

**SUMMIT AT FERN HILL  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 12, 2020**

**SUMMIT AT FERN HILL**  
**COMMUNITY DEVELOPMENT DISTRICT AGENDA**  
**MARCH 12, 2020 at 9:00 a.m.**

Offices of Lennar Homes  
located at 4600 W. Cypress St. Suite 200, Tampa, FL 33607

<b>District Board of Supervisors</b>	Chairman Vice Chair Supervisor Supervisor Supervisor	Kelly Evans Laura Coffey David Jae Ben Gainer Lori Campagna
<b>District Manager</b>	Meritus	Nicole Hicks
<b>District Attorney</b>	Straley Robin Vericker	John Vericker
<b>District Engineer</b>	Stantec	Tonja Stewart

***All cellular phones and pagers must be turned off while in the meeting room***

The meeting will begin at **9:00 a.m.** with the third section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action.

The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

March 12, 2020

Board of Supervisors  
**Summit at Fern Hill Community Development District**

Dear Board Members:

The Regular Meeting of Summit at Fern Hill Community Development District will be held on **Thursday, March 12, 2020 at 9:00 a.m.** at the offices of Lennar Homes located at 4600 W. Cypress St. Suite 200, Tampa, FL 33607. Following is the Agenda for the Meeting:

**Call in Number: 1-866-906-9330**

**Access Code: 4863181**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
  - A. Discussion on Resident Resumes..... Tab 01
  - B. Discussion on Extending Towing Contract to all Common Areas
- 4. CONSENT AGENDA**
  - A. Consideration of Minutes of the Board of Supervisors Regular Meeting February 13, 2020 ....Tab 02
  - B. Consideration of Operations and Maintenance Expenditures January 2020.....Tab 03
  - C. Review of Financial Statements through January 31, 2020.....Tab 04
- 5. VENDOR/STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager .....Tab 05
    - i. Community Inspection Report
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Nicole Hicks  
District Manager

## Contact

amhurt@gmail.com  
(301) 512-5114 (Mobile)  
amhurt@gmail.com

www.linkedin.com/in/andrea-hurt-338a9a37 (LinkedIn)

## Top Skills

Microsoft Excel  
Contract Management  
Administration

# Andrea Hurt

Contract Administrator  
Tampa/St. Petersburg, Florida Area

## Experience

### SCLogic

Operations Assistant/Contract Administrator  
November 2012 - Present  
Annapolis, MD

- Enter credit card payments
- Extensive quotation and proposal generation and revision, requiring substantial work in Excel and Word.
- Management of support contract renewals (generating renewal packets and invoices according to a schedule, ensuring email delivery and acknowledgement of same)
- Export and manipulation of data from various programs
- Responding to inquiries, document requests, pricing questions
- Order entry via Netsuite
- Extensive use of the Customer Relationship Management System (CRMS), Netsuite to build sales opportunities, enter support contracts, collect client data
- Work with other operations personnel to prioritize and coordinate fulfillment of orders
- Assist in answering phone lines

### Mom's Cupboard

Office Manager/Bookkeeper  
February 2012 - August 2014 (2 years 7 months)  
Annapolis, MD

- Accounts Payable
- Accounts Receivable
- Tax preparation
- Responsible for account reconciliations for bank accounts and credit cards
- Create and make bank deposits

### Tritech

Office Manager/Bookkeeper  
November 2011 - February 2012 (4 months)  
Edgewater, MD

- Accounts Payable

- Accounts Receivable
- Human Resource Director
- Purchaser
- Payroll
- General Management of the office
- Successfully manually converted accounting system from Sage Peachtree to Intuit Quickbooks.
- Administrator for 401k plan, as well as, vehicle, health, disability, and life insurance plans.

### Petroleum Management, Inc.

#### Office Manager

March 2011 - November 2011 (9 months)

Baltimore, MD

- Answer 5 line phone system
- Proofread and type proposals
- Enter bills into accounting system to be paid and ensure they correspond to the correct Work Orders and Manifests
- Create invoices and make collections calls
- Receive checks, make copies, sort and credit to the appropriate accounts
- Process credit card payments to the corresponding accounts
- Create and maintain spreadsheet to track billing for each quarter and fiscal year. Created job cost analysis and profit reports.
- Miscellaneous Human Resources duties
- Handle accounts payable disputes with vendors
- Make flight reservations for out of town employees

### Parsons

5 years 4 months

#### Administrative Assistant

October 2009 - February 2011 (1 year 5 months)

Greenbelt, MD

- Copy and distribute drawings and admin 1 sets utilizing the program AccXES-Tools.
- Create and maintain project schedules for engineering department.
- Enter new projects into system
- Develop and teach training classes for users of Contract Manager (Government client and contractors)
- Research reports and uses of Contract Manager for users
- Test software updates to find potential errors

- Coordinate modification of the Project Procedures Manual
- Maintain Technical Library inventory. Add Operation and Maintenance Manuals as needed.
- Provide monthly report of books and manuals added to the library to the Technical Policy Group (TPG).
- Provide bi-annual report of complete library inventory.
- Maintain inventory of office supplies for Engineering Department. Coordinate supply orders as needed.
- Coordinate Project Monthly Progress Report

#### Senior Document Control Coordinator

July 2009 - October 2009 (4 months)

Annapolis Junction, MD

- Review current workflow and establish new Document Control procedures
- Enter new projects into Primavera Contract Manager (Expedition)
- Enter data from document submittals into Primavera Contract Manager and track the approval status
- Proofread and enter Requests for Information (RFI's) into Primavera Contract Manager, track the status and expedite answers to outstanding questions
- Enter weekly IV&V/Client meeting minutes into Contract Manager
- Create and update all distribution and company contact lists in Contract Manager
- Create LAN requests for Contract Manager Access
- Provide Contract Manager training as needed
- Retrieve physical documents for employees
- Create and distribute following reports:
  - a. Submittal Status Report - weekly
  - b. Submittal Report - as needed
  - c. Daily Reports - daily
  - d. Client Executive Submittal Report – weekly
- Process OCRs (online check requests). Scanned and coded invoices into payment system

#### Engineering Coordinator

November 2005 - July 2009 (3 years 9 months)

Greenbelt, MD

- Continued all duties from previous Document Control position
- Maintain the Project Closeout Log and notify required individuals of requests for substantial completion
- Update month end performance metrics for Quality Assurance and Quality Control punch lists

- Scanned documents and filed into corresponding directory
- Record minutes for weekly meetings for time sensitive jobs between Parsons and Government management teams.
- Assist in Primavera Expedition troubleshooting and maintenance
- Develop and teach training classes for users of Contract Manager (Government client and contractors)
- Responsible to test Primavera Expedition software upgrades for any problems
- Enter new projects into Primavera Expedition
- Perform monthly project close out in Primavera Expedition
- Develop and maintain FaCETS project schedule in Primavera 6.0
- Create and update construction project schedules in Microsoft Project 2007

### The Match Group

#### Document Control Coordinator

January 2005 - November 2005 (11 months)

Greenbelt, MD

- Enter data from document submittals into Primavera Expedition and track the approval status
- Proofread and enter Requests for Information (RFI's) into Primavera Expedition, track the status and expedite answers to outstanding questions
- Maintain the file for Quality Control current as well as my own files for construction material submittals and RFIs
- Distribute approved document submittals and RFIs to the appropriate personnel
- Initiate and track Parsons and subcontractor Injury/Illness reports for the Quality Control Department
- Assist in compiling material and equipment submittal packages for the Construction Leads
- Scanned documents and filed into corresponding directory
- Expedite the document submittals due from Vendors to ensure they are turned in on time
- Maintain the Parsons Tool Inventory Log

### Suburban Federal Savings Bank

#### Bank Teller

November 2003 - January 2005 (1 year 3 months)

Crofton, MD and Arnold, MD

- Entered customer deposits and withdrawals
- Performed branch reconciliation

- Balanced ATM
- Filled ATM
- Entered mortgage payments
- Opened new accounts
- Answered phones

#### Continental Pools, Inc.

##### Virginia Office Manager

June 2002 - June 2004 (2 years 1 month)

Savage, MD and Springfield, VA

- Created deposits and customer account status
- Made collections calls and sent mail correspondence to delinquent customer accounts
- Created invoices
- Coded payables to the proper accounts
- Answered a 5-line telephone system and took messages, if necessary
- Created Service Orders and Purchase Orders
- Assisted in preparing construction and pool management proposals

---

## Education

#### Lanham Christian School

High School, High School · (1997 - 1999)

#### Annapolis Area Christian School

High School · (1995 - 1997)



## Contact

10303 Boggy Moss Drive  
Riverview, FL 33578  
609-480-8534 (Mobile)  
rcorleynole@gmail.com

[www.linkedin.com/in/rcorleynole](http://www.linkedin.com/in/rcorleynole)  
(LinkedIn)

## Top Skills

Staffing Coordination  
Medical Education  
Budgets

## Languages

English

# Ryan Corley

Event Manager at Science Care  
Tampa/St. Petersburg, Florida Area

## Summary

Since January 2012 I have worked for the top whole body donation program in the world. We help advance medical research and education by connecting those wishing to donate themselves to science with those in the medical education, training, and research fields. As the Events Manager I help provide staffing, equipment, and logistics for any medical training event that requires additional staffing. These can either be at one of our Event facilities (Phoenix, California, or Colorado) or at any location around the world.

