

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 3, 2018**

**SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT AGENDA
MAY 3, 2018 at 2:00 p.m.**

The Offices of Meritus
Located at 2005 Pan Am Circle Suite 120 Tampa, FL 33607

District Board of Supervisors	Chairman Supervisor Supervisor Supervisor Supervisor	Jeff Hills Vacant Laura Coffey Ben Gainer Ryan Motko
District Manager	Meritus	Brian Lamb
District Attorney	Straley Robin Vericker	John Vericker
District Engineer	Stantec	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **2:00 p.m.** with the third section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called **Supervisor Comments and Public Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

May 3, 2018

Board of Supervisors
Summit at Fern Hill Community Development District

Dear Board Members:

The Regular Meeting of Summit at Fern Hill Community Development District will be held on **Thursday, May 3, 2018 at 2:00 p.m.** at the offices of Meritus, located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
- 4. BUSINESS ITEMS**
 - A. Acceptance of Board Resignation – Brady LefereTab 01
 - B. Appointment of Board Supervisor, Seat 2
 - C. Consideration of Resolution 2018-02; Re-Designating OfficersTab 02
 - D. Consideration of Resolution 2018-03; Approving Fiscal Year 2019 Proposed Budget & Setting Public HearingTab 03
 - E. Annual Disclosure of Qualified Electors..... Tab 04
 - F. Announcement of Landowners Election in November 2018Tab 05
 - i. Sample Ballot & Proxy
 - G. Consideration of Resolution 2018-04; Landowners ElectionTab 06
 - H. Consideration of Resolution 2018-05; Adopting the Final Terms of the 2018 Special Assessment Revenue BondsTab 07
 - I. Consideration of Resolution 2018-06; Construction Account Allocation.....Tab 08
 - J. Consideration of Development Acquisition Agreement – Phase 3 ImprovementsTab 09
 - K. General Matters of the District
- 5. CONSENT AGENDA**
 - A. Consideration of Minutes of the Public Hearing and Regular Meeting August 03, 2017Tab 10
 - B. Consideration of Minutes of the Special Meeting December 04, 2017.....Tab 11
 - C. Consideration of Minutes of the Continued Meeting December 18, 2017.....Tab 12
 - D. Consideration of Operations and Maintenance Expenditures July 2017 – September 2017.....Tab 13
 - E. Consideration of Operations and Maintenance Expenditures Oct. 2017 – March 2018Tab 14
 - F. Review of Financial Statements through March 31, 2018Tab 15
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Brian Lamb
District Manager