## SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS SPECIAL MEETING JUNE 27, 2022

## SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT AGENDA

JUNE 27, 2022, at 6:00 P. M.

The Summit at Fern Hill Clubhouse Located at 10340 Boggy Moss Drive, Riverview, FL 33578

District Board of Supervisors Chairman Antonio Bradford

Supervisor Vacant

SupervisorDouglas SmithSupervisorAngela WhiteSupervisorTara Hudak

**District Manager** Inframark Heather Dilley

**District Attorney** Straley Robin Vericker John Vericker

Dana C Collier

District Engineer Stantec Tonja Stewart

## All cellular phones and pagers must be turned off while in the meeting room

The Special Meeting will begin at 6:00 p.m. following with the third section called **Business Items.** The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action.

The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the district. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

## **Board of Supervisors**

## **Summit at Fern Hill Community Development District**

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

1. CALL TO ORDER/ROLL CALL

#### Dear Board Members:

The Special Meeting of Summit at Fern Hill Community Development District will be held on June 27, 2022, at 6:00 p.m. at the Summit at Fern Hill Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578. Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting.

#### Call In Number: 1-866-906-9330 Access Code: 7979718#

3. VENDOR/STAFF REPORTS	
A. District Counsel	
B. District Engineer	Tab 01
i. Ardurra Proposal	
ii. Services Change Order Agreement	
4. BUSINESS ITEMS	
A. Acceptance of Board of Supervisors Resignation- Ryan Corley	Tab 02
B. Discussion on Landscaping Proposals	Tab 03
i. ASI Landscape	
ii.Fieldstone	
iii. Mainscape	
iv.Yellowstone	
C. Consideration of Resolution 2022-02; Adopting FY 2023 Proposed Budget &	
Setting Public Hearing	Tab 04
D. Consideration of Resolution 2022-05; Spending Resolution	Tab 05
E. Acceptance of Temporary Access and Construction Easement Agreement	Tab 06

5. CONSENT AGENDA

A. Consideration of Minutes of the Board of Supervisors Regular Meeting May 09, 2022, ......Tab 09

A. First Choice Report 7. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

## 8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Heather Dilley District Manager



March 25, 2022

Ms. Heather Dilley The Summit at Fern Hill CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

## E-MAIL DELIVERY WITH PDF ATTACHMENT

Heather.dilley@merituscorp.com

Re: The Summit at Fern Hill

Hillsborough County, Florida

Wetland Enhancement Mitigation Monitoring – Wetland B

Dear Heather:

Attached is Ardurra Group, Inc.'s (Ardurra) proposal to provide Ecological Services for the referenced project.

Upon completion of your review of this proposal, and if acceptable, please sign Ardurra's Professional Services Agreement (PSA) and return a copy to my attention. In the interim, if you have any questions regarding this information, please do not hesitate to contact me.

Sincerely,

Brian K. Skidmore

**Ecological Services Group Leader** 

BKS/lag

Attachments

cc: Benjamin T. Ballard, Ardurra

Proposal File



#### ATTACHMENT "A" - SCOPE OF SERVICES

# THE SUMMIT AT FERN HILL HILLSBOROUGH COUNTY, FLORIDA WETLAND ENHANCEMENT MITIGATION MONITORING – WETLAND B

## I. WETLAND ENHANCEMENT MITIGATION MONITORING

## A. Wetland B Initial Monitoring and Report to SWFWMD

Ardurra will conduct a site visit to observe the initial status of the wetland enhancement area after the first maintenance event (conducted at the direction of the CDD). Ardurra will submit an Annual Report to the Southwest Florida Water Management District (SWFWMD) to satisfy the Non-Compliance letter.

## B. Wetland B Ongoing Mitigation Monitoring

Monitoring will be conducted semi-annually for two years. Monitoring reports, to be submitted to the SWFWMD, will include the following data: Color photos (from fixed-point photo stations) of all infested areas referenced to the site plan; approximate percent areal coverage by invasive vegetation; species and numbers removed; problems encountered, and corrective measures recommended/implemented. Remediation plans required by the permitting agencies are specifically excluded from this scope of service, however, Ardurra will make any necessary recommendations in the reports. Any services not specifically described herein will be considered as "Additional Services".

## II. MISCELLANEOUS SERVICES

## A. Miscellaneous Services, Coordination and Meetings

Ardurra will coordinate with the Client, Client's maintenance contractor and SWFWMD as necessary during the ongoing monitoring time frame. This will include attendance at any site visits with the maintenance contractor or meetings with agency staff to get the mitigation area released from further monitoring requirements.



## **ATTACHMENT "B" - COMPENSATION**

# THE SUMMIT AT FERN HILL HILLSBOROUGH COUNTY, FLORIDA WETLAND ENHANCEMENT MITIGATION MONITORING

## **METHOD**

The Client agrees to compensate Ardurra Group, Inc. for the professional services called for under Attachment "A" - Scope of Services, Paragraph I to this Agreement at the Lump Sum Fee as specified below:

<u>Service</u> <u>Lump Sum Fee</u>

## I. WETLAND ENHANCEMENT MITIGATION MONITORING

- A. Wetland B Initial Monitoring & Report to SWFWMD......\$ 1,350.00
- B. Wetland B Ongoing Mitigation Monitoring(up to 4 events @ \$1,150/event) .... \$ 4,600.00

## **Time Charge Hourly Rates**

The Client agrees to compensate the Consultant for the professional services called for under Attachment "A"- Scope of Services, Paragraph II to this Agreement at the Consultant's hourly rates in effect when the work is complete.

## **II. MISCELLANEOUS SERVICES**

A. Project Meetings & Coordination	<u>\$</u>	1,500.00 <sup>NTE</sup>
	GRAND TOTAL\$	7.450.00

NTE - Not To Exceed



#### PROFESSIONAL SERVICES AGREEMENT

THIS IS AN AGREEMENT effective as of March 25, 2022 ("Effective Date") between The Summit at Fern Hill CDD ("Owner") and Ardurra Group, Inc. ("Engineer") to provide professional services to Owner in support of Owner's The Summit at Fern Hill ("Project").

Engineer's services under this Agreement, described in the Engineer's proposal provided in Appendix A to this Agreement.

Owner and Engineer further agree as follows:

## 1.01 Basic Agreement and Period of Service

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above ("Additional Services").
- B. Engineer shall complete its Services within the time period specified in the Proposal (Appendix A). If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

## 2.01 Payment Procedures

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then Engineer may, after giving seven (7) days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.



## 2.02 Basis of Payment—Lump Sum with Progress or Milestone Payments

Α.	Owner shall	pay Eng	ineer for	Services	as follows
л.	OWITCH SHAIL	Day Line		JCI VICCS	as ionov

A Lump Sum amount of **\$7,450.00**.

In addition to the Lump Sum amount, reimbursement for the following expenses: None

- B. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period, or upon mutually agreed milestone payments prescribed in Engineer's Proposal (Appendix A).
- C. **RETAINER**: Before services can begin, a retainer in the amount of \$\_\_\_\_ must be received by Ardurra. This amount will be applied to the final invoice. If the amount of the retainer exceeds the amount of the final invoice, any excess will be returned to the Client.
- 2.03 Additional Services: For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are provided in Engineer's Proposal (Appendix A). Engineer shall provide Owner an estimate of Additional Services upon request and in accordance with mutually agreed work scope and schedule.

## 3.01 Termination

- A. The obligation to continue performance under this Agreement may be terminated:
  - 1. For cause, by either party, upon ten (10) days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

## 2. By Engineer:

- a. upon seven (7) days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
- b. upon seven (7) days written notice if the Engineer's Services are delayed for more than ninety (90) days for reasons beyond Engineer's control, or as the result of the presence at the Project site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.L.



- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- 3. By Owner, for convenience, effective upon Engineer's receipt of written notice from Owner.
- B. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1 or 3.01.A.2 if the party receiving such notice begins, within seven (7) days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than thirty (30) days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.
- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

## 4.01 Successors, Assigns, and Beneficiaries

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.



### 5.01 General Considerations

- A. Standard of Care: The standard of care for all professional, surveying, and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Insurance: During the term of the Agreement, Engineer shall secure and maintain, at its own expense, Workers' Compensation insurance coverage for its employees performing the Work in accordance with statutory limits applicable to the State wherein the Work is completed. In addition, during the term of the Agreement, Engineer shall procure and maintain General Liability, Automobile Liability and Professional Liability insurance at the minimum limits and coverages specified below:
  - 1. General Liability coverage shall be not less than \$1,000,000 per occurrence, and not less than \$2,000,000 in aggregate. General Liability coverage shall include primary contractual liability, personal injury, death, damage to property, and destruction of property.
  - 2. Automobile Liability coverage shall not be less than \$1,000,000.
  - 3. Professional Liability coverage shall be \$1,000,000 per claim and \$1,000,000 in aggregate.
  - 4. Certificates of Insurance (COI) will be furnished to Owner and shall specify that insurance will not be canceled without minimum ten (10) days prior written notice to the primary insured. Upon receipt of such notice, the Engineer shall notify Owner and shall take action to maintain coverage meeting the requirements of this Agreement.
- C. Indemnification: To the fullest extent permitted by law, Engineer and Owner mutually agree to indemnify and hold harmless each other from all claims, lawsuits, or legal actions that arise out of, pertain to, or relate to damages, losses, personal injuries, death and property liability resulting from the errors, omissions, negligence, willful misconduct, or fault of the indemnifying party, its contractors, representatives, agents and employees. In no event shall either party indemnify the other party for the other party's own errors, omissions, negligence, willful misconduct, or fault.
  - 1. To the extent Engineer's services are subject to Florida Statute 725.06, Engineer's total liability shall be limited to the lesser of 1) the total amount of compensation received by Engineer under this Agreement, or 2) the limits of applicable insurance coverages described above in 5.01.B.



- 2. To the extent Engineer's services are subject to Florida Statute 558.0035, individual design professionals employed by Engineer or agents of Engineer shall not be held individually liable for any damages resulting from negligence occurring with the course of execution of Work under this Agreement, provided such damages are solely economic in nature and the damages do not extend to personal injury or property not subject to this Agreement. The Engineer shall maintain any and all professional liability insurance required under this Agreement.
- D. Mutual Waiver and Limit of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to the total amount of compensation received by Engineer.
- Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- F. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- G. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- H. Engineer shall not be responsible for any decision made regarding construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- I. All documents, data, and professional work product (collectively "Documents") prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such Documents, whether or



not the Project is completed. Owner shall have a limited license to use the Documents on and for the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the Documents and subject to the following limitations:

- 1. Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
- any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
- 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and
- 4. such limited license to Owner shall not create any rights in third parties.
- J. Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website portal, in accordance with a mutually agreeable protocol.
- K. Engineer may also, upon Owner's request and in conformance with Owner confidentiality requirements, provide Documents or otherwise grant access to Documents to Owner agents, representatives, or third parties ("Recipients"). No warranty, either expressed or implied, is made by Engineer to Recipients regarding the accuracy or reliability of these Documents. Engineer reserves the right to revise, update and improve its electronically stored Documents without notice and assumes no responsibility for any damages which may arise as a result of the intended and continued use of this information by Engineer. Use of the Documents by Recipients is subject to the following limitations:
  - a. By using these Documents, Recipients agree to verify the data and to ascertain its accuracy for the intended use.
  - b. Engineer makes every effort to ensure that Document files are free of computer viruses and/or malware; however, Engineer assumes no responsibility for damages caused by the installation or use of these data.



- c. Engineer makes no representations as to long term compatibility, usability, or readability of the Documents resulting from the Recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the Documents.
- L. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.

## M. Disputes:

- 1. Owner and Engineer agree to negotiate reconciliation of any dispute between them in good faith for a period of thirty (30) days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated as described below. If mediation is unsuccessful, then the parties may exercise their rights at law.
- 2. Mediation: If the parties fail to resolve a dispute through negotiated reconciliation, Engineer and Owner agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them, arising out of or relating to this Agreement or the breach thereof (collectively "Disputes"), to mediation conducted by a mediator selected through mutual agreement of both parties. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis and shall be completed within one hundred twenty (120) days. If such mediation is unsuccessful in resolving a Dispute, then (a) the parties may mutually agree to a dispute resolution of their choice, or (b) either party may seek to have the Dispute resolved by a court of competent jurisdiction.
- N. This Agreement is to be governed by the law of the State in which the Project is located.
- O. Force Majeure: Engineer shall not be held responsible for any delay or failure in performance caused by fire, flood, explosion, war, strike, embargo, government requirement, civil or military authority, acts of God, act or omission of Constructors, vandalism, or other similar causes that are beyond its control.