When I am not traveling the nation working with many great Bioskills lab managers, scientific program managers, and clinical workshop managers I enjoy spending time in the kitchen, woodworking, exploring nature, and spending time with my family.

---

## Experience

### Science Care

8 years 1 month

### Events Manager

July 2014 - Present

Tampa/St. Petersburg, Florida Area

With my position of Events Manager I assist with the staffing of employees for our client's surgical training events, ensure proper equipment needs are met, maintain training files of all Event staff, and help plan logistics for labs being conducted across the country and internationally.

- Maintain communication and customer service with our clients before, during, and after their courses.

- Experience operating a C-arm, Hana surgical table, Trumpf Arch positioner, peg board, and DeMayo knee positioner among other positioning devices.

- Review and approved expense reports and reviewed post event reports to see what improvements could be made.

- Purchased and maintain supplies as well as constantly looked for better and less expensive options to reduce costs for our clients.
- Experienced handling courses that range from one station on one day to multi day conference center training events. This includes everything from initial meeting request and conference call to a post course follow-up.
- Hired, trained, staffed and, when needed, terminated employees.
- Work with our QA department to ensure training files are kept up to date as well as OSHA, AATB, and SDS standards across all facilities and nationwide events that we work.

### Facility Operations Manager

June 2013 - July 2014 (1 year 2 months)

Jamesburg, New Jersey

As facility lab manager, I was in charge of all aspects of the laboratory and the employees within it. This included our three station Event space in the front of the building.

- Handled scheduling, task assignment, metrics, budgeting, and worked with our corporate headquarters and other managers across the nation on the smooth operation of the company and client satisfaction.
- Hired, trained, staffed and, when needed, terminated employees.
- Oversaw tissue thawing, shipping, and cremation processes.
- Worked and helped to staff various Event training courses within region under direction of the Event Manager.
- Ensured OSHA, MSDS, and AATB requirements were kept up to date and adhered to.

### Laboratory Technician

August 2012 - June 2013 (11 months)

Coral Springs, FL

- Adhered to strict AATB and OSHA regulations.
- Conducted full anatomic assessments of incoming specimens to determine quality and prior surgical events.
- Drew, packaged, and shipped blood to be analyzed for pathogens.
- Procured tissue for our clients.
- Setup shipments, packaged and labeled boxes, sent out cremated remains to the family's of the donated individuals.
- Traveled to and worked labs around the country.

### Assistant Laboratory Technician

January 2012 - August 2012 (8 months)

## Coral Springs, FL

- Adhered to strict AATB and OSHA regulations.
- Conducted full anatomic assessments of incoming specimens to determine quality and prior surgical events.
- Drew, packaged, and shipped blood to be analyzed for pathogens.
- Procured tissue for our clients.
- Setup shipments, packaged and labeled boxes, sent out cremated remains to the family's of the donated individuals.
- Traveled to and worked labs around the country.

## IEH Laboratories & Consulting Group

### Laboratory analyst

February 2011 - October 2011 (9 months)

Orlando, Florida Area

- Helped to prepare the lab to be ISO/IEC 17025 and ACLASS accredited.
- Completed American Proficiency Institute's Comparative Food Microbiology test, passing with 100% in all six tests.
- Handled all purchasing/ordering, billing, sample login, sending of the COA, and handled issues that arose within the lab.
- Extensive experience with media prep required for daily lab use including
- Agarose gel, standard methods agar, NaOH, TSB buffer, as well as a multiple of others.

## Florida State University

### Laboratory Technician

November 2009 - October 2010 (1 year)

Tallahassee, Florida Area

- Used various techniques and buffers to extract DNA.
- Created master mixes for PCR and multiplex PCR amplification.
- Prepared and ran DNA on gel electrophoresis machine.
- Prepare plates and plate records for fragment analysis, then analyzed microsatellite data using Genemapper.
- Kept detailed and up to date notebook on daily events and data collection.

## Florida State University Marine Laboratory

### Volunteer Field Worker

April 2009 - November 2009 (8 months)

Saint Teresa, FL

Assisted Dr. Randall Hughes in the field of St. Joseph Bay conducting field work on *Spartina Alterniflora*, *Juncus roemerianus*, Periwinkle snails, and various other marine invertebrates.

Used kayaks, field gear, and FSU vehicles as part of our work.

### Florida State University

Directed Individual Study with Laura Petes

August 2008 - April 2009 (9 months)

Saint Teresa, FL

Assisted in Laura's experiment performing field and laboratory experiments to investigate salinity effects on oyster survival, growth, reproduction, recruitment, and disease, as well as larval survival and predator-prey interactions.

### FSU College of Criminology

Research Practicum

January 2008 - May 2008 (5 months)

Tallahassee, Florida Area

Worked under Professor Ted Chiricos and Professor Bill Doerner on a national phone survey being conducted to gather people's responses to a set of standardized questions.

Gathered and submitted answers and information on a computer.

### Florida Department of Law Enforcement

Internship

January 2005 - May 2005 (5 months)

Tallahassee, Florida Area

Assisted in filing and updating file information in the sexual predator and sexual offender unit.

Assisted in reviewing state statutes.

Reviewed state and Federal programs to make sure Florida was in compliance with them. This included, but not limited to, the Department of Homeland Security.

Helped other employees with anything they needed.

---

## Education

Florida State University

Bachelors, Criminology · (2004 - 2009)

Florida State University

Bachelors, Biology with Chemistry minor · (2004 - 2009)

Pedro Menendez High School

Diploma, N/A · (2000 - 2004)

# SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

February 13, 2020 Minutes of Regular Meeting

## Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors of the Summit at Fern Hill Community Development District was scheduled to be held on **Thursday, February 13, 2020 at 9:00 a.m.** at The Offices of Lennar Homes located at 4600 W. Cypress St., Suite 200, Tampa, FL 33607.

### 1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Summit at Fern Hill Community Development District to order on **Thursday, February 13, 2020 at 9:02 a.m.** and identified the Supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Kelly Evans	Chair
Laura Coffey	Vice Chair
Lori Campagna	Supervisor
David Jae	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Nicole Hicks	District Manager, Meritus
Gene Roberts	District Manager, Meritus

There were no members of the general public in attendance.

### 2. AUDIENCE QUESTIONS OR COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

### 3. BUSINESS ITEMS

#### A. Discussion on Resident Resumes

Supervisor Evans said they should table this item until the next meeting to see if residents who submitted resumes can attend. The Board agreed.

#### B. Discussion on Center Island Entrance Proposal

Ms. Hicks went over that the price was reduced. Mr. Roberts explained the proposal. The Board discussed.

MOTION TO: Approve the proposal.  
MADE BY: Supervisor Evans  
SECONDED BY: Supervisor Campagna  
DISCUSSION: None further  
RESULT: Motion PASSED  
4/0 - Motion Passed Unanimously

**C. Consideration of Resolution 2020-01; Approving the Acceptance of Common Area  
Parcels**

The Board reviewed the resolution.

MOTION TO: Approve Resolution 2020-01.  
MADE BY: Supervisor Evans  
SECONDED BY: Supervisor Campagna  
DISCUSSION: None further  
RESULT: Motion PASSED  
4/0 - Motion Passed Unanimously

**D. General Matters of the District**

There were no general matters to discuss at this time.

**4. CONSENT AGENDA**

**A. Consideration of Minutes of the Board of Supervisors Regular Meeting Jan. 9, 2020**

The Board reviewed the minutes.

MOTION TO: Approve the January 9, 2020 minutes.  
MADE BY: Supervisor Evans  
SECONDED BY: Supervisor Jae  
DISCUSSION: None further  
RESULT: Motion PASSED  
4/0 - Motion Passed Unanimously

**B. Consideration of Operations and Maintenance Expenditures December 2019**

The Board reviewed the December 2019 O&Ms.

MOTION TO:	Approve the December 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Motion PASSED
	4/0 - Motion Passed Unanimously

**C. Review of Financial Statements Month Ending December 31, 2019**

The Board reviewed and accepted the financials. Supervisor Coffey asked if there is anything left in the construction account. Mr. Lamb said there is no money left in the account.

**5. VENDOR/STAFF REPORTS**

**A. District Counsel**

**B. District Engineer**

There was nothing to report from Counsel or the Engineer at this time.

**C. District Manager**

**i. Aquatics Report**

**ii. Community Inspection Report**

The Board reviewed the community inspection reports. The Board discussed the condition of the pond on Boggy Moss.

**6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

Supervisor Evans said she would like to have the proposed budget meeting in April and the public hearing in July.

