

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

December 13, 2021 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Summit at Fern Hill Community Development District was held on **Monday, December 13, 2021 at 6:00 p.m.** at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578.

1. CALL TO ORDER/ROLL CALL

Heather Dilley called the Regular Meeting of the Summit at Fern Hill Community Development District to order on **Monday, December 13, 2021 at 6:00 p.m.**

Board Members Present and Constituting a Quorum:

Antonio Bradford	Vice-Chair
Douglas Smith	Supervisor
Angela White	Supervisor

Staff Members Present:

Heather Dilley	District Manager, Meritus
----------------	---------------------------

There were no audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

There were no updates from Counsel or the Engineer.

C. District Manager

Ms. Dilley updated the Board on the landscaping walk-through she went on with Supervisor Smith and James from Carson's. There were two dead trees in the back that will be removed.

Ms. Dilley also briefly went over the information from MHD on the cameras at the clubhouse that Supervisor Corley requested. The Board discussed and would like for two more proposals to be discussed at the next meeting.

48 **4. BUSINESS ITEMS**

49 **A. Discussion on Reserve Study Proposal**

50

51 The Board reviewed the proposal for a reserve study provided by Global Solutions Partners.

52

53 MOTION TO: Approve the reserve study Option #1 for \$2,700.

54 MADE BY: Supervisor Bradford

55 SECONDED BY: Supervisor White

56 DISCUSSION: None further

57 RESULT: Called to Vote: Motion PASSED

58 3/0 - Motion Passed Unanimously

59

60 **B. Discussion on Landscape Enhancements Proposals**

61

62 Ms. Dilley went over the quote for the playground mulch.

63

64 MOTION TO: Approve the playground mulch for \$3,300.

65 MADE BY: Supervisor Bradford

66 SECONDED BY: Supervisor Smith

67 DISCUSSION: None further

68 RESULT: Called to Vote: Motion PASSED

69 3/0 - Motion Passed Unanimously

70

71 The Board reviewed a proposal to remove plant material and re-sod an area where the landscaping
72 is not doing well. Ms. Dilley also went over the quote for mulch installation for the amenity center
73 area, entrances, and along Fern Hill and Cone Grove. The Board discussed and decided to table all
74 of the proposals for now until they can get more quotes.

75

76

77 **5. CONSENT AGENDA**

78 **A. Consideration of Minutes of the Regular Meeting November 8, 2021**

79 **B. Consideration of Operations and Maintenance Expenditures October 2021**

80

81 The Board reviewed the Consent Agenda items.

82

83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113

MOTION TO:	Approve Consent Agenda items A and B.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor Smith
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Review of Financial Statements Month Ending October 31, 2021

The financials were reviewed and accepted.

6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

Supervisor White noted that the card reader at the front pool gate needs to be repaired. She went over concerns about people fishing in the ponds and asked about “no fishing” signs. Supervisor White also asked about installing holiday lights at the front of the community next year.

Supervisor Smith asked for an update on the foam that is breaking off. Ms. Dilley said Spareem will be out next week to remove the form and put in a new layer of brick. Supervisor Smith also mentioned that there is an area where the mulch lining is out of place; Ms. Dilley will contact Carson’s.

7. PUBLIC COMMENTS


There were no public comments.

114 **8. ADJOURNMENT**
115

MOTION TO:	Adjourn at 6:39 p.m.
MADE BY:	Supervisor Bradford
SECONDED BY:	Supervisor White
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

- 122
123 **Please note the entire meeting is available on disc.*
124
125 **These minutes were done in a summary format.*
126
127 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
128 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
129 *including the testimony and evidence upon which such appeal is to be based.*

130 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
131 meeting held on 2/14/2022.


132
133
134 
135 _____
135 Signature
136 Ryan Corley
137 _____
138 Printed Name

139
140 Title:
141 Chair
142 Vice-Chair

132
133
134 
135 _____
135 Signature
136 Heather Dilley
137 _____
138 Printed Name

139
140 Title:
141 Secretary
142 Assistant Secretary

143
144 Recorded by Records Administrator

145
146
147 
148 _____
148 Signature
149 2/15/2022
150 _____
150 Date