## 6.01 Total Agreement

A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



## 7.01 *Definitions*

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq. ("TSCA"); (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

**Attachments:** Appendix A, Proposal & Scope of Work



IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: The Summit at Fern Hill CDD	Engineer: Ardurra Group, Inc.	
Ву:	By: Buank Skillion	
Print name:	Print name: Brian K. Skidmore	
Title:	Title: Ecological Services Group Leader	
Date Signed:	Date Signed: March 25, 2022	
	Engineer License or Firm's Certificate No. (if required):	
	State of: Florida	
Address for Owner's receipt of notices:	Address for Engineer's receipt of notices: 4921 Memorial Highway, Suite 300 Tampa, FL 33634	



Change Order #

2022-1

## PROFESSIONAL SERVICES AGREEMENT CHANGE ORDER

Date

16 May 2022

"Stantec"	Stantec Consulting Services, Inc.				
	Stantec Project # 215612636				
	777 S. Harbour Island Blvd., Suite 60 Tampa, FL 33602 Ph: (813) 223-9500 email: tonja.stewart@stantec.com	00			
Client	Summit at Fern Hill CDD				
	Client Project # 199456				
	2005 Pan Am Circle, Suite 300 Tampa, FL 33607 Ph: (813) 873-7300 email: alexandra.wolfe@merituscorp	.com			
Project Name and	Location: Summit at Fern Hill CDD	(Riverview, Florida	a)		
	he original Professional Services Agree iges as detailed below are hereby autho		ary 2016 and C	hange Orders the	reto,
Change Order #202	2-1 to be added to Task 2022 (FY 2022	Budget)			
	Total fees this Change Or Original agreement amount Change Order Num Chang	ount aber aber aber aber	\$ \$ \$ \$ \$ \$ I other items ar	2,000.00 2,000.00 - - - - - <b>4,000.00</b> and conditions of the	е
ongman ngroomon	ondir formani in fair force and onest.				
Stantec Consultin	ig Services, Inc.	Summit at Fern	Hill CDD		
	Tonia L. Stewart, P.E. Print Name and Title  May 16, 2022	Signature  Date Signed:	Print Name a	and Title	

# SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

District Office ◆2005 Pan Am Circle ◆ Suite 300 ◆ Tampa, Florida 33607 ◆ (813) 873-7300 ◆ Fax (813) 873-7070

Ryan Corley		
June 10, 2022		
Dear Summit at Fern Hill Board of Supervisors:		
Please accept this as my resignation from Summit at Fern Hill Community Development District board of directors/board of supervisors, effective immediately, I have accepted a position in Virginia and will be moving effective June 17th		
Sincerely,		

Chairman

# PROPOSAI SERVICE



# **Summit at Fern Hill CDD**

Riverview, FL



June 10th, 2022



June 10th, 2022

Heather Dilley
District Manager
Summit at Fern Hill CDD
2005 Pan Am Circle Ste 300
Tampa, Florida 33607

Dear Ms. Dilley,

On behalf of ASI Landscape Management, I am pleased to provide you with our proposal for landscape services at Summit at Fern Hill CDD. Our staff has thoroughly reviewed the RFP as well as current site conditions and we are confident that ASI's experience and expertise will more than adequately meet or exceed your needs and expectations.

The competitive nature of the landscape industry offers a number of choices when it comes to selecting the right company. We are proud of our success and ASI has consistently demonstrated we are among the best in Central Florida when it comes to personalized and professional service. Our teams are highly trained technicians, detail oriented and focused on providing our clients with the best possible service. We view our client relationships as more of a long-term partnership, thus ensuring continual mutual satisfaction and pride in the results.

Summit at Fern Hill is a beautiful community; It is obvious after visiting that the community takes exceptional pride in both the presentation and appeal of the neighborhood. This is a partnership that excites us in that it offers the opportunity to showcase our work and provide the visual appeal and impact the residents and their guests expect.

We appreciate the opportunity to propose our services and hope you will consider our offer favorably both in terms of content and cost. Please don't hesitate to call if you have questions or would like more detail on what we can provide. ASI would look forward to the opportunity to review our submittal with you to further discuss and negotiate how our offered services and associated pricing may better fit the company's needs and budgetary requirements. Thank you again and we await our next conversation with great anticipation.

Sincerely,

Christian Padgett – Senior Business Developer

Christian Padgett

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PRICING - "Exhibit A"

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## **ASI SERVICE BROCHURE**

## WEATHERMATIC SMARTLINK OVERVIEW

# **Company History**



**ASI Landscape Management** is a premier Central Florida landscape service provider. In existence for 25+ years, ASI is a full-service landscape company and possesses a loyal client base with the capability and resources to satisfy any and all landscape needs. We boast having the knowledge, expertise and personnel to provide our clients the best possible and most cost-effective solutions for both routine and unique landscape service needs. Being one of the area's last remaining large privately owned landscape service providers, ASI offers a service experience that is hard to match. ASI remains a local, privately owned company with passionate owners determined to stay hands-on and regularly communicate with our clients and service personnel. ASI currently employs approximately 180 individuals, maintains a commercial fleet with state-of-the-art equipment and technology, and remains on the cutting-edge of new industry ideas and technology.

The history of ASI Landscape Management dates back to 1993 when Joe Chiellini, owner and president of ASI, started a small residential landscape company called Lawncombers USA. As a Hillsborough County firefighter, Joe wanted to stay productive while off duty. Through hard work and dedication, Lawncombers quickly earned a stellar reputation in the Tampa Bay area. As the business grew, so did his ambition and so he soon entered the commercial arena. Growth opportunities expanded.

Through a merger in 1999, Ameriscape USA was born. This merger further enhanced the company's stable of services by adding large scale landscape installation to its service offerings. At this time, the company's first full-time employee, Mark Almeda, shared the company's vision and passion for growth. Almeda became Chiellini's business partner and now serves as vice president of ASI. He remains today an integral leader in the business, directing and leading the company in various capacities.

Through a rebranding initiative in 2016, Ameriscape USA, Inc., is now dba: **ASI Landscape Management**. ASI remains a company dedicated to its clients and employees. All employees at ASI become part of our history, tradition, and culture.



By living our **Core Values** daily, continued success of the company depends on each employee embracing those principles of teamwork, always providing quality services, and remaining focused on total customer satisfaction. In the highly competitive world of commercial landscaping, maintaining a knowledgeable and skilled work force is critical to ASI's ongoing success and commitment to our clients.

We are proud to offer ASI as a preferred service option to our clients and prospect for many years to come!

## **Leadership Team Biographies**



## JOE CHIELLINI

PRESIDENT/CEO

Joe Chiellini is the founder and CEO of ASI Landscape Management, originating in 1993. Coming from humble, ASI is now a multi county commercial business, employing 180 individuals with three branches covering the greater Tampa Bay and Orlando marketspace. Joe Chiellini recently retired from his career as a Captain for Hillsborough County Fire and Rescue. Joe served the people of Hillsborough County for almost 30 years all the while building and growing his landscape management company to where it is today. Joe is active in the Green Industry as well as in the local community. He spends much of his time giving back in as many ways as he can. Within the business world, Joe does both local and national consulting with a focus on training and strategic planning. In the community, Joe has hosted events such as Wrestling for a Cause, golf tournaments, Give Back Days and various fundraisers benefiting children and families in our area who are in need. Fifteen years ago, Joe started the Krewe of the Knights of St. John, a local HCFR philanthropic Krewe to help serve the spouses and children of fallen firefighters. Joe is also an active member in his Parish of St. Patrick's Catholic Church where he lectors, works on beautification projects and serves with the men of the parish in fundraising.

## MARK ALMEDA

VP/COO

Mark began his association with ASI in 1995 as the first full-time employee of the company's predecessor, Lawncombers USA. He began as a crew member going from job to job, maintaining lawns and landscapes by mowing, weeding, fertilizing, and adjusting irrigation systems. He quickly advanced to the position of foreman, where he assumed a management role, assigning and supervising workers and overseeing the quality of the work. Mark's management style and attention to detail did not go unnoticed, and in 2005 he became a partner and vice president of the company, a position he holds to this day. Throughout his 20-plus years of experience, Mark has gained and shared his knowledge and expertise with hundreds of ASI team members. He and Joe Chiellini have managed to grow the company, despite the unpredictable nature and growing competition of the landscape industry. Mark strongly supports both personal and professional development for himself and ASI team members. He has participated in numerous management and business-related classes and training sessions and readily applies their lessons to his management role within the company. Mark holds the company's horticulture license and attends continuing education classes to maintain the most current industry standards. As the Vice President of Operations, Mark assists in sales and controls all aspects of the division, including crews, fleet and equipment purchases, and contracts. He regularly conducts personal visits with company clients to ensure satisfaction and quality.

## JUAN ALVAREZ

CFO

As Director of Finance and Administration and Chief Financial Officer, Juan is responsible for financial stewardship of ASI Landscape Management, including capital and operating budgets, financial affairs and reporting, procurement, and debt and treasury management. Prior to joining ASI Landscape Management in 2017, Juan was the controller for a landscape company in Bradenton FL for almost three years. He was responsible for the company's financial operations, human resources, risk management, information technology, and H-2B program. Originally from Colombia, Juan moved to Atlanta, GA in 2000 where he started his own business at the age of 18. He obtained his real estate license and attended Georgia State University, transferring to the University of South Florida in 2010. Juan has developed his financial, administrative, and logistical skills over more than 12 years of experience in customer service, sales, and investments. He graduated from the University of South Florida, receiving his Bachelor of Accounting, and is a candidate to obtain his CMA (Certified Management Accountant) Certification in 2019. Juan Lives in Parrish, FL with his wife, Alina and his son, Ethan.

## DOMINICK PORTOGHESE

#### DIRECTOR OF BUSINESS DEVELOPMENT

With over 40+ years of experience in the commercial green industry, Dominick brings to ASI a stellar industry reputation having worked in all aspects of the landscape industry. In this key Business Development leadership role, Dominick will help ensure that ASI Landscape Management maintains its well-respected industry position and continues to grow the company by partnering with select key clients in a variety of market segments, leveraging current partnerships while maintaining ASI's high standard. Being involved in ASI's company leadership and steering committees, customers can be assured that their relationship with Dominick and the entire Business Development team will not end at the point of sale but will continue well beyond. Dominick has exhibited a strong work ethic and extreme desire to succeed all throughout his career. As such, his never-ending quest to learn all functions and services included in landscape management has afforded him a unique and diverse career. This path started as a summer job in landscape construction and along the way has afforded him key positions in landscape construction; design, irrigation installation and design, the turf industry, the Fertilization and Pest Control industry and commercial landscape management...equally in both Business Development and Operational leadership roles locally, regionally and nationally. Dominick's diverse industry knowledge, experience and career accomplishments has made him the valued ASI leader he is today. Although always the professional, and a stickler for hard-work and accuracy, Dominick's good nature, and goofy disposition makes him a wonderful team leader, team member and a perfect fit within the ASI family culture. When not working, although Dominick has his share of hobby's and diversions, he enjoys spending time with his family more than anything else. With his lovely wife Grace by his side, along with his daughter Madisen and son Lucas, Dominick attributes all his success and motivation to his family and the amazing relationship they share.

## JOSEPH AMAROSA

#### **DIRECTOR OF MAINTENANCE OPERATIONS**

Joseph has 22 years of landscape industry experience. Prior to joining the ASI family Joe earned a bachelor's degree from the University of South Florida. He has gained additional certifications and licenses that include Green Industries Best Management Practices and State of Florida's Green Industries Best Management Practices. Joe has a wealth of knowledge utilizing Integrated Pest Management as he is a licensed Pest Control Operator. As well as a Pest Control Operator he holds a license in LTD Fertilizer Application in addition he is Pinellas County BMP certified. Joe has been trained and well versed with Landscape Visual Renderings and Landscape Design. Joseph's primary focuses are customer service, job quality and continual education of his team on the ever-changing landscape industry.

## **ERIC ROTHELL**

### **DIRECTOR OF IRRIGATION**

Growing up in rural Western North Carolina, Eric spent countless hours working alongside his grandfather on the family farm and spending time roaming the woods and nearby mountains. Eric's love and appreciation for the outdoors stayed with him as he went on to attend the University of Tennessee where he studied Plant & Damp; Soil Science with a concentration in Environmental Science & Damp; Natural Resources. Eric graduated with a Bachelor's of Science degree in Agriculture in 1997 and then began his career in the Green Industry as an Irrigation Technician with a large, full-service landscape company. It is with this company where Eric found his passion for irrigation and water management. During his 20 years with this company Eric excelled through the ranks holding the positions of Irrigation Manager, Regional Irrigation Advisor, Corporate Irrigation Trainer, Market Irrigation Manager, and was also the Operations and Branch Manager for a multi-million dollar location for several years. During this time Eric became involved with the Irrigation Association where he earned numerous industry certifications including Certified Irrigation Technician (CIT), Certified Landscape Irrigation Auditor (CLIA), Certified Golf Irrigation Auditor (CGIA), Certified Irrigation Contractor (CIC), and Certified Irrigation Designer with specialties in Commercial, Golf, and Residential (CID-C,G,R). In 2019, Eric celebrated his 20 th year of being an IA certified professional. Eric has also been a certified backflow tester, state licensed irrigation contractor, and currently holds his Green Industry BMP certification. During his years in the green industry, Eric also developed a passion for mentoring others and training. In February 2018, Eric brought his passion for water management and for sharing his knowledge to ASI to become the Director of Irrigation. Eric is helping to lead and grow ASI's water management division while continuing to attend educational classes to keep up with the latest industry standards and technologies available. He helps to not only manage the day-to-day operations of the irrigation division, but to also partner with the other divisions within ASI as well as its clients in order to support, educate, and find solutions to their water management needs.

## **JACK FEIDT**

#### DIRECTOR OF RISK AND SAFETY

As Risk Management and Safety Director, Jack is responsible for minimizing our incident and accident rate while developing a strong safety culture through policies and training. Prior to Jack joining our team, Jack served 20 years in the Navy aboard nuclear Submarines as an Advanced Electronics Weapons Technician as well as a Ship's and Weapon's Safety Officer. When he retired, he decided his second career should be less stressful, so he attended the University of Florida where he received his Bachelor's Degree in Environmental Horticulture Sciences. However, in time, Jack realized his passion really centered around safety and risk management. He brings nearly 10 yrs. experience and works hard instilling that same safety culture passion and Risk Management skills into the ASI Landscape Mgt. philosophy.

# **Key Personnel**



The management team selected to maintain Summit at Fern Hill CDD has the skills and experience necessary to meet your specific needs and expectations.