**7. ADJOURNMENT**

MOTION TO:	Adjourn at 9:13 a.m.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously



***\*Please note the entire meeting is available on disc.***

***\*These minutes were done in a summary format.***

***\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.***

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

☐ **Chair**

☐ **Vice Chair**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

☐ **Secretary**

☐ **Assistant Secretary**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal

## Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
<b>Monthly Contract</b>				
Carson's Lawn & Landscaping Services	5621	\$ 6,258.34		Lawn Care Maintenance - December
Meritus Districts	9489	2,820.95		Management Services - January
Zebra Cleaning Team, Inc.	3387	500.00		Pool Clearing thru January
<b>Monthly Contract Sub-Total</b>		<b>\$ 9,579.29</b>		

<b>Variable Contract</b>				
<b>Variable Contract Sub-Total</b>		<b>\$ 0.00</b>		

<b>Utilities</b>				
BOCC	6440260149 011620	\$ 267.15		Water Services - thru 01/16/2020
Spectrum	069143201123019	281.44		TV, Internet, & Voice Service - 12/28/19 to 01/27/20
Tampa Electric	211000167513 010820	105.16		Electric Service - thru 01/06/20
Tampa Electric	211000167729 010820	1,826.99		Electric Service - thru 01/08/20
Tampa Electric	211000167901 010820	459.43	<b>\$ 2,391.58</b>	Electric Service - thru 01/03/20
<b>Utilities Sub-Total</b>		<b>\$ 2,940.17</b>		

<b>Regular Services</b>				
<b>Regular Services Sub-Total</b>		<b>\$ 0.00</b>		

<b>Additional Services</b>				
Gate Pros, Inc.	3343	\$ 2,150.00		Gate Instalation and move, fencing forward 01/17/20
Spearem Enterprises, LLC	4096	400.00		Labor works for 12/09/19 and 12-16/19
Straley Robin Vericker	17931	924.90		Professional Service thru 01/15/20
<b>Additional Services Sub-Total</b>		<b>\$ 3,474.90</b>		

## Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
<b>TOTAL:</b>		<b>\$ 15,994.36</b>		

**Approved (with any necessary revisions noted):**

Signature

Printed Name

**Title (check one):**

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

**Billing Address**  
P.O. Box 3203  
Riverview, FL 33568

**DATE:** December 26, 2019  
**Invoice #** 5621

Billing address	Service address
The Summit at Fern Hill C/O Meritus 2005 Pan Am Circle Suite 300 Tampa, FL 33607	The Summit at Fern Hill

[illegible]**Payment due upon receipt**

Phone #	Fax #	E-mail
813-526-3739	813-280-2476	carsonwd@yahoo.com

2005 Pan Am Circle  
Suite 300  
Tampa, FL 33607

Voice: 813-397-5121  
Fax: 813-873-7070

# INVOICE

Invoice Number: 9489  
Invoice Date: Jan 1, 2020  
Page: 1

<b>Bill To:</b>	
Summit at Fern Hill CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607	

<b>Ship to:</b>	

Customer ID	Customer PO	Payment Terms	
Summit Fern Hill CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		1/1/20

[illegible]

Subtotal	2,820.95
Sales Tax	
Total Invoice Amount	2,820.95
Payment/Credit Applied	
<b>TOTAL</b>	<b>2,820.95</b>

***Thanks For Your Business!***

# INVOICE

**Zebra Cleaning Team, Inc.**  
**P.O. BOX 3456**  
**APOLLO BEACH, FL 33572**  
**813-458-2942**

DATE: JANUARY 13, 2020  
INVOICE #3387

**EXPIRATION DATE**

**TO Fern Hill CDD**  
2005 Pan Am Circle Ste 120  
Tampa FL, 33607

TECHNICIAN		JOB SITE		INSTALLATION DATE	PAYMENT TERMS	DUE DATE
Lance Wood						

[illegible]**Comments:**



Hillsborough  
County Florida

M-Page 1 of 3

CUSTOMER NAME  
SUMMIT AT FERN HILL

ACCOUNT NUMBER  
6440260149

BILL DATE  
01/16/2020

DUE DATE  
02/06/2020



**Summary of Account Charges**

Previous Balance	\$175.19
Net Payments - Thank You	(\$500.19)
Credit Amount	(\$325.00)
Total Account Charges	\$592.15
<b>AMOUNT DUE</b>	<b>\$267.15</b>

This is your summary of charges. Detailed charges by premise are listed on the following page(s).



Make checks payable to: **BOCC**

ACCOUNT NUMBER: **6440260149**

Hillsborough  
County Florida

**ELECTRONIC PAYMENTS BY CHECK OR**

Automated Payment Line: (813) 276 8526  
Internet Payments: [HCFLGov.net/WaterBill](http://HCFLGov.net/WaterBill)  
Additional Information: [HCFLGov.net/Water](http://HCFLGov.net/Water)



**THANK YOU!**



SUMMIT AT FERN HILL  
2005 PAN AM CIRCLE SUITE 300  
TAMPA FL 33607-6008

Received

JAN 27 2020

DUE DATE	02/06/2020
AMOUNT DUE	\$267.15
AMOUNT PAID	

0064402601492

00000267153



Hillsborough  
County Florida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
---------------	----------------	-----------	----------

SUMMIT AT FERN HILL

6440260149

01/16/2020

02/06/2020

Service Address: 10415 FAIRY MOSS LN (IRRIGATION COMMON AREA)

M-Page 2 of 3

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION (IN GALLONS)	READ TYPE	METER DESCRIPTION
38351230	12/09/2019	94	01/10/2020	301	20700	ACTUAL	WATER

#### Service Address Charges

Customer Bill Charge	\$4.41
Purchase Water Pass-Thru	\$60.65
Water Base Charge	\$20.93
Water Usage Charge	\$27.99
<b>Total Service Address Charges</b>	<b>\$113.98</b>



Hillsborough  
County Florida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
---------------	----------------	-----------	----------

SUMMIT AT FERN HILL

6440260149

01/16/2020

02/06/2020

Service Address: 10340 BOGGY MOSS DR

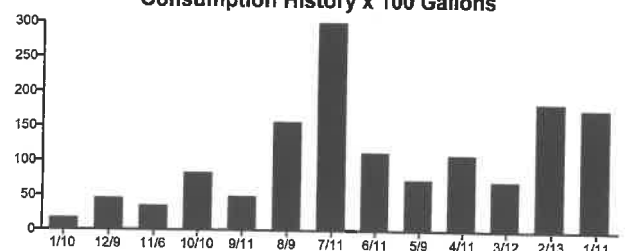
M-Page 2 of 3

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION (IN GALLONS)	READ TYPE	METER DESCRIPTION
53708598	12/09/2019	7130	01/10/2020	7146	1600	ACTUAL	WATER

#### Service Address Charges

Customer Bill Charge	\$4.41
Purchase Water Pass-Thru	\$4.69
Water Base Charge	\$25.70
Water Usage Charge	\$1.20
Sewer Base Charge	\$62.29
Sewer Usage Charge	\$7.65
<b>Total Service Address Charges</b>	<b>\$105.94</b>

Consumption History x 100 Gallons





December 30, 2019  
 Invoice Number: 069143201123019  
 Account Number: 0050691432-01  
 Security Code: 2769  
 Service At: 10340 BOGGY MOSS DR  
 RIVERVIEW, FL 33578-4621

**Contact Us**

Visit us at [SpectrumBusiness.net](http://SpectrumBusiness.net)  
 Or, call us at 1-877-824-6249

**Summary**

Services from 12/28/19 through 01/27/20  
 details on following pages

Previous Balance	281.44
Payments Received - Thank You	-281.44
<b>Remaining Balance</b>	<b>\$0.00</b>
Spectrum Business™ TV	77.98
Spectrum Business™ Internet	89.98
Spectrum Business™ Voice	99.98
Other Charges	13.50
Current Charges	\$281.44
<b>Total Due by 01/14/20</b>	<b>\$281.44</b>

Received  
 JAN 8 2020

**Thank you for choosing Spectrum Business.**  
 We appreciate your prompt payment and value you as a customer.

Received  
 JAN 08 2020



4145 S. Falkenburg Rd Riverview, FL 33578-8652  
 7635 1610 NO RP 30 12302019 NNNNNY 01 000572 0002

FERN HILL  
 C/O C/O MERITUS  
 2005 PAN AM CIR  
 STE 120  
 TAMPA FL 33607-2529



**SPECTRUM BUSINESS NEWS**

**NOTE.** Taxes, Fees and Charges listed in the Summary only apply to Spectrum Business TV and Spectrum Business Internet and are detailed on the following page. Taxes, Fees and Charges for Spectrum Business Voice are detailed in the Billing Information section.

**Important Mailing Address Update.** The PO Box where you mail your monthly Spectrum payment is changing. Effective with this billing statement, payments should be sent to PO BOX 7195 Pasadena, CA 91109-7195. If you use a third party to process your payment, you will need to update the address in their system. If you use Spectrum's payment remit coupon or pay your bill online, no action is required.

**At Spectrum Business, we are committed to delivering superior products and services to improve your business' productivity and keep you connected today, and in the future.** We continue to enhance our services by offering faster Internet, more entertainment choices, and the best value.

