

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT**

January 10, 2019 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors of the Summit at Fern Hill Community Development District was scheduled to be held on **Thursday, January 10, 2019 at 9:00 a.m.** at The Offices of Lennar located at 4600 W. Cypress St., Suite 200, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Summit at Fern Hill Community Development District to order on **Thursday, January 10, 2019 at approximately 9:00 a.m.** and identified the Supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Kelly Evans	Chair
Ben Gainer	Supervisor
Lori Campagna	Supervisor

Staff Members Present:

Nicole Hicks	Meritus
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There were no members of the general public in attendance.

2. AUDIENCE QUESTIONS OR COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. BUSINESS ITEMS

A. Discussion on Landscape Proposals

Supervisor Evans provided the background on why new proposals were obtained for landscaping services. Mr. Roberts went through the proposals. Ms. Hicks said the current budget amount is \$85,000, and the current vendor is charging \$64,995. The Board discussed the proposals further. Supervisor Evans asked Mr. Roberts for his opinion. Mr. Roberts said Carson's Landscaping is located right next door and is extremely responsive.

MOTION TO:	Terminate the contract with Yellowstone Landscaping.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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48 The Board continued to discuss the landscaping proposals.
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50	MOTION TO:	Approve the contract with Carson's Landscaping.
51	MADE BY:	Supervisor Evans
52	SECONDED BY:	Supervisor Campagna
53	DISCUSSION:	None further
54	RESULT:	Called to Vote: Motion PASSED
55		3/0 - Motion passed unanimously

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57 Supervisor Evans requested for Mr. Babbar to use their template for the new contract. She asked
58 that the last payment be held. Supervisor Evans asked that management handle the transition. She
59 also asked about checking the community. Mr. Roberts said he can do a monthly report.
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61 **B. Consideration of Resolution 2019-01; Canvassing & Certifying the Results of the**
62 **Landowners Election**
63

64 The Board reviewed the resolution.
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66	MOTION TO:	Approve Resolution 2019-01.
67	MADE BY:	Supervisor Evans
68	SECONDED BY:	Supervisor Gainer
69	DISCUSSION:	None further
70	RESULT:	Called to Vote: Motion PASSED
71		3/0 - Motion passed unanimously

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73 **C. Consideration of Resolution 2019-02; Re-Designating Officers**
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75 Ms. Hicks went over the resolution with the Board. Kelly Evans will be the Chair, and Laura Coffey
76 will be the Vice Chair.
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78	MOTION TO:	Approve Resolution 2019-02.
79	MADE BY:	Supervisor Evans
80	SECONDED BY:	Supervisor Gainer
81	DISCUSSION:	None further
82	RESULT:	Called to Vote: Motion PASSED
83		3/0 - Motion passed unanimously

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85 **D. General Matters of the District**
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89 **4. CONSENT AGENDA**

90 **A. Consideration of Minutes of the Board of Supervisors Public Hearing & Regular**
91 **Meeting September 6, 2018**

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93 The Board reviewed the September 6, 2018 minutes.
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MOTION TO:	Approve the September 6, 2018 minutes.
MADE BY:	Supervisor Campagna
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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102 **B. Consideration of Minutes of the Board of Supervisors Landowners Election**
103 **November 8, 2018**

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105 The Board reviewed the Landowner's Election minutes.
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MOTION TO:	Approve the Landowner's Election minutes.
MADE BY:	Supervisor Gainer
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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114 **C. Consideration of Operations and Maintenance Expenditures August 2018**

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116 The Board reviewed the August 2018 O&Ms.
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MOTION TO:	Approve the August 2018 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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125 **D. Consideration of Operations and Maintenance Expenditures September 2018**

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127 The Board reviewed the September 2018 O&Ms.
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MOTION TO:	Approve the September 2018 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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E. Consideration of Operations and Maintenance Expenditures October 2018

The Board reviewed the October 2018 O&Ms.

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MOTION TO:	Approve the October 2018 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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F. Consideration of Operations and Maintenance Expenditures November 2018

The Board reviewed the November 2018 O&Ms.

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MOTION TO:	Approve the November 2018 O&Ms.
MADE BY:	Supervisor Campagna
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Motion PASSED
	3/0 - Motion Passed Unanimously

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G. Review of Financial Statements Month Ending November 30, 2018

The Board reviewed and accepted the financials. Supervisor Evans asked if the aquatics vendor can do a monthly report. Supervisor Gainer will do a new pond map with numbers.

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5. VENDOR/STAFF REPORTS

A. District Counsel

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Mr. Babbar said he is continuing to monitor the legislative cycle.

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- B. District Engineer**
- C. District Manager**

6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

7. ADJOURNMENT

MOTION TO:	Adjourn at 9:51 a.m.
MADE BY:	Supervisor Gainer
SECONDED BY:	Supervisor Evans
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

189 *Please note the entire meeting is available on disc.

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191 *These minutes were done in a summary format.

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193 *Each person who decides to appeal any decision made by the Board with respect to any matter considered
194 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
195 including the testimony and evidence upon which such appeal is to be based.

196 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
197 meeting held on 03-14-19.

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201 Signature

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204 Printed Name

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206 Title:

207 Chair

208 Vice Chair

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[Handwritten Signature]

Signature

Kelly Evans

Printed Name

Title:

Secretary

Assistant Secretary

Chair

Recorded by Records Administrator

[Handwritten Signature]

Signature

03-18-19

Date