## Meet ASI's <u>Tampa</u> team:

TEAM MEMBER	JOB TITLE	JOB RESPONSIBILITY
Luis Santiago	Branch Manager	<ul> <li>Accountable for your complete satisfaction</li> <li>Maintains schedule</li> <li>Ensures compliance to job specs and quality</li> <li>Manages crews</li> <li>Interfaces with on-site contact</li> </ul>
Joseph Pichardo	Account Manager	<ul> <li>Accountable for your complete satisfaction</li> <li>Maintains schedule</li> <li>Ensures compliance to job specs and quality</li> <li>Manages crews</li> <li>Interfaces with on-site contact</li> </ul>
Robert Bybee	Production Manager	<ul> <li>Schedules workload for crew</li> <li>Ensure readiness of workers, tools and materials</li> <li>Maintains safe working conditions</li> <li>Trains field personnel</li> <li>Assists w/large pruning jobs, chemical and irrigation applications</li> <li>Helps identify problem areas</li> </ul>
TBD	Foreman	<ul> <li>Manages hourly activities of crews</li> <li>Operates all small walk behind mowers</li> <li>Helps crew operate hand-held machines</li> <li>Performs large pruning, trimming and detail jobs</li> <li>Daily clean up</li> </ul>
Juan Rodriguez	Irrigation Technician	<ul> <li>Schedules weekly irrigation inspections and schedules approved repairs</li> <li>Adjusts, repairs and troubleshoots problems</li> <li>Assists as needed</li> </ul>
Eric VanHorn	Pest Control Specialist	<ul> <li>Applies insecticides, herbicides, fungicides and other chemicals, safely and in accordance with industry standards</li> <li>Proactively inspects for all pest pressure.</li> </ul>

# **Licenses and Professional Associations**



The following are the list of licenses/certifications/subcontractors currently held by ASI Landscape Management's professional staff as well as professional associations and organizations of which we are an active member.

## ASI LANDSCAPE MANAGEMENT LICENSES AND REGISTRATIONS

- Occupational License Florida, Hillsborough County No. 96169
- Pest Control License Florida, No. JB135024
- Pest Control Operator Florida, No. JF184897
- License as a Dealer in Agricultural Products Florida, No. 116260-1
- Nursery Stock Dealer Certificate of Registration Florida, No. 47237971
- Certified Arborist License Florida, No. FL0710A
- FDOT Intermediate Maintenance of Traffic Certification Qualified 6/4/13
- Pinellas County BMP Certification No. 013
- State of Florida Irrigation License No. I-CFCO24523

## PROFESSIONAL ASSOCIATIONS

- NALP National Association of Landscape Professionals
- Florida Turfgrass Association
- FNGLA Florida Nursery, Growers and Landscape Association
- FIS Florida Irrigation Society
- BAAA Bay Area Apartment Association
- FAA Florida Apartment Association
- NAA National Apartment Association
- BOMA Building Owners and Managers Association
- CAI Community Associations Institute
- Greater Tampa Bay Chamber of Commerce
- CFHLA Central Florida Hotel & Lodging Association
- AAGO Apartment Association of Greater Orlando

# Past Record of Similar Scope



The following represents several key maintenance contracts held in the past that show our experience in providing services of a similar scope. Many of these projects have been serviced by ASI for multiple years and provide an example of the level of quality and customer service provided.

**Del Webb Bexley** (Homeowners Association) **Service Dates:** 2018 - Ongoing **Service Provided:** Full-service landscape maintenance including monthly irrigation and horticultural services provided to a maintenance free community. Additional services including palm and hardwood trimming, annuals and irrigation repairs and modifications provided in addition to the contract value. Landscape design services and the installation of new plant materials also provided in addition to the contract value.

**Contact:** Mr. Brady Lefere

Community Manager

Pulte Group (813) 964-5165

brady.lefere@pultegroup.com

<u>Power Design Corporate</u> (Corporate Campus) Service Dates: 2018 - Ongoing Service Provided: Full-service landscape maintenance including monthly irrigation and agreeomic services. Appuals mulch and palm trimming are also included as additional services.

agronomic services. Annuals, mulch and palm trimming are also included as additional services as a part of this contract. Additionally, we have provided landscape design services and the installation of new plant materials not included as a part of the monthly contract value.

Contact: Ms. Natalie Yeager

Corporate Property Manager

Power Design Inc (727) 497-8965

nyeager@powerdesigninc.us

# <u>Highland Community Management</u> (Homeowners Association) Service Dates: 2018 – Ongoing

**Service Provided:** Full-service landscape maintenance including monthly irrigation and horticultural services provided to a maintenance free community. Additional services including palm and hardwood trimming, annuals and irrigation repairs and modifications provided in addition to the contract value. Landscape design services and the installation of new plant materials also provided in addition to the contract value.

Contact: Mrs. Jennifer Conklin

Licensed Community Association Manager

**Highland Community Management** 

(863) 940-2863

j.conklin@hcmanagement.org

Southern Hills Plantation (Homeowners Association/CDD) Service Dates: 2018 – Ongoing

**Service Provided:** Full-service landscape maintenance including monthly irrigation and horticultural services provided to a HOA as well as Maintenance Free Homes. Additional services including palm and hardwood trimming, annuals and irrigation repairs and modifications provided in addition to the contract value. Landscape design services and the installation of new plant materials also provided at several sites in addition to the contract value.

Contact: Mrs. Cheri Schrubbe

Community Association Manager Evergreen Lifestyles Management

(352) 397-2926

cschrubbe@evergreen-lm.com

Lake St. Charless CDD (Community Development District) Service Dates: 2018 - 2021

**Service Provided:** Full-service landscape maintenance including monthly irrigation and horticultural services provided to a CDD. Additional services including palm and hardwood trimming, annuals and irrigation repairs and modifications provided in addition to the contract value. Landscape design services and the installation of new plant materials also provided at several sites in addition to the contract value.

Contact: Mr. Mark Cooper

Property Manager Lake St. Charles CDD (813) 990-7555

propertymgt@lakestcharles.org

Here are a few other notable properties that we maintain and can provide contacts for if needed:

- South Pointe HOA
   Jesuit High School
- KPMG Corporate Campus (Lake Nona)

## **Statements of Commitment**



## Please let these statements below confirm ASI's commitment to the following:

## **Project Vehicles and Equipment**

ASI states and commits that all necessary vehicles and equipment are available or will be obtained and provided for the satisfactory completion of all services and tasks a part of this project as described within the ASI provided proposal documents, any agreed upon client provided documents and stipulations, or any other associated information pertaining to this project. *Project specific and/or companywide master equipment and vehicle lists can be provided upon request.* 

## Staffing / Personnel

ASI states and commits that the necessary and appropriate number of crew members, Technicians, supporting staff and project management will be provided and/or available to satisfy necessary or required tasks and management as described within the ASI provided proposal documents, any agreed upon client provided documents and stipulations, or any other associated information pertaining to this project. *Project specific crew, staffing, project management and/or operational plans can be found within this proposal submittal or can be provided upon request.* 

#### Service References / Letters of Recommendation

ASI will provide within this proposal a partial list of comparable references to this project. These references will include contact info. ASI encourages you to connect with our existing clients for a complete snapshot of our services and capabilities. Additional references and/or Letters of Recommendation can be provided upon request.

#### Materials, Chemicals, Products

ASI states and commits that all necessary contractually required and/or ancillary service materials, chemicals, products, etc., will be provided for the satisfactory completion of all services and tasks a part of this project as described within the ASI provided proposal documents, any agreed upon client provided documents and stipulations, or any other associated information pertaining to this project. *Project specific MSDS, Labels, Descriptions and supporting documentation can be made available and provided upon request.* 

## Licenses, Certifications, Insurance and Company Documents

ASI states and commits that all necessary local, state, federal and industry required Licenses, Certifications, Insurance documents and Company Documents needed to satisfy all contractual obligations or authorizing ASI to do business within the project geographical location are included within this proposal or can be made available and provided upon request.

## Hazardous Materials Handling / Spill Prevention Program

ASI states and commits that we possess and adhere to a Hazardous Materials Handling / Spill Prevention Program that complies with all local, state, federal, OSHA regulations and holds the client's best interest in great importance. A copy of this program can be made available and provided upon request.

## Safety/Training/Drug Screening Program

ASI states and commits that we possess and adhere to a Safety/Training Program that complies with all local, state, federal, OSHA regulations, holds the client's best interest in great importance, and ensures all crew and staff are well trained with all equipment and procedures related to project specific tasks. A copy of this program can be made available and provided upon request.

## **Storm Response Plan**

ASI possesses and utilizes a Hurricane/Storm Response Plan which includes step-by-step service stipulations, timing and process and descriptions. This program can be presented and contracted in advance at any time to lock in rates and ensure services priority. Also available as needed per event subject to ASI's availability. A copy of the program can be made available and provided upon request.

# **Emergency Response – Optional Program**



In the event of a major weather event or catastrophic emergency of any kind that requires emergency arborcare services, we encourage you and your company to be prepared in advance! By committing in advance, Ameri-Tree offers the following emergency response optional program that would ensure your campus a priority status should an emergency situation arise.

Note: Without this program, these same Ameri-Tree service are available but will be provided on a first come – first serve basis with stated rates subject to change based on current market rates.

## An emergency status would pertain to the following conditions:

- Fallen trees / large limbs blocking campus access roadways (across driveways are secondary)
- Fallen trees / large limbs resting on power-lines
- Leaning trees posing an imminent safety threat



Scattered branches and debris throughout the campus would not be considered an

qualifying emergency situation but more of a secondary "clean-up" and would be addressed via separate schedule and proposal after all client emergency services are satisfied. General clean-up services will be proposed at a more customary extra work rate.

- ✓ Program includes all necessary equipment including dump trucks, loaders, hand tools, mobile fueling vehicles, trucks, trailers. All necessary equipment to perform job operations are located within the service area. Emergency routes will be provided by crew leaders and supervisors.
- ✓ Ameri-Tree participates in and fully understands the disaster response plan in the cities and all adjoining cities within our service area, and follows their guidelines. Emergency grids will be set up for employees working during an emergency. We maintain an active post disaster plan which includes multiple means of communication. Communication plans among management includes: cell/smart phone or mobile radio and email. No employee will be left working grid alone, team action will be implemented. All communication / IT equipment will be forwarded to mobile devices to keep open lines of communication with clients, employees, and vendors.
- ✓ All employees will be accounted for by crews. Crew will report to assigned foreman, who will take visual head counts based on current employee lists.
- ✓ All supervisors are trained in basic first aid and safety procedures.
- Emergencies can / will be reported by any employee who witness' an event take place. All crews have mobile communication devices. In the event all facilities in one particular area are unable to respond to an emergency, crews are in place throughout the state to respond.
- ✓ For catastrophic response events, "Typical Emergency Crew" consists of a approx. (4- man crew, dump truck, 1 dump trailer, and all necessary saws and hand tools. Loader and/or grapple will be provided as needed.

Emergency Program crew is billed at an agreed upon advanced rate of (\$500) per hour.

Program Acceptance /	
Signature:	Date:
· ·	
Company:	_Title:

# **Equipment**



The following is a list of equipment owned by ASI that may be used in accordance with the RFP scope of services at Summit at Fern Hill CDD.

Type of Equipment	Quantity Available			
Light duty trucks	30			
Super Duty trucks	30			
F-450 or larger trucks	6			
Maintenance trailers (open and enclosed)	25			
Heavy duty trailer	8			
Tow behind turbine blower	1			
Irrigation trucks	8			
Spray trucks	5			
Spray Cart	2			
Additional utility carts	4			
Ride-on spreader	4			
4x4 tree lift	2			
Stump grinder	1			
Batwing mower	1			
72" mower	8			
60" riding mower	15			
Walk behind mower	30			
Ditch Witch trencher	2			
Skid steers	4			
Field Equipment				
Edgers				
Line Trimmers				
Blowers	400 pieces total			
Gas shears				
Back pack sprayers				

# **Understanding the Project Needs**



## UNDERSTANDING THE PROJECT NEEDS

## **General Overview**

Working and coordinating on a daily basis with Summit at Fern Hill CDD management and maintenance representatives, our partnership will provide amazing results for your community. As a professional landscape provider, ASI will recommend the most proven, cost effective, and successful methods in which we propose and provide our services. We of course will adhere to any and all requirements in the RFP, unless otherwise noted in these documents, and will make every effort to accommodate any preferences you may have with regards to how we provide our services. With this in mind, in most cases, we prefer a philosophy of "less is more". This employs the process of providing a smaller crew size on site more often and on successive days of the week rather than an army of workers for one day. Please refer to our "Proposed Project Staffing" on Page 18 for a specific breakdown of ASI's personnel plan for the property. We prefer this service approach as presented as it allows for us to be onsite every day. Our crews work Monday through Thursday (10 hr days) with Fridays being utilized as a "catch up day" for any rain or additional work needed. In addition, a more careful and methodical application of our service in this manor promotes accountability, ownership of project, and assurance that all services have been completed in the best possible way before leaving the property each week. ASI will provide 42 visits per year as specified in the RFP.