**Important Billing Update**

Effective with your next billing statement, monthly pricing will change as follows:

- Spectrum Business Wifi Service will increase by \$2.00.

**NEW! Spectrum Mobile is now available for Small Business owners!** You can save up to 40% on your monthly wireless bill with our new mobile service that runs on America's most reliable LTE Network. Plus, you can even keep your phone or trade it in for a new Apple, Samsung, Google, or LG phone. Call 1-844-635-7342 to learn more!

December 30, 2019

FERN HILL

Invoice Number: 069143201123019  
 Account Number: 0050691432-01  
 Service At: 10340 BOGGY MOSS DR  
 RIVERVIEW, FL 33578-4621

<b>Total Due by 01/14/20</b>	<b>\$281.44</b>
<b>Amount you are enclosing</b>	<b>\$</b>

**Please Remit Payment To:**

BRIGHT HOUSE NETWORKS  
 PO BOX 7195  
 PASADENA, CA 91109-7195



Invoice Number: 069143201123019  
 Account Number: 0050691432-01  
 Security Code: 2769

**Contact Us**  
 Visit us at [SpectrumBusiness.net](http://SpectrumBusiness.net)  
 Or, call us at 1-877-824-6249

7635 1610 NO RP 30 12302019 NNNNNY 01 000572 0002

### Charge Details

Previous Balance	281.44
Payments Received - Thank You 12/17	-281.44
<b>Remaining Balance</b>	<b>\$0.00</b>

Payments received after 12/30/19 will appear on your next bill.

Services from 12/28/19 through 01/27/20

### Spectrum Business™ TV

Spectrum Business TV Premier	69.99
Spectrum Receiver	7.99
	<b>\$77.98</b>

**Spectrum Business™ TV Total \$77.98**

### Spectrum Business™ Internet

Spectrum Business Internet Plus	109.99
Business WiFi	4.99
Promo Discount	-25.00
	<b>\$89.98</b>

**Spectrum Business™ Internet Total \$89.98**

### Spectrum Business™ Voice

<b>Phone Number 813-769-9173</b>	
Spectrum Business Voice	49.99
	<b>\$49.99</b>

<b>Phone Number 813-915-5481</b>	
Spectrum Business Voice	49.99
	<b>\$49.99</b>

For additional call details,  
 please visit [Spectrum.net/account](http://Spectrum.net/account).

**Spectrum Business™ Voice Total \$99.98**

### Other Charges

Broadcast TV Surcharge	13.50
<b>Other Charges Total</b>	<b>\$13.50</b>

<b>Current Charges</b>	<b>\$281.44</b>
<b>Total Due by 01/14/20</b>	<b>\$281.44</b>

### Billing Information

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice. Visit [spectrum.net/taxesandfees](http://spectrum.net/taxesandfees) for more information.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Spectrum Receiver \$7.99** - Charges include \$6.99 for Receiver Rental and \$1.00 for Secure Connection.

**The following taxes, fees and surcharges are included in the price of the applicable service** - Florida CST \$11.11, Federal USF \$4.86, E911 Fee \$0.80, TRS Surcharge \$0.20, Sales Tax \$0.11.

**Voice Fees and Charges** - These include charges, to recover or defray government fees imposed on Spectrum, and certain other costs related to Spectrum's Voice service, including a Federal Universal Service Charge and, if applicable, a State Universal Service Charge to recover amounts Spectrum must pay to support affordable telephone service, and may include a state Telecommunications Relay Service Fee to support relay services for hearing and speech impaired customers. Please note that these charges are not taxes and are subject to change. For more information, visit [spectrum.net/taxesandfees](http://spectrum.net/taxesandfees).

**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.

**Spectrum Voice Provider** - Spectrum Advanced Services, LLC

Visit [Spectrum.com/stores](http://Spectrum.com/stores) for store locations. For questions or concerns, visit [Spectrum.net/support](http://Spectrum.net/support).

### Your WAY can be the GREEN way! GO GREEN with Spectrum Business.

Online Bill Pay is helping the environment one customer at a time. It's easy - all you need to do is sign up for Online Bill Pay. It will save you money on postage and time - and it will also save trees!

Enrolling is easy, just go to [Spectrumbusiness.net](http://Spectrumbusiness.net). Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card - Credit Card - Electronic Funds Transfer
- Receive a quick summary of your account at any time
- Access up to 6 months of statements

### Payment Options

**Pay Online** - Create or Login to pay or view your bill online at [Spectrumbusiness.net](http://Spectrumbusiness.net).

**Pay by Mail** - Detach payment coupon and enclose with your check made payable to Bright House Networks. Please do not include correspondences of any type with payments.

For questions or concerns, please call **1-877-824-6249**.





## ACCOUNT INVOICE

tampaelectric.com



Statement Date: 01/08/2020

Account: 211000167513

SUMMIT AT FERN HILL CCD  
SUMMIT AT FERN HILL CDD  
10636 FERN HILL DR WL  
RIVERVIEW, FL 33578-0000

Current month's charges:	\$110.65
Total amount due:	\$105.16
Payment Due By:	01/29/2020

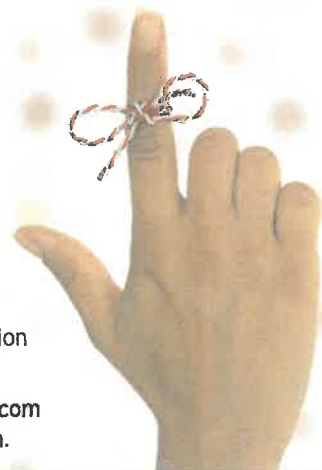
### Your Account Summary

Previous Amount Due	\$184.58
Payment(s) Received Since Last Statement	-\$184.58
Miscellaneous Credits	-\$5.49
Credit balance after payments and credits	-\$5.49
<b>Current Month's Charges</b>	<b>\$110.65</b>
<b>Total Amount Due</b>	<b>\$105.16</b>

## Go paperless today!

It'll be the easiest  
new year's resolution  
you make.

Visit [tecoaccount.com](http://tecoaccount.com)  
to make the switch.



Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Help protect your new electronics with Zap Cap Systems® Premium Service –  
advanced surge protection and back-up power.

Receive **free installation** now through March 31, 2020.

Visit [tampaelectric.com/zapcap](http://tampaelectric.com/zapcap) or call 877 SURGE 22 to learn more and sign up.



To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



### WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211000167513

Current month's charges:	\$110.65
Total amount due:	\$105.16
Payment Due By:	01/29/2020

**Amount Enclosed** \$ \_\_\_\_\_

604469740143



SUMMIT AT FERN HILL CCD  
SUMMIT AT FERN HILL CDD  
2005 PAN AM CIRCLE SUITE 300  
TAMPA, FL 33607

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6044697401432110001675130000000105169

**Account:** 211000167513  
**Statement Date:** 01/08/2020  
**Current month's charges due** 01/29/2020

## Details of Charges – Service from 12/05/2019 to 01/06/2020

Service for: 10636 FERN HILL DR WL, RIVERVIEW, FL 33578-0000

**Rate Schedule: General Service - Non Demand**

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
C24484	01/06/2020	36,492		35,404		1,088 kWh	1	33 Days

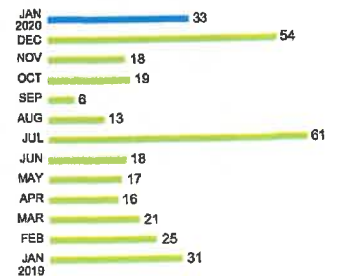
Basic Service Charge		\$18.06
Energy Charge	1,088 kWh @ \$0.06010/kWh	\$65.39
Fuel Charge	1,088 kWh @ \$0.03016/kWh	\$32.81
Final Tax Savings Credit		-\$8.38
Florida Gross Receipt Tax		\$2.77
<b>Electric Service Cost</b>		<b>\$110.65</b>

### Total Current Month's Charges

**\$110.65**

### Tampa Electric Usage History

Kilowatt-Hours Per Day  
(Average)



### Miscellaneous Credits

Interest for Cash Security Deposit - Electric

-\$5.49

### Total Current Month's Credits

**-\$5.49**

## Important Messages

### Annual Deposit Interest Credit

This billing statement reflects your annual credit of deposit interest. Thank you for being a valued customer. We appreciate the opportunity to serve you.

### You have a credit on this month's bill.

Look for the "Final Tax Saving Credit" line item on this bill. A recent federal tax law change enabled Tampa Electric to use savings to cover the costs of restoring power after Hurricane Irma and several other storms. The credit is from savings that remained after storm costs were paid. We are pleased to pass these savings onto our customers.



### Annual deposit interest

If you have had a cash deposit with us for more than six months, you'll notice an interest credit on this bill. As long as we hold your deposit, we will continue to pay interest annually.

