damaged sign at the front entrance by the bus stop. Mr. Radcliff
110 will look into it.

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113 **7. PUBLIC COMMENTS**

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115 There were no public comments.

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119 **8. ADJOURNMENT**
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121	MOTION TO:	Adjourn at 6:27 p.m.
122	MADE BY:	Supervisor White
123	SECONDED BY:	Supervisor Bradford
124	DISCUSSION:	None further
125	RESULT:	Called to Vote: Motion PASSED
126		3/0 - Motion Passed Unanimously

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128 **Please note the entire meeting is available on disc.*
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130 **These minutes were done in a summary format.*
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132 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
133 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
134 *including the testimony and evidence upon which such appeal is to be based.*

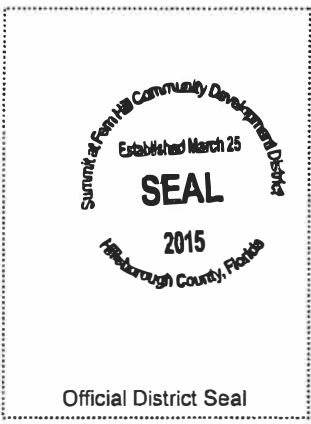
135 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
136 meeting held on 11/8/2021.

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140 Signature
141 Douglas Siff
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143 Printed Name

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145 **Title:**
146 Chair
147 Vice-Chair

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140 Signature
141 BRYAN RADCLIFF
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143 Printed Name

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145 **Title:**
146 Secretary
147 Assistant Secretary



149 Recorded by Records Administrator
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151 Signature
152 11/10/2021
153
154 Date
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