## **TURFGRASS MAINTENANCE PROGRAM**

Our mowing schedule will provide 42 cuts per year for all St. Augustine turf areas. Bahia turf will be mowed 32 times per year. ASI will utilize proper mower sizes to prevent damage to smaller turf areas. During each mow visit ASI will perform all mowing, edging, string trimming, and blowing tasks. In the spring off-season, all necessary tree/shrub tipping or seasonal cut-backs

will be provided. The community will be sectionally mapped with a "Path of Motion" and "Mower Map" that will maximize the efficiency of our crew and depict how and when each area of the community will be completed. *Please see the attached examples*. These maps, color-coded by crew, will be provided to any necessary members of the board or management representatives. Bahia turfgrass will utilize a mowing height of approximately 3 - 4 inches. St Augustine turfgrass will utilize a mowing height of approximately  $3 \frac{1}{2} - 4 \frac{1}{2}$  inches.

## **TURFGRASS AGRONOMY PROGRAM**

ASI's agronomy program for turfgrass was designed using the guidelines from University of Florida's agriculture program. ASI follows the strict criteria of Best Management Practices (BMP). We will deploy our Certified Technicians to accomplish all applications and they will work under the supervision of one our State of Florida Certified Pest Control Operators adhering to all local, state and federal guidelines and regulations. Actual formulations and products may change based on current soil/site conditions as well as turf needs throughout the Summit at Fern Hill CDD.

## SHRUB AND GROUND COVER MAINTENANCE PROGRAM

## **Pruning and Detail Schedule**

The "detailing" services for the project will be divided into 3 sections, plus high frequency areas (ie. community entrances, clubhouse, parks, etc). The high frequency areas will be touched every week, with the remaining 3 sections put on a rotation to get through each section one time completely in every three weeks. The community again will be mapped separately for the detail crew with a "Path of Motion" approach that will maximize the efficiency of our crew. These maps, color-coded by crew and will be provided to the Summit at Fern Hill management point of contact. This unique schedule is more aggressive than the industry standard of monthly detailing but serves ASI well and sets us apart by affording the ability to provide a more consistently maintained landscape with little or no failures toward the end of each cycle. This service approach come at a slightly increased cost but clients agree it is a value added adjustment that is well worth it by satisfying the recurring burdens of complaints of select overgrown shrub varieties and unsightly beds. The detail-oriented tasks completed each week include but are not limited to; pruning, trimming, spraying, hand-pulling, and porter services.

On non-mowing weeks during the winter ASI will utilized this time for ornamental cut-backs, Crape Myrtle pruning, leaf clean up, and other winter-oriented tasks. All plant material will be pruned to maintain a softer but controlled lush look avoiding unnecessary formal or squared pruning which is detrimental to most shrub varieties. Our "Section Map" showing the schedule of service for each designated section will be provided to the Summit at Fern Hill CDD point of contact.

If any changes are made to our detail schedule or mapping, ASI will notify the Summit at Fern Hill CDD point of contact for approval. In addition, if any emergency needs arise for the community, our staff will partner with your team to remedy any issues. Examples of this may include but are not limited to; storm clean up and special event preparation. These decisions will be made in agreement with the staff well in advance.

## SHRUB AND GROUND COVER AGRONOMIC PROGRAM

ASI's agronomy program for Ornamentals was designed using the guidelines from University of Florida's agriculture program. ASI follows the strict criteria of Best Management Practices (BMP). We will deploy our Certified Technicians to accomplish all applications and they will work under the supervision of one our State of Florida Certified Pest Control Operators adhering to all local, state and federal guidelines and regulations. Actual formulations and products may change based on current soil/site conditions as well as Shrub and Ground Cover needs throughout the Summit at Fern Hill CDD.

## ARBORCARE MAINTENANCE PROGRAM

As an additional resource to Summit at Fern Hill CDD, ASI is proud to provide a full Arborcare division as well as an on-staff certified arborist through Ameri-Tree, Inc (sister company to ASI). Any arbor needs over and beyond what is contained in the provided scope of work that may arise, ASI is pleased to help. Tree care involves much more than removing dead or damaged branches or standard "lifting". Regular arbor care is essential to the health of your trees and ensures early detection of decay and disease. It begins with developing a plan for all the trees on your property, immature as well as older, mature trees, to ensure that they grow well, remain healthy and provide an overall pleasing aesthetic.

## **SNAG LIST PRO**



Snag List Pro will play a key role in maintaining the Summit at Fern Hill CDD community to the level the residents and their guests expect. This software is an integral tool used by our maintenance staff to create punch lists for all of ASI's sites. This is accomplished by documenting issues with pictures and comments that are then assigned to a Foreman to take care of. As the issues are remedied, they are checked off as complete on the app and thus removed from the punch list. Items can be added or removed as needed. Snag List Pro is one of the great tools ASI utilizes to bridge the gap between communication and results.

#### START UP ACTION PLAN

If awarded the contract ASI will develop a detailed action plan and identify any landscape needs for the Summit at Fern Hill CDD. This action plan will clearly break down the specifics of these needs, both initial and long term, and the expectations throughout the property. These needs may include but are not limited to; maintenance deficiencies, plantings, plant replacement, drainage, landscape improvements, etc. ASI will then provide the community with proposals to complete any repairs or recommendations based on our findings.

# Proposed Project Staffing & Operational Plan



The following is an approximate (1) year total manpower operational plan of grounds maintenance operations for all of **Summit at Fern Hill CDD**:

We anticipate staffing as follows:

- Growing Season (March 1<sup>st</sup> November 1<sup>st</sup>) approximately (4) crew personnel per service visit, (10 hrs) per day, (1 days) per week, every week.
- Non-Growing Season (November 1<sup>st</sup> March 1<sup>st</sup>) approximately (4) crew personnel per service visit, (8-10 hrs) per day, (1 days) per week, every-other week.

Please note the staffing disclaimer at the bottom of this page.

## **Suggested Crew Staffing Breakdown**

- **(1)** Project Supervisor full-time, working, on-site.
- (14) Mow/Detail Crew personnel
- (2) Agronomy/Horticulture Technicians as needed (Fertilization & Pest Control)

  Note: Crew Leaders are working, English speaking crew members.

**Additionally**, ASI will provide the following personnel at no additional cost to Summit at Fern Hill CDD: Working in concert with the Project Manager, included within this proposal but not part of the proposed manpower estimates is the additionally provided management and operational support from the assigned Production Manager, Account Manager (AM), Operational Leadership and ASI Ownership.

## **Ancillary work:**

In addition to the aforementioned and proposed general services crew personnel, **ASI** offers additional personnel as needed for extra services via separate written authorization and invoicing for mulch installation and landscape and irrigation enhancement and/or modification services.

Staffing Disclaimer: The aforementioned proposed site-staffing is an estimate only. It in no-way guarantees a minimum number of crew or a minimum number of man-hours to be provided at any given time. ASI does guarantee that we will provide the necessary number of personnel and/or man-hours (+/-) as it pertains to our proposed estimates, in order to satisfy the completion of the Scope of Work per the client provided documents.

#### STAFFING DESCRIPTIONS

<u>Project Management:</u> This key position will be on-site lead for managing and directing all contractual project landscape services. In support, as additional project management and support, ASI will assign Production Managers, AMs (Account Manager), Operations Manager and Branch Manager. They are responsible for the support in orchestrating landscape operations and any administrative requirements for your property. Our Managers will coordinate and direct our Integrated Pest Management Program, Irrigation, Floral Detail and our Crew Supervisors. They will provide you with quality assurance and continuous service updates.

Agronomic - Hort Technician / Integrated Pest Management: This proactive approach to pest control is centered around proper plant selection and continuous monitoring of plant pest populations. Corrective pesticide applications will be made by only knowledgeable applicators under the direction of our Site Manager, and the numerous Certified Pest Control Applicators within our Branch office, and certified by the State of Florida, Department of Agriculture. This position provides and manages all turf and shrub fertilization applications as well. Applicators will maintain an application logbook and continually update MSDS and label references.

<u>Irrigation Maintenance Technician:</u> Knowledgeable and experienced irrigation technicians will regularly check and monitor the operation of all irrigation throughout your campus per the provided SOW. Operations will include regular zone maintenance along with prompt notification of any necessary repairs or system failures.

<u>Floral Detail:</u> Through our many years of floricultural experience with our property portfolio, ASI will provide unparalleled experience in managing your floral displays. We will provide the assurance of consistently colorful displays through the proper plant selection and continuous detailing and "deadheading" of the floral displays throughout the property.

<u>Crew Foreman:</u> The staffing of an experienced and knowledgeable crew supervisor will provide a well-managed and consistent service program. This working position will ensure continuous and effective crew services for all mowing and detail related tasks. As a direct connection between general crew members and the Project Managers, crew foreman will address all field related issues immediately and all crew issues when necessary. These personnel will lead performance of their crew's specific tasks/functions and help coordinate property operations in the absence of the project manager.

<u>Detail and Turf Maintenance Personnel:</u> The staffing of experienced and reliable service personnel will provide the maintenance operations with the successful and timely completion of their specific tasks. ASI is exceptional at crew awareness and appreciation for a job well-done. This helps ensure low turnover with our staff creating service consistency, a pride of ownership and accountability. All resulting in an above average product!

<u>ArborCare Services:</u> Provided via Ameri-Tree, Inc. Coordinated by Summit at Fern Hill CDD or District management.

#### LANDSCAPE MAINTENANCE Start-Up Operational Plan and Service Approach

**ASI Landscape Management** understands the importance of providing the campus with the highest quality of landscape maintenance services possible. In conjunction with the client provided Scope of Work, and the ASI provided "Understanding The Project Scope", through the implementation of our start-up operational plan, your property will receive these specific horticultural, agronomic, and "curb appeal" services and improvements within the following time periods:

- 30 Days: Upon project commencement, equipment and staffing considerations will be completed. A property map with a detailed color-coded sectional service plan will have been developed prior to start-up. Site staff will mow weekly and will complete 1/3 of the properties detailing needs each week. This will ensure a complete detail service every 3 weeks. (in lieu of a traditional 1-month detail cycle). With project start-ups, initial enhancements may include a complete mulching, a fresh rotation of your annual bedding plants, an application of herbicides in turf areas to assist with weed control if seasonally appropriate and enhanced and/or corrective detailing of shrub bed areas. An indepth property evaluation will be completed with any/all program adjustments or corrective actions documented and a plan of action implemented. If extra work proposal is authorized, perimeter cleanup services will commence. If applicable, an irrigation system initial evaluation will be performed with concerns noted and repairs additionally proposed. This will be accomplished prior to any new plantings, flower rotations, turf repair, or chemical applications requiring water. If these enhancements have recently been completed, basic services will commence initially. Turf and shrub bed herbicide treatments will be a priority during a spring or fall start-up. An Arborcare Program should be discussed and scheduled for short and long-term consideration. Priority tree and palm issues will be addressed.
- 90 Days: The first 90 Days will be impactful for our initial success. A Jan 1<sup>st</sup> start date for this project will afford us the opportunity to establish and maintain certain agronomic and horticultural maintenance conditions that will produce the best possible results for the start of the growing season, on through the summer and into the off-season. During this initial 3-month period, the continuation of "detail" enhancements such as annual bed detailing, shrub bed detailing and tree and palm pruning as needed will be provided. In addition to the aforementioned services, a focus will continue to be our *Floriculture Program* as well as turf color and turf and shrub bed weed eradication through our onsite Agronomic Techs. After now having time to assess turf conditions, soil samples will be taken with results applied to tailor an agronomic program specific to those results and actual site conditions. Any start-up staffing issues have been addressed with personnel additions / replacements being completed after this initial mobilization period.
- 6 Months: Basic maintenance operations are running smoothly and in full gear. Based on start-up timeframe, miscellaneous late "off-season" services are being identified, proposed, authorized and scheduled with the main focus now being the basic maintenance of the turf and plant material including the floral displays as we enter spring. Growing season turf and plant material Insect and Disease Control programs are adjusted and ready to implement as warm conditions approach.

#### **Service Mapping Examples**



#### **Property Mapping and Crew Designation**

Upon award ASI will provide a color-coded map depicting each crew and their designated area of responsibility for each service day. These maps will be further broken down to capture the path of motion on individual days of service. Together these maps will provide an accurate representation of their movement throughout that individual day of service. Please see attached example maps to help further explain!

\*The maps below are examples of a similar property in size and scope. Actual maps for Summit at Fern Hill CDD will be created prior to contract commencement and supplied to pertinent staff\*

- The mowing map depicted the right shows highlighted areas of which style of mower can be used in which area.





- This mowing map on the left shows which direction our mowing personnel will move throughout the property to mow these areas.



- The map to the left shows how all edging of the sidewalks and driveways throughout the community should be completed in a segmented fashion.



Edger #1 ---



- The map depicted on the right shows highlighted sections that represent the different days of service so staff and residents know which day of the week to expect ASI to be performing landscape tasks.



#### **EXHIBIT A - Service Proposal Pricing**



#### **Summit at Fern Hill CDD**

2005 Pan Am Circle, Suite 300 Tampa, Fl. 33607

**Attention:** Heather Dilley

Phone: (813) 873-7300 x 107 Email: Heather.Dilley@Inframark.com

#### **ASI Representative**

**Date:** June 10<sup>th</sup>, 2022

Christian Padgett Senior Business Developer

Cell: (813) 390-8467

Email: cpadgett@asilandscapemgt.com

CONTRACT SERVICES	Monthly Price		Yearly Price	
General Maintenance Services	\$	4,443.00	\$	53,316.00
Mow, edge, string-trim, blow, shub & tree prune, weeding, etc.				
Agronomic Services	\$	827.00	\$	9,924.00
Fertilization, Pest & Disease Control, Weed Control.				
Irrigation Management Services	\$	325.00	\$	3,900.00
Monthly system inspections, adjustments and Controller Management.				
Irrigation Repairs	\$	280.00	\$	3,360.00
Monthly repairs for system compenents under 2" such as lateral lines, he	ads, nozzl	es, fittings, and drip	lines.	
Total Contracted Services	\$ \$	5,875.00	\$	70,500.00

EXTRA SERVICES	Uni	t Cost	Occ.	Qty	Total	
Annual Flower Program - (4") units	\$	2.50	4	200	\$ 2,000.00	
Mulch Program - Cocoa Brown	\$	55.00	1	250	\$13,750.00	
Palm Pruning - General	\$	38.00	1	52	\$ 1,976.00	
Palm Pruning - Specialty	\$	76.00	1	0	N/A	



#### \*

#### LANDSCAPE MAINTENANCE



Mowing
Edging
Blowing
Trimming
Weed Control
Pest Control
Irrigation Checks
Debris Removal
Tree / Shrub Care



ASI's landscape maintenance programs result in consistent, dependable service. Our total care plan includes 52 scheduled visits and an array of services designed to enhance your property's curb appeal and overall attractiveness.