Statement Date: 01/08/2020

Account: 211000167729

SUMMIT AT FERN HILL CCD  
SUMMIT AT FERN HILL CDD  
FERN HL, PH 1A  
RIVERVIEW, FL 33578-0000

Current month's charges:	\$1,885.28
Total amount due:	\$1,826.99
Payment Due By:	01/29/2020

## Your Account Summary

Previous Amount Due	\$1,833.89
Payment(s) Received Since Last Statement	-\$1,833.89
Miscellaneous Credits	-\$58.29
Credit balance after payments and credits	-\$58.29
<b>Current Month's Charges</b>	<b>\$1,885.28</b>
<b>Total Amount Due</b>	<b>\$1,826.99</b>

## Go paperless today!

It'll be the easiest  
new year's resolution  
you make.

Visit [tecoaccount.com](http://tecoaccount.com)  
to make the switch.

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Help protect your new electronics with Zap Cap Systems® Premium Service –  
advanced surge protection and back-up power.

Receive **free installation** now through March 31, 2020.

Visit [tampaelectric.com/zapcap](http://tampaelectric.com/zapcap) or call 877 SURGE 22 to learn more and sign up.



To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



Account: 211000167729

Current month's charges:	\$1,885.28
Total amount due:	\$1,826.99
Payment Due By:	01/29/2020
<b>Amount Enclosed</b>	<b>\$</b>

604469740144

00003011 02 AV 0.38 33607 FTECO101082023452310 00000 02 01000000 008 02 9959 006



SUMMIT AT FERN HILL CCD  
SUMMIT AT FERN HILL CDD  
2005 PAN AM CIRCLE SUITE 300  
TAMPA, FL 33607-6008

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6044697401442110001677290000001826995



**Account:** 211000167729  
**Statement Date:** 01/08/2020  
**Current month's charges due** 01/29/2020

## Details of Charges – Service from 12/03/2019 to 01/02/2020

Service for: FERN HL, PH 1A, RIVERVIEW, FL 33578-0000

**Rate Schedule: Lighting Service**

### Lighting Service Items LS-1 (Bright Choices) for 31 days

Lighting Energy Charge	1018 kWh @ \$0.02871/kWh	\$29.23
Fixture & Maintenance Charge	57 Fixtures	\$462.40
Lighting Pole / Wire	57 Poles	\$1363.44
Final Tax Savings Credit		-\$1.75
Lighting Fuel Charge	1018 kWh @ \$0.02989/kWh	\$30.43
Florida Gross Receipt Tax		\$1.53

**Lighting Charges** **\$1,885.28**

**Total Current Month's Charges** **\$1,885.28**

### Miscellaneous Credits

Interest for Cash Security Deposit - Electric -\$58.29

**Total Current Month's Credits** **-\$58.29**

## Important Messages

### Annual Deposit Interest Credit

This billing statement reflects your annual credit of deposit interest. Thank you for being a valued customer. We appreciate the opportunity to serve you.

### You have a credit on this month's bill.

Look for the "Final Tax Saving Credit" line item on this bill. A recent federal tax law change enabled Tampa Electric to use savings to cover the costs of restoring power after Hurricane Irma and several other storms. The credit is from savings that remained after storm costs were paid. We are pleased to pass these savings onto our customers.

### Annual deposit interest

If you have had a cash deposit with us for more than six months, you'll notice an interest credit on this bill. As long as we hold your deposit, we will continue to pay interest annually.



Statement Date: 01/08/2020

Account: 211000167901

SUMMIT AT FERN HILL CCD  
10340 BOGGY MOSS DR  
RIVERVIEW, FL 33578-9502

Current month's charges:	\$482.47
Total amount due:	\$459.43
Payment Due By:	01/29/2020

## Your Account Summary

Previous Amount Due	\$613.51
Payment(s) Received Since Last Statement	-\$613.51
Miscellaneous Credits	-\$23.04
Credit balance after payments and credits	-\$23.04
<b>Current Month's Charges</b>	<b>\$482.47</b>
<b>Total Amount Due</b>	<b>\$459.43</b>

## Go paperless today!

It'll be the easiest  
new year's resolution  
you make.

Visit [tecoaccount.com](http://tecoaccount.com)  
to make the switch.

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Help protect your new electronics with Zap Cap Systems® Premium Service –  
advanced surge protection and back-up power.

Receive **free** installation now through March 31, 2020.

Visit [tampaelectric.com/zapcap](http://tampaelectric.com/zapcap) or call 877 SURGE 22 to learn more and sign up.



**Zap Cap**  
SYSTEMS®  
A TAMPA ELECTRIC PROGRAM

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



See reverse side for more information

Account: 211000167901

Current month's charges:	\$482.47
Total amount due:	\$459.43
Payment Due By:	01/29/2020

**Amount Enclosed** \$

604469740145



SUMMIT AT FERN HILL CCD  
2005 PAN AM CIRCLE SUITE 300  
TAMPA, FL 33607

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6044697401452110001679010000000459436

**Account:** 211000167901  
**Statement Date:** 01/08/2020  
**Current month's charges due** 01/29/2020

## Details of Charges – Service from 12/05/2019 to 01/03/2020

Service for: 10340 BOGGY MOSS DR, RIVERVIEW, FL 33578-9502

**Rate Schedule: General Service - Non Demand**

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
K67917	01/03/2020	28,392		22,913		5,479 kWh	1	30 Days

Basic Service Charge		\$18.06
Energy Charge	5,479 kWh @ \$0.06010/kWh	\$329.29
Fuel Charge	5,479 kWh @ \$0.03016/kWh	\$165.25
Final Tax Savings Credit		-\$42.19
Florida Gross Receipt Tax		\$12.06
<b>Electric Service Cost</b>		<b>\$482.47</b>

### Total Current Month's Charges

**\$482.47**

### Tampa Electric Usage History

Kilowatt-Hours Per Day  
(Average)



## Miscellaneous Credits

Interest for Cash Security Deposit - Electric - \$23.04

### Total Current Month's Credits

**-\$23.04**

## Important Messages

### Annual Deposit Interest Credit

This billing statement reflects your annual credit of deposit interest. Thank you for being a valued customer. We appreciate the opportunity to serve you.

### You have a credit on this month's bill.

Look for the "Final Tax Saving Credit" line item on this bill. A recent federal tax law change enabled Tampa Electric to use savings to cover the costs of restoring power after Hurricane Irma and several other storms. The credit is from savings that remained after storm costs were paid. We are pleased to pass these savings onto our customers.

### Annual deposit interest

If you have had a cash deposit with us for more than six months, you'll notice an interest credit on this bill. As long as we hold your deposit, we will continue to pay interest annually.





**GATE PROS, INC.**  
 2550 US HIGHWAY 17 S  
 WAUCHULA, FL 33873

# INVOICE

Invoice Number: 3343  
 Invoice Date: Jan 17, 2020  
 Page: 1


*Duplicate*

Voice: 863-474-3090  
 Fax: 863-474-3084

<b>Bill To:</b>
SUMMIT AT FERN HILL C/O MERITUS CORP 2005 PAN AM CR # 120 TAMPA, FL 33607

<b>Ship to:</b>
SUMMIT AT FERN HILL AMENITY CENTER

Customer ID	Customer PO	Payment Terms	
SUMMIT		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	N/A		2/16/20

Quantity	Item	Description	Unit Price	Amount
		INSTALLATION ON 1/17/20 MOVE GATE AND FENCING FORWARD ADDING FENCING NEEDED ADD LOCINOX TIGER HINGE AS PER REVISED PROPOSAL		1,650.00
				500.00
				
Subtotal				2,150.00
Sales Tax				
Total Invoice Amount				2,150.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>2,150.00</b>

Check/Credit Memo No:

**Spearem Enterprises, LLC**

18865 state rd 54 ste 122

land o lakes, FL 33558

(727) 237-2316

spearem.jmb@gmail.com



# INVOICE

**BILL TO**

Summit at Fern Hill CDD

c/o Meritus

2005 Pan Am Circle, Suite 120

Tampa , FL 33607

**INVOICE #** 4096**DATE** 01/08/2020**DUE DATE** 01/14/2020**TERMS** Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
<b>Labor</b> 12-9---2019 • Scrubbing and disinfecting the toilets, all sinks, all counter top areas, all cabinet areas • Mirrors ,door knobs, handicap bars, light switches, locking mechanisms on doors, paper goods fixtures as well as all other fixtures located in restroom & clubhouse cleaned/disinfected • Sweep, Vacuum & Mop ALL floors • ALL Trash bins to be emptied upon each visit and new liners in place • Replacement of burned out light bulbs. • Clean/Disinfect drinking fountain • Pick up all trash and debris on Clubhouse grounds • Tables wiped off & straitened inside & outside • Dust all furniture, pictures, tables, lamps and baseboards in clubhouse • Blinds and window sills dusted	1	100.00	100.00
Description Of Work To Be Performed One Time Per Week: • Blow off Parking area, sidewalks, cabanas & pool deck • Dust the ceiling and walls of the cabana & light fixtures to remove any bugs, dirt or other debris • Remove wasp/hornets nests as needed			
<b>Labor</b> 125-16-2019 • Scrubbing and disinfecting the toilets, all sinks, all counter top areas, all cabinet areas • Mirrors ,door knobs, handicap bars, light switches, locking mechanisms on doors, paper goods fixtures as well as all other fixtures located in restroom & clubhouse cleaned/disinfected • Sweep, Vacuum & Mop ALL floors • ALL Trash bins to be emptied upon each visit and new liners in place • Replacement of burned out light bulbs. • Clean/Disinfect drinking fountain	1	100.00	100.00