Our team members are highly trained in the latest industry standards including appropriate horticultural and green practices. We are aware that you as an owner/manager of a property expect that the landscape maintenance at your sites be of the highest quality possible. Our Client Relations Managers will visit with you regularly to review work and ensure your satisfaction.



#### IRRIGATION SERVICES



All living things need water and your landscape is no exception. We offer a full range of irrigation services performed by trained and skilled technicians. From new installations to repairs, ASI can meet your needs. Our monthly service checks will give you confidence and ensure your system always operates at peak efficiency



#### HORTICULTURAL SERVICES

Landscapes in Florida require special care in both the selection of trees, shrubs, plants and turf as well as the care of each. At ASI, we address these requirements with our in-house certified horticultural service. To protect your investment ASI provides full horticultural and pest-control service.



#### ARBOR CARE

We offer an array of tree and palm services ranging from natural and structural pruning of specimen and ornamental trees, to pruning and removal of Florida's largest species of trees. Our team members are skilled in maintaining the beauty and health of your trees and specialize in all aspects of plant health care with an emphasis on organic solutions to tree health problems. Using the highest quality equipment and expertise, our teams will quickly and efficiently complete the work on time and within budget.

ISA Certified Arborist
Structural Pruning
Canopy Reduction
Tree Planting/Removal
Tree Permitting
Horticultural Care

#### LANDSCAPE ENHANCEMENTS







The options are endless when it comes to creating the visual impact that defines the quality, beauty and atmosphere you want your property to represent. With a comprehensive approach to caring for clients, ASI delivers complete landscape design, installation and renovation services for both commercial and residential properties.

Our team of dedicated professionals will consult with you and incorporate your vision, while considering important environmental and other factors, to create a landscape and hardscape that will be functional, manageable and beautiful for years to come. Whether we create a completely new design or upgrade existing areas, ASI will meet your needs and budget. Nothing adds more value, prestige and curb appeal to your property than a well-designed landscape.

Outdoor living spaces
Dog Parks
Playgrounds
Water Features
Landscape Lighting
Drainage
Accent Walls
Irrigation Installations
Landscape Renovations





9702 Harney Road Thonotassassa, FL 33592 Phone: 813.948.3938 | Fax: 813.948.7487 2007 S Division Avenue Orlando, FL 32805 Phone: 407.988.0551 | Fax: 813.948.7487

### Smart Irrigation & Site Management





The most advanced smart water and site management technology is now within your reach.

As a Weathermatic Premier Partner, ASI Landscape Management provides our clients with unmatched service, site beauty, and water management.

The Smart Choice for Smart Irrigation

Orlando: 407-988-0551 Tampa: 813-948-3938

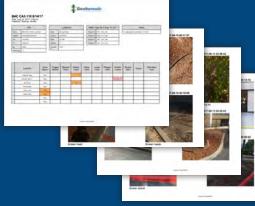
asilandscapemgt.com



#### **The Smart Solution**

- A smart controller with remote monitoring allows for 24/7 access to your site, and dramatically improves response time
- Reduce water use as much as 50% (average 38%)
- Reduce damage from over/under watering
- Minimize liability from hazardous slick spots
- Comply with water restrictions while maximizing watering opportunities and limiting landscape loss
- · Improve sustainability through water management
- Creates visibility and accountability through the photo documented inspection tool





#### Who is ASI Landscape Management?

- Our team is committed to exceeding your exceptions for the construction, development and maintenance of your property.
- Use of in-house construction services and specialty contractors allows us to design and construct awardwinning landscapes for our clients.
- Certified in-house horticultural professionals offer care for trees, shrubs, plants and turf, including pest control.
- Complete tree maintenance services, including trimming and tree removal, under the supervision of an ISA Certified Arborist.
- Irrigation specialists with years of experience in choosing the right type of irrigation for your grounds, including sprinkler system design and installation.

#### Who is Weathermatic?

- Leading provider of water conserving technology and service for over 75 years.
- Full line of irrigation products; including software, controllers, sensors, valves, rotors, sprays, and more.
- Products are installed in more the 85 countries.
- Installed on more than 500,000 locations, saving an average of 38% in water use.
- Some valued clients include; JPMorgan Chase, Bank of America, Marriott, Publix, Arby's, Texas A&M, Clemson University, Associa, FirstService Residential, CBRE, U.S. Capitol Building, Pearl Harbor Memorial.

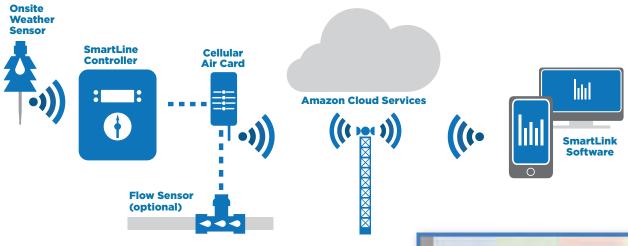








#### The SmartLink Solution



#### **SmartLine Controller and Weather Station**

- Controller adjusts the amount of water applied daily based on:
  - high/low temperature
  - humidity
  - plant type

- soil type
- sprinkler type
- slope
- Weather station set at each controller and communicates wirelessly
- · Automatic cycle soak to eliminate run-off
- Never loses date/time or programming due to power failure
- Optionally omit days, times, and dates
- Meets EPA Water Sense Criteria

#### **SmartLink Software**

- Use 3G cellular communication
- Powered by Amazon Cloud Services
- Programming changes can be made remotely from any web enabled device
- In-depth reports of run times and weather data
- Asset tagging and zone mapping -
- Web based inspection reports with photo documentation
- · Daily alert reporting
- Controller programming backup to the cloud
- All data stored for 5 years





#### The ASI Landscape Management Advantage

As a Weathermatic Premier Partner, ASI Landscape Management offers the following service advantages:

- Automated monthly inspection process with photos
- · We will identify and eliminate water waste
- Defined and timely repair process
- Water restriction compliance
- Commitment to technology innovation
- Equipment operational integrity
- Commitment to site beauty
- Participation in Save Water | Give Life global water initiative

#### **Premier Partners**

are among the less than

1% of service providers

who have been selected

by Weathermatic for

their excellent reputation,

experience with smart

irrigation technology, and

their dedication to stringent

service standards. They

strive for accountability in

site management, landscape

beauty, and contributing to

water access and sustainability

around the world.

#### What does it cost?

You'll be able to upgrade to the latest water-saving technology immediately while avoiding large capital outlays with a multi-year service commitment.

#### **Total Equipment Protection Plan**

- Fixed cost of ownership with a no questions asked warranty coverage on all Weathermatic equipment
- Includes manufacturer defects, lightning, theft, and physical damage
- No deductibles or processing fees

# Smortkine Smortkine

#### **Water with Purpose**

With over 500,000 SmartLine® control systems saving billions of gallons of water around the globe, are proud to contribute to the giving of safe drinking water through the Save Water | Give Life social cause. Though participating in the "Water with Purpose" campaign, our customers are making an impact because every Weathermatic product purchased directly results in a specific number of gallons of clean water given to the world's thirsty. Together, we will save billions of gallons of water and thousands of lives. It all starts with WATER!



Orlando: 407-988-0551 Tampa: 813-948-3938

asilandscapemgt.com



# Summit at Fern Hill Landscape Management Proposal



Heather Dilley
District Manager
Inframark Infrastructure Management Services
2005 Pan Am Circle
Suite #300
Tampa, FL 33607

RE: The Summit at Fern Hill Landscape Management Proposal

Dear Heather,

Thank you for considering Fieldstone Landscape Services as your Landscape Management Partner. We will ensure you the convenience of a single source provider for all your landscape needs while our commitment to high integrity and emphasis on safety and compliance completes the foundation on which our culture is built.

Estimating and Initial Assessment are critical best practices for Fieldstone. Our team of experts spend significant time on site, utilize sophisticated measuring software, estimating and budgeting software, and rely on many years of field experience to ensure we get it right and understand the current agronomic and horticulture challenges. Our precise quantifying process is our approach for each job to ensure accurate hours and crew size, right type and size of equipment, clearly defined specifications, which sets up our daily, weekly & annual work process.

We would appreciate the opportunity to discuss our proposal with your entire team, as we believe we have developed a service platform for The Summit at Fern Hill community that is second to none.

Feel free to contact me at (727) 822-7866 or by email at bwilliamson@fieldstonels.com

Sincerely,

Bobby Williamson

Bobby Williamson Vice President Fieldstone Landscape Services, LLC



#### **History & Culture**



Fieldstone Landscape Services' humble beginnings began in 2007 when our President, Chris Eastman, left the commercial real estate industry after recognizing the opportunity to bring the importance of intentional customer service and professionalism to an industry that scarcely valued those areas.

Fieldstone has grown into the Tampa Bay Area's premier full-service landscape company, built from a strong set of values and genuine dedication to providing the highest quality of commercial and residential landscape services.

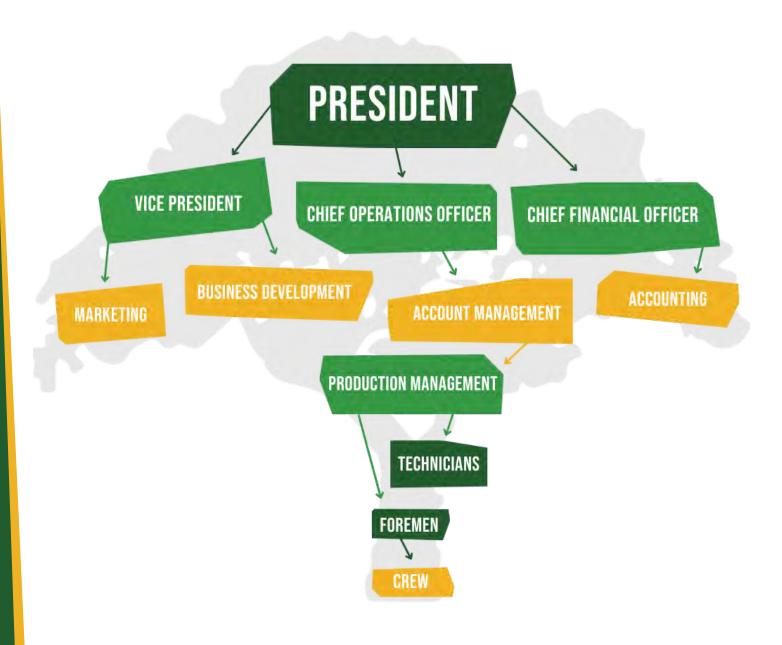
From day one, our focus has been on providing an outstanding client experience and building up our team members. Fieldstone started with just two people and one truck. Now, Fieldstone services over 170 communities with 200 full-time team members, using 90 trucks, spread throughout three branches.

One of the most substantial features of our value proposition to our clients is that we self-perform our services. Therefore, we will only service work that is within our coverage areas. While many large enterprises have moved towards the model of building large sub-contractor networks, Fieldstone has moved in the opposite direction. We are certain that this level of commitment, will provide the highest level of quality services and client experiences.



#### **Company Structure**







#### **Development & Training**

#### Supervisor Training

- Florida Certified Best Management Practices (BMP) course completion
- Florida Nursery Growers Landscape Association (FNGLA) Certified Horticultural Professional





#### **Team-Member Training**

- Training begins with a Site Visit with Operations Director and Supervisor.
- Team will walk the Property looking for out of the ordinary issues. This could be dryness or Chinch Bug activity.
- Team-Members are trained how to determine the difference in real time, in a real-world situation.



#### **Equipment Procedures**





#### **Daily Procedures**

- Check oil levels, hydraulic oil levels, and tire pressure.
- · Change the blades daily on all mowers including the small push mowers.
- Fieldstone Mechanics sharpen extra sets of blades so our Supervisors can change them in the field.
- Teams ensure proper edger blades and weed-eater string are loaded.
- Teams ensure they have the necessary rakes, shovels, and handheld equipment each day to ensure daily work gets done.
- Confirm main lights and strobe lights are working on both truck and trailer for proper safety functionality.
- Ensure that we have fuel and two cycle oil to make through the day.

#### **Monthly Procedures**

- Fieldstone Mechanics thoroughly inspect each mower and small equipment.
- Change the oil in the mowers, sharpen hedge trimmer blades, and make sure the bump heads on the weed-eaters work properly.
- Mechanics service the vehicles (ex: oil changes, tire rotations and greasing all fittings on the trucks and trailers).



#### **Property Enhancements**

#### Love Your Landscape

No matter how big or small the project, Fieldstone's talented team will turn innovative solutions and inspiring ideas into reality.

000

Fieldstone's Designers, Enhancement Supervisors, and Installation Teams work together with you to turn your community into an outdoor oasis that fits your budget and lifestyle.