WJH  
53900  
4602

DESCRIPTION	QTY	RATE	AMOUNT
<ul style="list-style-type: none"> <li>• Pick up all trash and debris on Clubhouse grounds</li> <li>• Tables wiped off &amp; straitened inside &amp; outside</li> <li>• Dust all furniture, pictures, tables, lamps and baseboards in clubhouse</li> <li>• Blinds and window sills dusted</li> </ul> <p>Description Of Work To Be Performed One Time Per Week:</p> <ul style="list-style-type: none"> <li>• Blow off Parking area, sidewalks, cabanas &amp; pool deck</li> <li>• Dust the ceiling and walls of the cabana &amp; light fixtures to remove any bugs, dirt or other debris</li> <li>• Remove wasp/hornets nests as needed</li> </ul>			
<b>Labor</b>	1	100.00	100.00
12-232019			
<ul style="list-style-type: none"> <li>• Scrubbing and disinfecting the toilets, all sinks, all counter top areas, all cabinet areas</li> <li>• Mirrors ,door knobs, handicap bars, light switches, locking mechanisms on doors, paper goods fixtures as well as all other fixtures located in restroom &amp; clubhouse cleaned/disinfected</li> <li>• Sweep, Vacuum &amp; Mop ALL floors</li> <li>• ALL Trash bins to be emptied upon each visit and new liners in place</li> <li>• Replacement of burned out light bulbs.</li> <li>• Clean/Disinfect drinking fountain</li> <li>• Pick up all trash and debris on Clubhouse grounds</li> <li>• Tables wiped off &amp; straitened inside &amp; outside</li> <li>• Dust all furniture, pictures, tables, lamps and baseboards in clubhouse</li> <li>• Blinds and window sills dusted</li> </ul> <p>Description Of Work To Be Performed One Time Per Week:</p> <ul style="list-style-type: none"> <li>• Blow off Parking area, sidewalks, cabanas &amp; pool deck</li> <li>• Dust the ceiling and walls of the cabana &amp; light fixtures to remove any bugs, dirt or other debris</li> <li>• Remove wasp/hornets nests as needed</li> </ul>			
<b>Labor</b>	1	100.00	100.00
12-30-2019			
<ul style="list-style-type: none"> <li>• Scrubbing and disinfecting the toilets, all sinks, all counter top areas, all cabinet areas</li> <li>• Mirrors ,door knobs, handicap bars, light switches, locking mechanisms on doors, paper goods fixtures as well as all other fixtures located in restroom &amp; clubhouse cleaned/disinfected</li> <li>• Sweep, Vacuum &amp; Mop ALL floors</li> <li>• ALL Trash bins to be emptied upon each visit and new liners in place</li> <li>• Replacement of burned out light bulbs.</li> <li>• Clean/Disinfect drinking fountain</li> <li>• Pick up all trash and debris on Clubhouse grounds</li> <li>• Tables wiped off &amp; straitened inside &amp; outside</li> <li>• Dust all furniture, pictures, tables, lamps and baseboards in clubhouse</li> <li>• Blinds and window sills dusted</li> </ul> <p>Description Of Work To Be Performed One Time Per Week:</p> <ul style="list-style-type: none"> <li>• Blow off Parking area, sidewalks, cabanas &amp; pool deck</li> <li>• Dust the ceiling and walls of the cabana &amp; light fixtures to remove any bugs, dirt or other debris</li> <li>• Remove wasp/hornets nests as needed</li> </ul>			

DESCRIPTION	QTY	RATE	AMOUNT
<b>Material</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>
Papergoods, Soap, Trash bags included in cost.			

BALANCE DUE

**\$400.00**

# Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 \* Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT  
2005 PAN AM CIRCLE, SUITE 300  
TAMPA, FL 33607

January 22, 2020

Client: 001462

Matter: 000001

Invoice #: 17931

Page: 1

RE: General

For Professional Services Rendered Through January 15, 2020

## SERVICES

Date	Person	Description of Services	Hours	
12/23/2019	LB	PREPARE DRAFT QUARTERLY REPORT TO DISSEMINATION AGENT FOR PERIOD ENDED DECEMBER 31, 2019 RE SERIES 2016 BONDS.	0.2	
1/2/2020	JMV	REVIEW LEGAL NOTICE RE: CDD BOARD MEETING.	0.2	
1/5/2020	JMV	PREPARE QUARTERLY DISTRICT COUNSEL BOND DISCLOSURE REPORT.	0.3	
1/8/2020	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3	
1/9/2020	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.7	
1/9/2020	LB	FINALIZE QUARTERLY REPORT FOR PERIOD ENDED DECEMBER 31, 2019; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING SAME; RESEARCH RE DEEDS TO THE DISTRICT, PLATS AND PROPERTY APPRAISER INFORMATION.	1.0	
1/10/2020	LB	CONTINUE RESEARCHING PROPERTY INFORMATION AND PLATS FOR THE DISTRICT; PREPARE DRAFT RESOLUTION ACCEPTING ACQUISITION OF PROPERTY WITHIN THE DISTRICT BOUNDARIES.	1.8	
Total Professional Services			4.5	\$907.50

## PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	1.5	\$457.50

January 22, 2020

Client: 001462

Matter: 000001

Invoice #: 17931

Page: 2

#### PERSON RECAP

Person	Hours	Amount
LB Lynn Butler	3.0	\$450.00

#### DISBURSEMENTS

Date	Description of Disbursements	Amount
1/15/2020	Photocopies (116 @ \$0.15)	\$17.40

Total Disbursements	\$17.40
---------------------	---------

Total Services	\$907.50
Total Disbursements	\$17.40
Total Current Charges	\$924.90

<b>PAY THIS AMOUNT</b>	<b>\$924.90</b>
------------------------	-----------------

*Please Include Invoice Number on all Correspondence*

# Summit at Fern Hill Community Development District

Financial Statements  
(Unaudited)

Period Ending  
January 31, 2020



Meritus Districts  
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607  
Phone (813) 873-7300 ~ Fax (813) 873-7070

# Summit at Fern Hill Community Development District

## Balance Sheet

As of 1/31/2020  
(In Whole Numbers)

	General Fund	Debt Service - Series 2016	Debt Service - Series 2018	Capital Projects - Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
<b>Assets</b>							
Cash-Operating Account	257,224	0	0	0	0	0	257,224
Investments - Revenue 2016 # 0000	0	261,692	0	0	0	0	261,692
Investments - Interest 2016 # 0001	0	0	0	0	0	0	0
Investments - Sinking 2016 # 0002	0	0	0	0	0	0	0
Investments - Reserve 2016 # 0003	0	123,178	0	0	0	0	123,178
Investments - Prepayment 2016 # 0004	0	0	0	0	0	0	0
Investments - Construction 2016 # 0005	0	0	0	0	0	0	0
Investments - Revenue 2018 #1000	0	0	65,683	0	0	0	65,683
Investments - Interest 2018 #1001	0	0	0	0	0	0	0
Investments - Sinking 2018 #1002	0	0	0	0	0	0	0
Investments - Reserve 2018 # 1003	0	0	69,325	0	0	0	69,325
Investments - Construction 2018 #1005	0	0	0	43	0	0	43
Investments - COI 2018 # 1006	0	0	0	0	0	0	0
Accounts Receivable - Other	0	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0	0
Assessments Receivable - Tax Roll	0	0	0	0	0	0	0
Assessments Receivable - Off Roll	0	0	0	0	0	0	0
Due From General Fund	0	0	0	0	0	0	0
Prepaid Items	0	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0	0
Prepaid Public Officials Insurance	0	0	0	0	0	0	0
Prepaid Trustee Fees	1,010	0	0	0	0	0	1,010
Deposits	4,240	0	0	0	0	0	4,240
Equipment & Furniture	0	0	0	0	439,065	0	439,065
Construction Work In Progress	0	0	0	0	4,882,476	0	4,882,476
Amount Available-Debt Service	0	0	0	0	0	229,390	229,390
Amount To Be Provided-Debt Service	0	0	0	0	0	5,523,610	5,523,610
Other	0	0	0	0	0	0	0
<b>Total Assets</b>	<b>262,474</b>	<b>384,869</b>	<b>135,008</b>	<b>43</b>	<b>5,321,541</b>	<b>5,753,000</b>	<b>11,856,936</b>
<b>Liabilities</b>							
Accounts Payable	1,475	0	0	0	0	0	1,475
Accounts Payable Other	0	0	0	0	0	0	0
Due To Debt Service Fund	0	0	0	0	0	0	0
Deferred Revenue	50	0	0	0	0	0	50
Accrued Expenses Payable	0	0	0	0	0	0	0
Deposits	1,200	0	0	0	0	0	1,200
Revenue Bonds Payable-LT-2016	0	0	0	0	0	3,631,000	3,631,000
Revenue Bond Payable - Series 2018	0	0	0	0	0	2,122,000	2,122,000



# Summit at Fern Hill Community Development District

## Balance Sheet

As of 1/31/2020  
(In Whole Numbers)

	General Fund	Debt Service - Series 2016	Debt Service - Series 2018	Capital Projects - Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
Total Liabilities	<u>2,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,753,000</u>	<u>5,755,725</u>
Fund Equity & Other Credits							
Fund Balance-All Other Reserves	0	229,390	129,214	438,944	0	0	797,548
Fund Balance-Unreserved	89,832	0	0	0	0	0	89,832
Investment In General Fixed Assets	0	0	0	0	5,321,541	0	5,321,541
Other	<u>169,917</u>	<u>155,479</u>	<u>5,794</u>	<u>(438,901)</u>	<u>0</u>	<u>0</u>	<u>(107,710)</u>
Total Fund Equity & Other Credits	<u>259,749</u>	<u>384,869</u>	<u>135,008</u>	<u>43</u>	<u>5,321,541</u>	<u>0</u>	<u>6,101,211</u>
Total Liabilities & Fund Equity	<u>262,474</u>	<u>384,869</u>	<u>135,008</u>	<u>43</u>	<u>5,321,541</u>	<u>5,753,000</u>	<u>11,856,936</u>

# Summit at Fern Hill Community Development District

## Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2019 Through 1/31/2020

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>				
Special Assessments - Service Charges				
O&M Assmts - Tax Roll	240,530	240,927	397	0 %
O&M Assmts - Off Roll	57,225	0	(57,225)	(100)%
Interest Earnings				
Interest Earnings	0	108	108	0 %
Other Miscellaneous Revenues				
Miscellaneous	0	50	50	0 %
<b>Total Revenues</b>	<b>297,755</b>	<b>241,085</b>	<b>(56,670)</b>	<b>(19)%</b>
<b>Expenditures</b>				
Financial & Administrative				
District Manager	33,750	11,250	22,500	67 %
District Engineer	2,250	2,214	37	2 %
Disclosure Report	8,400	0	8,400	100 %
Trustees Fees	8,500	2,694	5,806	68 %
Auditing Services	6,500	546	5,954	92 %
Postage, Phone, Faxes, Copies	200	29	171	86 %
Public Officials Insurance	2,500	2,307	193	8 %
Legal Advertising	1,500	0	1,500	100 %
Bank Fees	400	86	314	78 %
Dues, Licenses & Fees	175	175	0	0 %
Office Supplies	200	0	200	100 %
Website Administration	4,000	1,990	2,010	50 %
Legal Counsel				
District Counsel	6,000	1,991	4,009	67 %
Electric Utility Services				
Electric Utility Services	50,000	7,564	42,436	85 %
Water-Sewer Combination Services				
Water Utility Services	6,000	1,265	4,735	79 %
Other Physical Environment				
Waterway Management Program	10,000	1,335	8,665	87 %
Property & Casualty Insurance	6,500	5,601	899	14 %
Club Facility Maintenance	15,000	5,268	9,732	65 %
Landscape Maintenance - Contract	100,000	18,775	81,225	81 %
Landscape Maintenance - Other	14,880	5,380	9,500	64 %
Plant Replacement Program	2,500	0	2,500	100 %
Irrigation Maintenance	3,500	0	3,500	100 %
Pool Maintenance	10,000	2,698	7,302	73 %
Park Facility Maintenance	5,000	0	5,000	100 %
<b>Total Expenditures</b>	<b>297,755</b>	<b>71,167</b>	<b>226,588</b>	<b>76 %</b>
<b>Excess Revenues Over (Under) Expenditures</b>	<b>0</b>	<b>169,917</b>	<b>169,917</b>	<b>0 %</b>
<b>Fund Balance, Beginning of Period</b>	<b>0</b>	<b>89,832</b>	<b>89,832</b>	<b>0 %</b>
<b>Fund Balance, End of Balance</b>	<b>0</b>	<b>259,749</b>	<b>259,749</b>	<b>0 %</b>

# Summit at Fern Hill Community Development District

## Statement of Revenues and Expenditures

200 - Debt Service - Series 2016  
From 10/1/2019 Through 1/31/2020  
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	242,280	241,178	(1,102)	(0)%
Interest Earnings				
Interest Earnings	0	116	116	0 %
Total Revenues	242,280	241,294	(986)	(0)%
Expenditures				
Debt Service Payments				
Interest Payment	170,280	85,815	84,465	50 %
Principal Payment	72,000	0	72,000	100 %
Total Expenditures	242,280	85,815	156,465	65 %
Excess Revenues Over (Under) Expenditures	0	155,479	155,479	0 %
Fund Balance, Beginning of Period	0	229,390	229,390	0 %
Fund Balance, End of Balance	0	384,869	384,869	0 %

# Summit at Fern Hill Community Development District

## Statement of Revenues and Expenditures

201 - Debt Service - Series 2018  
From 10/1/2019 Through 1/31/2020  
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	138,510	57,840	(80,670)	(58)%
Interest Earnings				
Interest Earnings	0	59	59	0 %
Total Revenues	138,510	57,899	(80,611)	(58)%
Expenditures				
Debt Service Payments				
Interest Payment	103,510	52,105	51,405	50 %
Principal Payment	35,000	0	35,000	100 %
Total Expenditures	138,510	52,105	86,405	62 %
Excess Revenues Over (Under) Expenditures	0	5,794	5,794	0 %
Fund Balance, Beginning of Period	0	129,214	129,214	0 %
Fund Balance, End of Balance	0	135,008	135,008	0 %

# Summit at Fern Hill Community Development District

## Statement of Revenues and Expenditures

301 - Capital Projects - Series 2018

From 10/1/2019 Through 1/31/2020

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0	164	164	0 %
Total Revenues	0	164	164	0 %
Expenditures				
Other Physical Environment				
Improvements Other Than Buildings	0	439,065	(439,065)	0 %
Total Expenditures	0	439,065	(439,065)	0 %
Excess Revenues Over (Under) Expenditures	0	(438,901)	(438,901)	0 %
Fund Balance, Beginning of Period	0	438,944	438,944	0 %
Fund Balance, End of Balance	0	43	43	0 %

Summit at Fern Hill Community Development District  
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 1/31/2020

Reconciliation Date: 1/31/2020

Status: Locked

Bank Balance	269,368.30
Less Outstanding Checks/Vouchers	12,194.10
Plus Deposits in Transit	50.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	257,224.20
Balance Per Books	<u>257,224.20</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Summit at Fern Hill Community Development District  
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 1/31/2020

Reconciliation Date: 1/31/2020

Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1693	1/8/2020	Series 2016 FY20 Tax Dist ID 454	9,835.36	Summit at Fern Hill CDD
1694	1/8/2020	Series 2018 FY20 Tax Dist ID 454	2,358.74	Summit at Fern Hill CDD
Outstanding Checks/Vouchers			12,194.10	

Summit at Fern Hill Community Development District  
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 1/31/2020

Reconciliation Date: 1/31/2020

Status: Locked

Outstanding Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	106	1/16/2020	Clubhouse Rental - Mangual	50.00
Outstanding Deposits				50.00



**Summit at Fern Hill Community Development District**  
**Reconcile Cash Accounts**

**Detail**

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 1/31/2020

Reconciliation Date: 1/31/2020

Status: Locked

**Cleared Checks/Vouchers**

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1679	12/12/2019	Series 2016 FY20 Tax Dist ID 451	27,049.94	Summit at Fern Hill CDD
1680	12/12/2019	Series 2018 FY20 Tax Dist ID 451	6,487.19	Summit at Fern Hill CDD
1687	1/2/2020	System Generated Check/Voucher	445.00	First Choice Aquatic
1688	1/2/2020	System Generated Check/Voucher	155.00	Carson's Lawn & Landscaping Services, LLC
1689	1/2/2020	System Generated Check/Voucher	5,643.95	Meritus Districts
1690	1/2/2020	System Generated Check/Voucher	426.00	Straley Robin Vericker
1691	1/2/2020	System Generated Check/Voucher	500.00	Zebra Cleaning Team, Inc.
1692	1/9/2020	System Generated Check/Voucher	281.44	Bright House Networks
1695	1/16/2020	System Generated Check/Voucher	6,258.34	Carson's Lawn & Landscaping Services, LLC
1696	1/16/2020	System Generated Check/Voucher	2,391.58	Tampa Electric
1697	1/23/2020	System Generated Check/Voucher	2,150.00	Gate Pros, Inc.
1698	1/23/2020	System Generated Check/Voucher	400.00	Spearem Enterprises, LLC
1699	1/23/2020	System Generated Check/Voucher	500.00	Zebra Cleaning Team, Inc.
Cleared Checks/Vouchers			52,688.44	

Summit at Fern Hill Community Development District  
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 1/31/2020

Reconciliation Date: 1/31/2020

Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	CR211	1/7/2020	Tax Distribution - 01.07.20	22,019.24
	CR217	1/15/2020	Interest Distribution 01.15.2020	107.63
	CR224	1/31/2020	January Bank Activity	<u>(10.76)</u>
Cleared Deposits				<u>22,116.11</u>