#### **Custom Enhancements**

- Landscape Design & Build
- · Irrigation Design & Build
- Low-Voltage Landscape Lighting
- Hardscape Construction
- Complete Tree Care
- Seasonal Annual Rotations
- Mulch & Rock Installation
- Mosquito Control
- Core Aeration & Over-seeding



#### NATURAL DISASTER CLEANUP

Once a named storm is identified to be a potential threat, the disaster readiness process will be put into motion. In place of normal maintenance operations, the manpower could be utilized to:

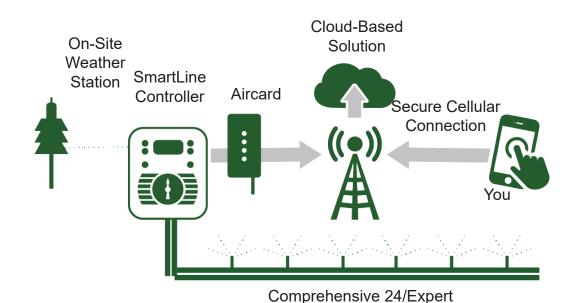
- Remove and secure pool furniture
- · Move potted plants to secure location
- Take down awnings, flags, and/or banners
- · Assist residents with securing individual properties once common areas are secure
- After any down power lines have been secured, and the potential for bodily injury has passed, we
  will access the site to determine the best course of action. Roads will be cleared first, so emergency
  vehicles have access. Once cleared, we will focus on pedestrian avenues. After insurance providers
  have reviewed the damage, we can begin the removal of downed trees that may have affected
  structures.



# Comprehensive Water Management

The most advanced smart water and site management technology is now within your reach.





Water Management

- Communities will enjoy beautiful landscapes, reduced water costs, fewer expenses, greater service transparency and better equipment.
- Landscape Companies will utilize better technology and access to deliver better system performance.





#### References



#### Carrollwood Village 4100 Brentwood Park Circle

Tampa, FL 33624



#### Residences at Sandpearl

11 Baymont Street Clearwater Beach, FL 33767

#### **Tampa General** Hospital

1 Tampa General Circle Tampa, FL 33606





#### References



Raymond James 880 Carillon Parkway St. Petersburg, FL 33716



Cheval West
4312 Cheval Blvd
Lutz, FL 33558

**BAYOU CLUB** 7979 Bayou Club Blvd Largo, FL 33777



# 



### Client Experience





- Contractor will assign a Client Experience Representative (CX Rep.) to oversee all services.
- CX Rep. will conduct weekly site visits to ensure all services are being completed at the highest quality.
- Primary goals of Fieldstone's Client Experience Team is to take a proactive approach to the overall appearance and health of the landscape material and provide constant communication to Client.
- CX Rep. will report to Client if any problems are observed and recommend how to resolve the problem.
- Client will receive Monthly Quality Audit Reports (QAR) from assigned CX Rep. Purpose of the QAR is to ensure quality performance is being provided and to communicate Fieldstone's performance to Client.
- CX Rep. is available to meet with Client and/or Client Representative to discuss QAR monthly.

#### Communication

Contractor's goal is to handle Client's requests and concerns as quickly and efficiently as possible.
 Contractor requests that Client advise homeowners to communicate any issues to Client's
 Authorized Representative. This line of communication will ensure that proper information is given to the homeowners and work crew members.



#### Landscape Management Transition

Fieldstone's goal is to give you a noticeable difference within the first (60) days of service. Below are the tasks that we will complete within the first (60) days based on priorities we identified throughout your property.

- On-boarding with Fieldstone Leadership Team Prior to start date
- Irrigation Audit First (30) days of service
- Turf Audit/Soil Samples First (30) days of service
- Tree/Shrub Audit First (30) days of service





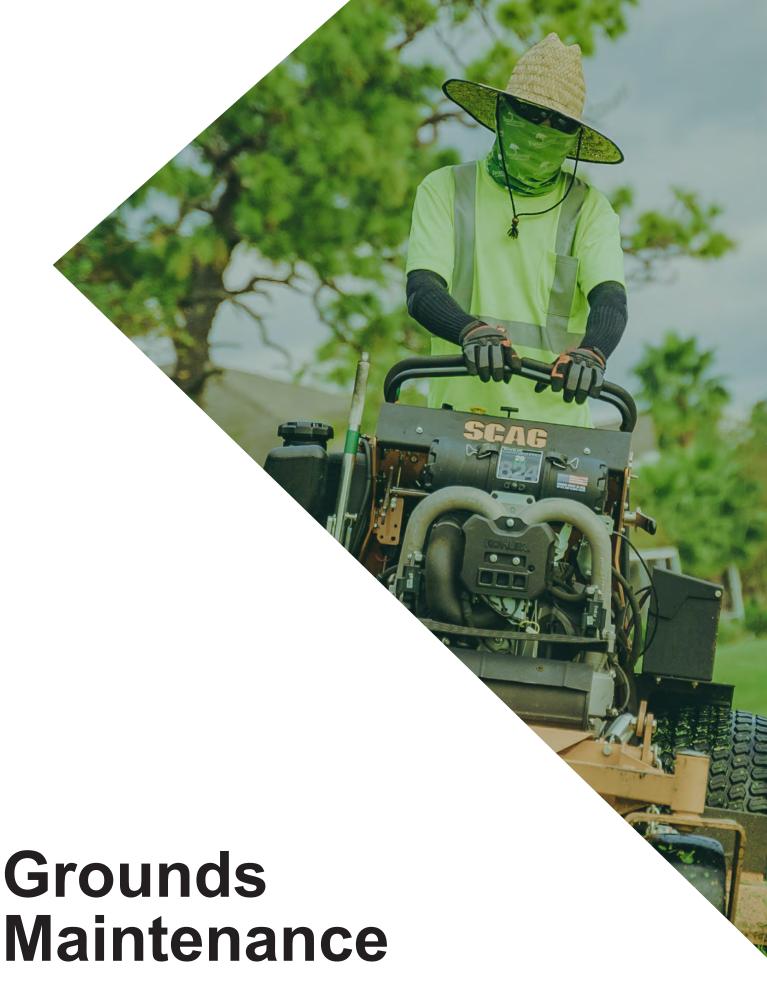
#### CONDITION OF PROPERTY

This contract is entered into with the understanding that the property will be in a state of reasonable condition at the time that the landscape management services are assumed by Fieldstone Landscape Services.

Conditions of extreme neglect or unusually poor practices may require additional clean-up fees not specifically set forth in this contract.

Such fees, if necessary, must be agreed to in writing by both the Client and the Contractor prior to Contract start date.





#### **Grounds Maintenance**



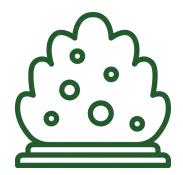


- Mowing shall be performed as specified in "Service Summary Page". All mowing shall be performed with power lawn mowers of sufficient horsepower to leave a neat and clean appearance.
- Mower blades will be kept sharp at all times to prevent the tearing of grass blades.
- Various mowing patterns will be employed to insure the even distribution of clippings and to prevent ruts in the turf caused by mowing equipment.
- Mowing heights for turf grass depends on type of grass but will generally be cut between 4 and 6
  inches and will be varied by season to maintain the highest quality and density of turf.
- Turf areas inaccessible to mowers, areas adjacent to buildings, trees, fences, etc. will be maintained by line trimmers or chemical means.
- Areas with standing water will be avoided but will have vegetative weed growth removed as needed.
- The edging of all hard surfaces will be completed each service.
- The edging of all bed-lines will be completed every other service.
- Bed-lines and tree rings with concrete edging or curbing will be maintained with a line trimmer.
- Bed-lines and tree rings with rock, pebble, or other hard material as bed covering will be chemically edged to prevent flying projectiles.
- Visible clippings after each mowing shall be removed/blown off.
- All clippings shall be kept out of ornamental beds and off of all paved areas, courts, waterways, patios, breezeways and driveways.
- Visible weeds throughout landscape beds & tree rings will be removed.
- All landscape beds, tree rings, and hard-surace joints will be chemically treated.





# Plant & Shrub Maintenance





- All hand pruning and shearing will have the distinct objective of retaining the plants natural shape and the original design intent.
- Contractor will adhere to proper pruning practices, in order to promote proper growth and optimal flowering cycles.
- Re-sizing or hard structural pruning will be performed at an additional cost and is not included within our standard contract
- Pruning of all flowering shrubs shall be scheduled to prevent interference with their flowering cycle unless otherwise advised by the Client in advance.
- All ornamental grasses will be given a rejuvenation cutback during the months of February through March.
- Plants, hedges, shrubs and tree limbs obstructing pedestrian or automobile traffic and signage will be pruned as needed.
- Rejuvenation pruning also known as cutbacks of plant material that is overgrown or in excess of 12" will be proposed as an extra charge.
- Ground covers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.





#### Cleanup





- Contractor will remove all trash each service. Trash will be collected, bagged, and removed from the property.
- Contractor will blow grass clippings, leaves, and debris off hard surfaces after each mow service.
- Debris illegally dumped on-site will be removed and disposed of at Client's expense.
- Contractor does not include extra work created by acts of nature such as storms, hurricanes, freezes, droughts, etc. Extra labor, hauling, and dumping fees will be charged.





## Fertilization & Pest Control



- In compliance Best Management Practices (GI-BMP) ordinance, all turf areas, shrub beds, and ground covers will be fertilized as per the maintenance specifications attached. No fertilizer shall be applied within 10' of any service water, landward edge of the top of a seawall, designated wetland, or wetland as defined by the Florida Department of Environmental
- Complete fertilizers will be a custom blended mix in a granular or liquid composition and contain a minimum of 50% nitrogen in a slow or controlled release form.

Protection.

- All fertilizer formulations will have Nitrogen to Potassium ratio of 1:1 or 2:1 for a complete fertilizer formulation.
- No Phosphorus will be added or applied to any turf areas without first having a soil sample from a State of Florida approved lab showing a creditable deficiency of Phosphorus availability in the soil.
- Turf areas will be inspected each visit for indications of pest problems such as insects, disease, weeds, etc. and advise Client of such problems.
- Contractor will be executing Integrated Pest Management (IPM) practices. Upon
  confirmation of a specific infestation or concern requiring a pesticide treatment, pesticides
  will be applied on an as needed or spot treatment basis, whenever possible, using the
  least toxic, effective means of control. In some cases, control of a disease or insect
  infestation may require a more aggressive treatment approach to reach a manageable
  status. A separate proposed agreement will be provided if a disease or insect infestation
  compromises the overall health or appearance of the turf.
- Weed Control will be completed with chemical spray applications. Chemical Weed
  Control will be applied safely when temperatures are below 85 degrees and wind drift is
  at a minimum. Due to the unavailability or restricted use of effective control products, the
  prevention of carpet grass and select sedges are not part of this Contract and are not
  included in the contract amount.







#### **Irrigation Management**



Contractor will complete the following monthly:

- · Activate each zone of the system.
- Visually check for and report and damaged or malfunctioning or damaged in any way.
- Clean and/or adjust any heads not functioning properly.
- Report any valve or valve box that may be malfunctioning or damaged in any way.
- · Leave areas in which repairs or adjustments are made free of debris.
- Adjust clocks to the watering needs as dictated by weather conditions.
- Inspect and adjust rain sensors as needed.
- Insure that all valves are sufficiently marked to allow a person unfamiliar with the system to locate.
- Provide a monthly written report detailing inspection results by clock and zone.

Contractor proposes an Irrigation Service Plan to supplement the above-mentioned inspections. Plan is structured on a 'not to exceed' amount. Plan is not included in the monthly Irrigation Management portion of contract. Plan will allow Contractor to complete repairs on-site without a written

Proposal or Client approval. If no repairs are needed, no additional charges will be applied.





## Summary of Services & Pricing



#### **Grounds Service**

42 services per year

- Weekly service March October
- Bi-weekly service November February
- Trash & debris removal
- Mow & line-trim all turf areas
- Hard edge turf along hard-surface edges
- Soft edge turf along landscape beds/ tree rings
- · Blow off hard-surfaces
- Fieldstone Supervisor inspection

#### Plant & Shrub Maintenance

10 Services per year

- Service completed every 4-6 weeks
- Conducted as per FNGLA Best Practices
- Plants, shrubs, & ornamentals under 10'
- Tree elevation to a minimum of 10' for clearance
- Clippings, debris, & trash removal
- Fieldstone Supervisor inspection

#### **Bed Weed Control**

18 services per year

- Hand-Pull visible weeds
- Chemically treat landscape beds, tree rings, & hard-surfaces
- Fieldstone Supervisor inspection

#### Fertilization & Pest Control

12 Services per year

- Shrub Fertilization (2) per year
- St Augustine Tertilization (4) per year
- Integrated Pest Management (6) per year
- Visual Inspections completed each service

#### **Irrigation Inspections**

12 Services per year

- Run & inspect zones
- · Adjust irrigation heads to ensure proper coverage
- Remove debris from nozzles
- Visual inspection for dry spots, broken heads, leaks, or staining
- Monthly irrigation repair approval \$500.00

#### **Landscape Management Contract Price**

Monthly: \$6,435.00 Annually: \$77,220.00



### Additional Services

Billed upon completion



#### **Seasonal Annual Rotations**

• \$2.25 - \$3.25 per Annual based on type, quantity, and size

#### **Mulch Installation**

• \$65.00 - \$75.00 per cubic yard based on quantity and type of Mulch

#### **Palm Pruning**

• \$40.00 - \$150.00 per Palm based on quantity, location, condition, and type of Palm

## Terms & Conditions



#### **Terms**

This contract is made and entered into by and between Fieldstone Landscape Services, LLC (Contractor), and Summit at Fern Hill CDD (Client).

Client desires to hire Contractor to provide Landscape Management Services at the highest possible standard given the individual condition of the Client's landscape and the nature of the Florida climate.

Contractor and Client enter into this contract subject to the Terms and Conditions outlined in this contract

#### Insurance

Contractor will maintain liability amounts and worker's compensation coverage required by law on all employees and requires same by any sub-contractors. Contractor will obtain any licenses and/or permits required by law for activities on Client's property. Contractor shall maintain at own expense such insurance as will protect Contractor from claims under Workman's Compensation and public liability, property damage and other such insurance in the following amounts:

#### General Liability

General Aggregate	\$2,000,000
Products-Comp/Op Agg.	\$2,000,000
Personal & Adv. Injury	\$1,000,000
Each Occurrence	\$1,000,000
Medical Expense	\$10,000

#### Automobile Liability

Combined Single Limit	\$1,000,000
Umbrella Liability	<b>#</b> 0.000.000
Each Occurrence	\$3,000,000
Aggregate	\$3,000,000

Prior to commencing work, Contractor shall execute Certificate of Insurance forms and file a copy of the same with Client.



### Terms & Conditions



#### **Term & Renewal**

- Contract shall remain in force for a period of one (1) year effective August 1, 2022.
- If, upon expiration of this Contract, a new Contract has not been executed by both parties, this
  Contract shall auto renew at the annual fees stated with the addition of a 3% cost of living
  increase.

#### **Termination**

- If Client fails to make payment for a period of (60) days, Contractor may suspend services and/or terminate contract and recover from Client payment for all work performed.
- Client may terminate Contract upon (30) days written notice.

#### **Invoicing & Payments**

- · Payment Terms are Net 30.
- Monthly Invoices will be issued on the 1st day of the month, for all services to be performed for that month.
- Client shall agree to pay interest in the amount of 1.5% per month on all accounts not received within (60) days past due. Further, Client shall be responsible for any Collection Costs and Attorney Fees incurred by Fieldstone Landscape Services LLC., in collection of sums past due under this Contract.



#### **Client Information**

Named Insured and Legal Name for Insured COI on Certificate:

Address:	
Primary Contact	
Name:	
Title:	
Company:	
Phone:	Email:
Secondary Contact	
Name:	
Title:	
Company:	
Phone:	Email:
Accounts Payable	
Contact Name:	
Phone Number:	
Invoice Submittal Email:	
Rilling Address:	

#### Signatures

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year set forth below each signature.

	Client:
Signature	Signature
Name	Name
Date	Date

## WE ARE MAINSCAPE®

**SUMMIT AT FERN HILL CDD** 



While our business is **creating great landscape experiences**, the most important things we grow, nurture and maintain are partnerships—with both customers and employees.

#### **MAINSCAPE**®

#### PASSION FOR GREAT LANDSCAPE EXPERIENCES

Empower people to take ownership of every project



**Build relationships** for mutually beneficial results

Promote stewardship both financially and environmentally

**Embrace growth** for greater satisfaction among all

#### FROM HUMBLE BEGINNINGS TO MAJOR PLAYER

- Started in 1980 as a campus ministry project in Muncie, Indiana
- Ball State University students mowed lawns over summer break
- Grew into one of the largest family-owned landscape companies in the U.S.
- More than 1,000 employees in 30 branches across 14 states



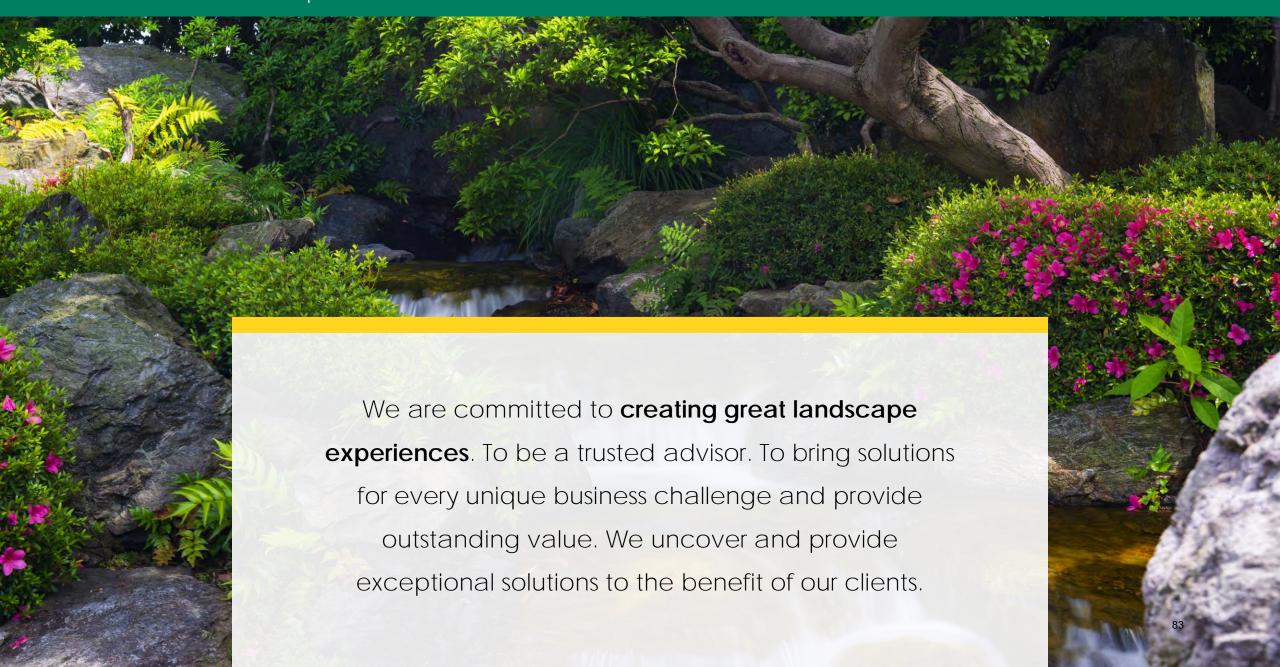
#### **SERVICES**

- ✓ Landscape Management
- ✓ Water Management
- ✓ Irrigation
- ✓ Agronomic Programs
- ✓ Property Enhancements
- ✓ Snow Management

#### **OUR CLIENTS INCLUDE**

- ✓ Corporate Campuses
- ✓ Commercial Properties
- ✓ HOA Properties
- Military Housing Communities
- ✓ Municipalities
- ✓ Healthcare

#### MAINSCAPE. | SOLVING YOUR CHALLENGES WITH OUR PROCESS



#### "AGRONOMIC PLANS WITH RESULTS"

# CHALLENGE

-Nutrient deficient palms and turf areas

- Turf areas infested with weeds and fungus

-soft edging of beds

# SOLUTION

 Specialty blended fertilizers to address deficiencies of micronutrients to condition soil for better health and vigor

Special pest
applications to treat
disease and
unwanted species of
grass and weeds
monthly

 Soft edging of beds done every other mowing event

# BENEFIT!

-turf and palms stay consistent in health and color all year long without ups and downs

- A healthier stand of turf is the best defense against unwanted pests, weeds, and disease

- A more crisp appearance of bed edges and less weed intrusion of St Augustine 84 runners

#### A "PROACTIVE" COMMUNICATION

# CHALLENGI

Any challenges with current vendor not communicating proactively so HOA can communicate with the residents

- Tracking of issues and resident's requests

# SOLUTION

Mainscape will provide weekly and monthly calendars and reports that describe services completed, services coming up next, and improvements that Mainscape feels would benefit the community.

-Customer Service Call Center with responses to requests

# BENEFITS

Communicating with the weekly and monthly reports allows the property manager and the BOD to be aware of the difficulties and improvements that the property is experiencing.

-Keeps the HOA informed through reports that track the Customer Service Requests

#### MAINSCAPE. | KEEPING YOU INFORMED

Dedicated management team contributing to the solution

Flexible contracting and terms



Open communication optimizes outcomes

TRANSPARENT INFORMATION EXCHANGE Customer Service Request (CSR) system online

Constant connectivity by email, the web, and phone

Regularly scheduled reporting

#### **MAINSCAPE**<sub>®</sub> INTEGRATING SUSTAINABILITY AND SCIENCE



Reduce carbon output with alternative fuels and energy sources

- organic nitrogen sources
- Focus on preventive pest management

#### MAINSCAPE. PROTECTING PEOPLE AND PROPERTY



- Below the industry average for lost-time injuries
- Company-wide commitment to safe and healthy workplace
- Safety rep, monthly audits and daily safe-starts at all branches
- Training in new hire orientation, fleet driving and annual "safety rodeos"
- Safety Leadership developed with help from Eli Lilly
- OSHA and industry programs offered

#### MAINSCAPE RECRUITING AND RETAINING TOP TALENT

- Leadership engaged at every level
- Embrace People First<sup>™</sup> company culture
- Utilize E-Verify to confirm legal documented status for teammembers
- Preliminary and random background and drugscreening
- Initial and ongoing safety training
- Introductory and advanced education

#### MAINSCAPE. | TAKING A PROACTIVE APPROACH



- Dedicated management team
- Quicker response times by anticipating needs/issues
- Service updates and Quality Assurance Assessments (QAA)
- Flexible contracting
- Ongoing education and consultation

#### MAINSCAPE. | THE START IT RIGHT PLAN

Start It Right countdown begins at contract signing



Dedicated management team formulates plans

Focused on customer priorities, employees act on checklists





On start date, transitional team onsite

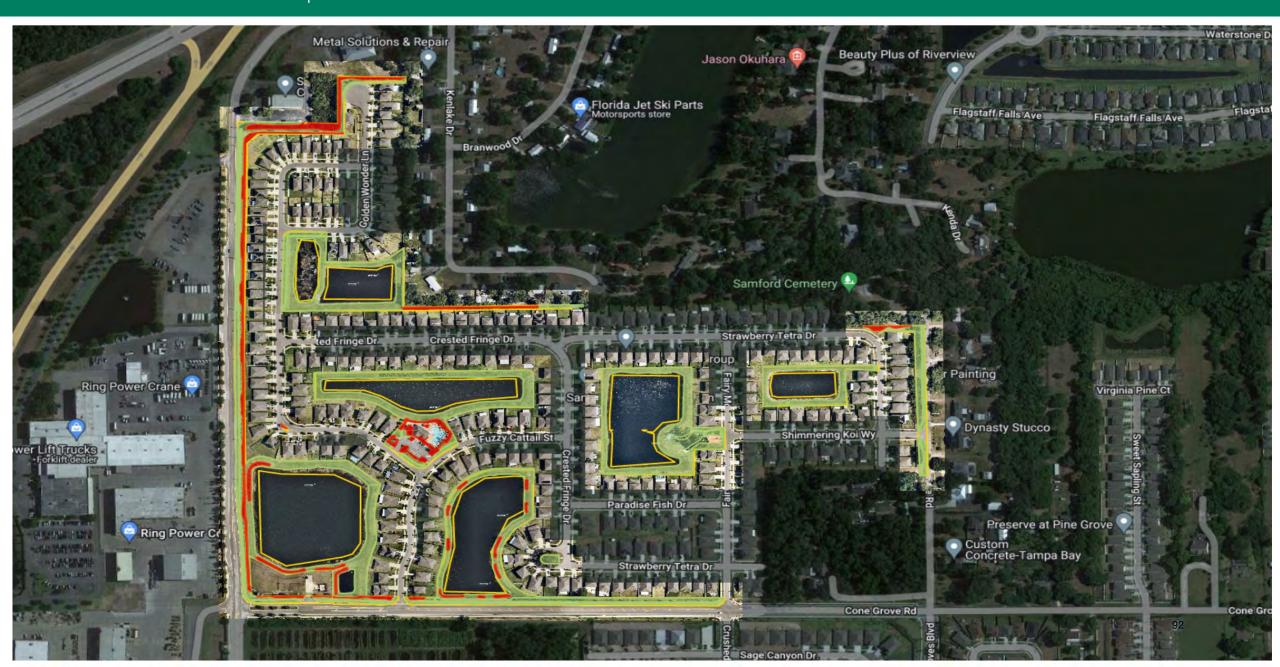
After 30 days, first operational review



At 90 days, third operational review—all should be going smoothly

After 60 days, second operational review

#### MAINSCAPE. | YOUR PROPERTY AT A GLANCE





#### MAINSCAPE. | SERVICE SCHEDULE AND SCOPE OF WORK

MAINTENANCE OPERATION	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
LAWN CUTTING AND EDGING		"								"	"	"	
Mowing Weekly			3	4	4	5	4	4	5	3			32
Mowing Bi-Weekly	2	2	1							1	2	2	10
LAWN TREATMENT PROGRAMS													
Early Spring Fertilizer		1											1
Late Spring Fertilizer/Preventative Insect					1								1
Fall Fertilizer										1			1
Winter Fertilizer												1	1
SMALL TREE/SHRUB CARE													
Customized Tree/Shrub/Lawn Pest Control		1		1		1		1		1		1	6
Ornamental & Non-Native Palm Fertilizer			1					1			1		3
BED CARE													
Pruning	1		1	1	1	1	1	1	1	1	1		10
Premium Weed Control	1	1	1	1	1	1	1	1	1	1	1	1	12
IRRIGATION SYSTEM MAINTENANCE													
Irrigation check monthly	1	1	1	1	1	1	1	1	1	1	1	1 '	<sup>93</sup> 12

#### MAINSCAPE® DIFFERENTIATORS

- 1. Fertilization and Irrigation services are done In-House, not subcontracted.(no finger pointing)
- 2. Blanket Chinch Bug insecticide and mole cricket insecticide included
- 3. Specially blended turf fertilizers to address compaction and drainage issues
- 4. Cycle and soak irrigation programing for better water usage, absorption, water conservation
- 5. Weekly update reports from Operations Manager
- 6. Weekly Customer Service Request (CSR) reports to track issues and requests
- 7. Family- owned business, not private equity-allows a more intimate relationship not a customer/vendor experience
- 8. Background check, drug screen, E-verify of all employees

#### SERVICE AND INVESTMENT BREAKDOWN

#### OUR CUSTOM PLAN FOR: SUMMIT AT FERN HILL CDD

Year	Monthly	Annually
2022	\$6,916	\$82,992
2023	\$7,123	\$85,476*
2024	\$7,336	\$88,032*

At Mainscape, we want to create a great landscape experience for you. For nearly 40 years, we've been a trusted advisor to our clients nationwide.