# Meritus

## MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Summit at Fern Hill

Date: 3/2/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>AQUATICS</b>				
DEBRIS	25	25	0	<u>Looked clean</u>
INVASIVE MATERIAL (FLOATING)	20	20	0	<u>No algae observed</u>
INVASIVE MATERIAL (SUBMERSED)	20	20	0	<u>Look good</u>
FOUNTAINS/AERATORS	20	20	0	<u>N/A</u>
DESIRABLE PLANTS	15	15	0	
<b>AMENITIES</b>				
CLUBHOUSE INTERIOR	4	2	-2	<u>Needs attention</u>
CLUBHOUSE EXTERIOR	3	2	-1	<u>Some spider webs</u>
POOL WATER	10	10	0	<u>Clean</u>
POOL TILES	10	10	0	<u>Good</u>
POOL LIGHTS	5	5	0	
POOL FURNITURE/EQUIPMENT	8	6	-2	<u>Broken pool chairs</u>
FIRST AID/SAFETY ITEMS	10	10	0	
SIGNAGE (rules, pool, playground)	5	5	0	<u>Ok</u>
PLAYGROUND EQUIPMENT	5	5	0	<u>Good</u>
RECREATIONAL FACILITIES	7	7	0	
RESTROOMS	6	4	-2	<u>Bathrooms need to be cleaned better</u>
HARDSCAPE	10	10	0	
ACCESS & MONITORING SYSTEM	3	2	-1	<u>Fob system will be operating soon.</u>
IT/PHONE SYSTEM	3	3	0	<u>Ok</u>
TRASH RECEPTACLES	3	2	-1	<u>Could use a new one.</u>
FOUNTAINS	8	8	0	<u>Ok</u>
<b>MONUMENTS AND SIGNS</b>				
CLEAR VISIBILITY (Landscaping)	25	25	0	<u>Good</u>
PAINTING	25	25	0	<u>good</u>
CLEANLINESS	25	25	0	
GENERAL CONDITION	25	25	0	<u>Good</u>



# Meritus

## MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Summit at Fern Hill

Date: 3/2/20

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>HIGH IMPACT LANDSCAPING</b>				
ENTRANCE MONUMENT	40	30	-10	Needs to be repaired and pressure washed
RECREATIONAL AREAS	30	30	0	Good
SUBDIVISION MONUMENTS	30	25	-5	Foam border needs to be repaired
<b>HARDSCAPE ELEMENTS</b>				
WALLS/FENCING	15	15	0	Good
SIDEWALKS	30	30	0	Good
SPECIALTY MONUMENTS	15	15	0	Good
STREETS	25	25	0	
PARKING LOTS	15	15	0	Ok
<b>LIGHTING ELEMENTS</b>				
STREET LIGHTING	33	33	0	?
LANDSCAPE UP LIGHTING	22	22	0	Good
MONUMENT LIGHTING	30	30	0	Good
AMENITY CENTER LIGHTING	15	15	0	Good
<b>GATES</b>				
ACCESS CONTROL PAD	25	25		N/A
OPERATING SYSTEM	25	20		N/A
GATE MOTORS	25	25		N/A
GATES	25	25		N/A
<b>SCORE</b>	700	671	-24	96%

Manager's Signature: Gene Roberts

Supervisor's Signature: \_\_\_\_\_



## Meritus

### MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Summit at Fern Hill

Date: 3/2/20

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
------------------	------------------	----------------------	----------------------

#### LANDSCAPE MAINTENANCE

TURF	5	5	0	Ok
TURF FERTILITY	10	8	-2	Little off color
TURF EDGING	5	5	0	Good
WEED CONTROL - TURF AREAS	5	4	-1	Bed on Golden Wonder
TURF INSECT/DISEASE CONTROL	10	10	0	None observed
PLANT FERTILITY	5	4	-1	OK
WEED CONTROL - BED AREAS	5	5	0	Good
PLANT INSECT/DISEASE CONTROL	5	5	0	None observed
PRUNING	10	8	-2	Ornamental grasses/Crepe Myrtle trees
CLEANLINESS	5	5	0	Good
MULCHING	5	4	-1	Some needed
WATER/IRRIGATION MGMT	8	8	0	
CARRYOVERS	5	5	0	

#### SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	7	0	OK
INSECT/DISEASE CONTROL	7	7	0	
DEADHEADING/PRUNING	3	3	0	

#### SCORE

100	93	-7	93%
-----	----	----	-----

Contractor Signature: \_\_\_\_\_

Manager's Signature: Gene Roberts



Summit at Fern Hill March



The entrance sign needs to be pressure washed and the foam is chipped.



Someone has damaged the foam border at the secondary entrance sign.





The Perennial Peanut has been killed at the entrance median preparing for sod.



Turf along Fern Hill is a little off color.





New trees and sod have been added along Boggy Moss.



New Cypress trees have been planted.





The landscape bed at the end of Golden Wonder needs weed detailing.

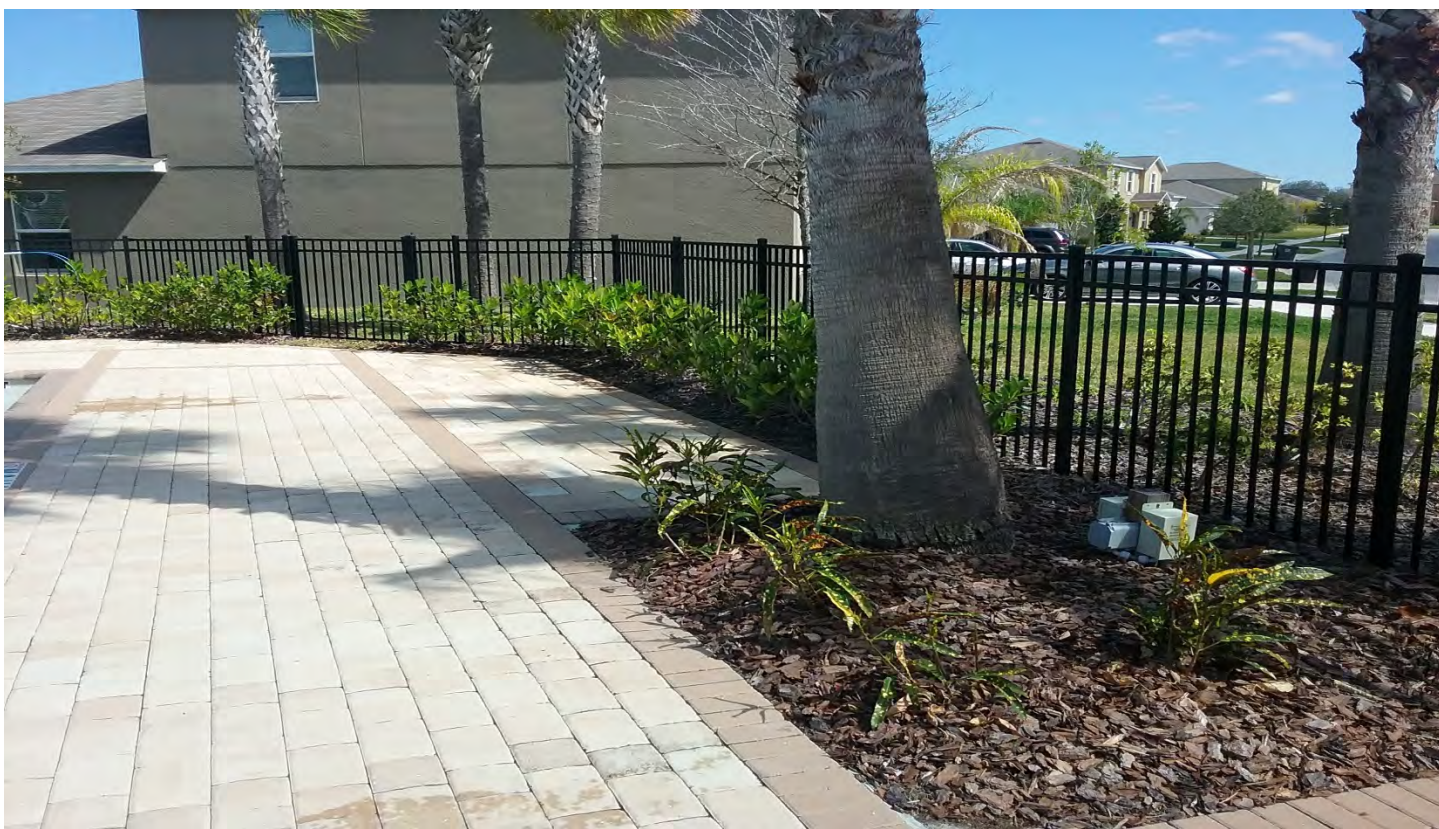


New landscape was installed along Crested Fringe.





Pool was clean and free of leaves.



Landscape beds around the pool were weed free.





Crepe Myrtle trees need to be pruned.



All the ponds look good, no algae were observed.