#### MAINSCAPE ADDITIONAL SERVICES COST BREAKDOWN

#### OUR CUSTOM PLAN FOR: SUMMIT AT FERN HILL CDD

Service	Cost per service	Annual Cost				
Mulching	\$12,900	\$12,900				
Palm Trimming	\$30.00 per palm (50)	\$1,500				
Annual Flowers	\$1.95 per plant installed	TBD				

At Mainscape, we want to create a great landscape experience for you. For nearly 40 years, we've been a trusted advisor to our clients nationwide.

We encourage you to contact these clients and ask about their great landscape experiences with us.



#### The Oaks at Shady Creek

Gene Roberts |813.873.7300 Gene.Roberts@merituscorp.com Partner since 2020 |\$80K+, |CDD



#### **Meadow Pointe II CDD**

Sheila Diaz |813.991.5016 Sheila.diaz@mpiicdd.org Partner since 2020 |\$150k+, |CDD

#### PROPOSED NEXT STEPS



- √ Negotiate services and pricing
- √ Launch our "Start It Right" process
- ✓ Begin our new partnership



It would be a privilege to begin a partnership with your property and team.

#### Loren Garner, Account Executive

Mobile: 239-229-9940

Office: 800-481-0096

Email: Igarner@mainscape.com

#### 

#### **Summit at Fern Hill CDD**

June 2022



#### **Your Investment**





#### Summit at Fern Hill CDD Exhibit A Landscape Management Service Pricing Sheet

#### **Core Maintenance Services**

Mowing, Detail & Clean Up	\$68,408.00

Includes mowing, edging, string-trimming, trim shrubs pick up trash, weed removal, clean-up, ect.

IPM - Fertilization & Pest Control \$3,964.00

Fertilization/Fungicide/Insecticide/herbicide/weed control

Irrigation Inspections \$3,630.00

Includes monthly inspections with reports

Palm Pruning (1x/year) \$1,974.00

All labor and materials to prune 48 palms annually

Grand Total Annual	\$77,976.00
Monthly	\$6,498.00

**EXCELLENCE IN COMMERCIAL LANDSCAPING** 

#### **Scope Of Services**





#### **Summit at Fern Hill CDD Landscape Maintenance Annual Schedule**

Landscape Maintenance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Turf Cut <sup>1</sup> (Mow, Line Trim, Blow)													
St. Augustine	2	2	3	4	5	4	4	5	4	4	3	2	42
Bahia	1	1	2	3	4	4	4	4	4	2	2	1	32
Bed Edge	1	1	2	2	2	2	2	2	2	2	1	1	20
Shrub Pruning	1	1	1	1	1	1	1	1	1	1	1	1	12
Ornamental Grass Pruning			1										2
Structural Tree Pruning					As n	eeded to Ma	intain 10' he	eight					
Crape Myrtle/Hibiscus/Oleander Pruning					Perfor	med in Spri	ng after last	freeze					1
Palm Trimming									1				1
Empty and Change Trash/Dog Stations	5	4	4	4	5	4	4	5	4	4	5	4	52
Irrigation Inspections	1	1	1	1	1	1	1	1	1	1	1	1	12

<sup>&</sup>lt;sup>1</sup> Frequency is contingent on moisture, weather and seasonal conditions, and may vary in late fall through winter.

Fertilizer/Pesticide	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Turf Fertilization	1												
St. Augustine		1			1			1			1		4
Turf Pesticide					•								
St. Augustine		Integrated Pest Management (IPM) Program Applied as Needed											
Turf Weed Control		Integrated Pest Management (IPM) Program Applied as Needed											
St. Augustine (Pre-Emergent)			1				1						2
Shrub & Tree Fertilization 2		1						1					2
Shrub Pesticide				Integrated	<b>Pest Mana</b>	gement (IP	M) Program	Applied	as Needed				
Insect/Disease Control				Integrated	<b>Pest Mana</b>	gement (IP	M) Program	Applied	as Needed				
Bed Weed Control	1	1	1	2	3	3	3	3	3	2	1	1	24
Palm Fertilization													
Standard Palms		1						1					2
Property Inspection	2	2	3	4	5	4	4	5	4	4	3	2	42

<sup>&</sup>lt;sup>2</sup>Additional spot fertilization may be applied to flowering plants to encourage flowering.

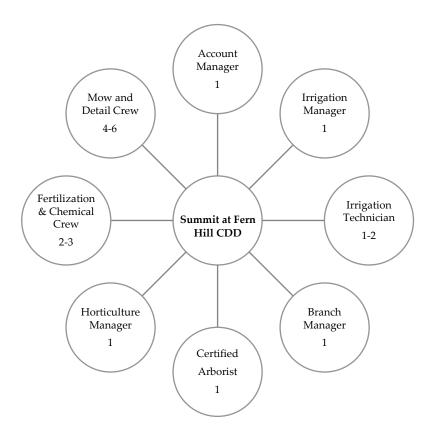
Supplemental Services	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mulch (Upon approval)											1		1
Annuals (Upon approval)			1			1			1			1	4

#### **Proposed Staffing**



#### Staffing Summary





#### **Account Manager:**

The Account Manager represents the vital link between Yellowstone Landscape and your property. In that capacity, he arranges, schedules and directs daily delivery of services in accordance with the performance specifications for your property. The primary responsibilities outlined below are carried out in a manner that will assure peak efficiency and the delivery of high-quality products and services. The Account Manager reports directly to the Branch Manager and works closely with support service managers (Fertilization & Spray, Irrigation) in fulfillment of his regular duties.

#### Responsible for:

- ✓ Planning, Scheduling and Implementation of Field Operations Activities
- ✓ Client Relations and Service
- ✓ Budgeting and Cost Tracking
- ✓ Quality Control
- ✓ Safety
- ✓ Training
- ✓ Employee Evaluation and Development
- ✓ Sustainable Practices

#### Staffing Summary



#### Mow and Detail Crew:

The Mow and Detail Crew consists of a team of experienced landscape and maintenance professionals. Their focus will be on maintaining the property with our commercial equipment in accordance with the specifications of the contract. They will fulfill all of the obligations set forth and directed by the Account Manager. The mow and detail crew will be on site to meet those obligations each week.

#### **Irrigation Technician:**

The Irrigation Technician oversees all irrigation practices including timers, valves, sprayers and piping. Once per month (unless otherwise noted in the contract specifications), the Irrigation Technician will walk through each zone and assure all irrigation functions work properly. Small adjustments will be made in order to assure water conservation and proper watering techniques. Any major irrigation problems will be expressed and appropriated according to the process defined by Account Manager.

#### **State Licensed Pesticide Contractor:**

This contractor will treat each building with EPA approved pesticides in accordance with best management practices and will be over-seen/managed through our assigned Account Manager.

#### **Certified Arborist:**

We have a certified arborist on staff that will be utilized for special tree needs from large take downs to pruning, fertilization, and pest/disease control.

#### **Branch Manager Oversight:**

The Branch Manager is responsible for Yellowstone Landscape's landscape installation and management operations and personnel within the area. The primary responsibilities outlined below are carried out in accordance with the strategic plan and in a manner that will assure peak efficiency and the delivery of high-quality products and services. The Branch Manager reports directly to the Regional Vice President, and works closely with Business Development Department, Purchasing Agents, other Division Managers, and Office Management in fulfillment of his/her regular duties.

#### **Responsible for:**

- ✓ Planning, Scheduling and Implementation of Field Operations
- ✓ All Landscape Management Practices
- ✓ All Landscape Construction Practices
- ✓ Client Relations and Service
- ✓ Quality Control
- ✓ Safety
- ✓ Training

### Management & Supervisor Personnel



#### Principal Officers



Our Leadership Team is committed to making Yellowstone Landscape the premier commercial landscape service company in the South and Southwest United States. We bring that excellence to bear on behalf of our clients through industry-leading investments in safety, training, and information systems.



Tim Portland has served as *Chief Executive Officer* of Yellowstone Landscape since 2012. Prior to joining Yellowstone, Mr. Portland was the CEO of United Subcontractors, one of largest installers of insulation and other building products in the country. Over his ten year career at Scotts Miracle-Gro, he led several lines of Scotts' businesses. For five years before joining Scotts, Mr. Portland was a management consultant with McKinsey and Company. He has an MBA from the University of Virginia's Darden Business School, and an undergraduate degree from Dartmouth College.



Elise Johnson has been Yellowstone Landscape's *Vice President of Human Resources* since joining the company in 2010. She earned her bachelor's degree from Dickinson College, before completing a Master's Program at Rutgers, The State University of New Jersey. Before joining Yellowstone, Ms. Johnson held similar positions at investment firms in New York and New Jersey. As Vice President of Human Resources, Ms. Johnson and her staff's responsibilities include recruiting, employee retention, training, and compliance.



James Herth is Yellowstone Landscape's *Vice President of Business Development*, a position he accepted in 2014, after joining the company in 2011 as Branch Manager in the Jacksonville branch location. Mr. Herth is responsible for the growth and development of the company, overseeing the Business Development team. A twenty-year industry veteran, Mr. Herth is a licensed Arborist and holds a bachelor's degree from Siena Heights University.

### Local Leadership Team



Your local Yellowstone Landscape Tampa service team is dedicated to serving all your landscape needs. We're proud to care for properties across the area. Here is a brief summary of the experience that selected members of our local leadership team bring to your property.



**Brian Mahar**, *Branch Manager*: 17 years' experience in Landscape Maintenance. I hold numerous certificates in fertilization and pesticides, including my BMP License. Prior to Yellowstone landscape I performed residential fertilization & pest control. Servicing and managing over two hundred properties. I have been with Yellowstone for 11 years and I enjoy providing landscape solutions and education to our clients.



**Josiah Ball**, *Irrigation Manager*: 17 years' experience in the Environmental and Landscaping Industry with the last 8 years focused on Irrigation. Previously managing irrigation for more than 200 properties in Austin, Texas, I transferred to the Tampa Branch of Yellowstone Landscape and have been with Yellowstone Landscape for 7 years. I enjoy taking pride in our properties and managing a great team of Irrigation Technicians to maintain a high level of turf and plant health for our properties.



**Kevin Oliva**, *Horticulture Manager*: 23 years' experience in Horticulture. Began in 1995 with responsibilities for outside lawn and ornamental applications, and inside GHP services. I received my state CPCO license in 2004, and served as operations manager with another local firm before joining Yellowstone Landscape in 2007. I develop and head our Tampa branch's horticulture department and volunteer as a landscape advisory committee member for the Hillsborough County UF-IFAS Extension center. My licenses include: Fl. State CPCO license, State BMP license, Urban fertilizer ID, OSHA Hazardous materials operation/level II certificate. I enjoy working outside, and I take pride in working within the horticulture field at Yellowstone.



**Jon Souers**, *Business Development Manager*: Indiana University, School of Public and Environmental Affairs. 20+ years of experience in environmental services and the landscape industry. My licenses include: Florida Commercial Applicator License, FNGLA Certified Horticulture Professional, Florida Department of Environmental Protection BMP Certified and OSHA Certified. I have been with Yellowstone for 15 years and enjoy building long term relationships with our clients and future clients.

## **Experience & References**



## Reference Listing

Project Name
Contact Information

Longleaf
Brian Howell
813.873.7300
\$251,000
July 2016 to Present



Project Name
Contact Information

K-Bar Ranch II Betty Valenti 813.393.1314 \$350,000 April 2018 to Present

Project Name Contact Information **Lakeshore Ranch**John Rose

**717.344.1319** \$16**5**,000

November 2017 to Present

Project Name
Contact Information

Magnolia Park Christopher Cleveland 321.263.0132 x. **729** 

\$180,000

June 2008 to Present

Project Name Contact Information **Park Place** 

Brian Howell 813.873.7300 \$218,000

February 2019 to Present

### **Insurance**





#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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3280 Peachtree Road NE, Suite #250						PHONE			FAX			
Atlanta GA 30305						(A/C, No E-MAIL			(A/C, No):			
		(404) 460-3600					ADDRE		UDED(O) AFFOR	ADINO COVEDACE		NAIG #
										DING COVERAGE		NAIC # 15105
INICI	IRED									sualty Corporation		
	288	Yellowstone Lan		d all S	Subsi	diaries			operty & Ca	asualty Insurance Co		20699
		See Attached Lis 3235 N State Str					INSURER C:					
		P.O. Box 849	eei				INSURER D:					
		Bunnell FL 3211	10		ļ			INSURER E :				
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INSR LTR		TYPE OF INSUR	RANCE	ADDL	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
A	X	COMMERCIAL GENERA	AL LIABILITY	N	N	GL6676218		4/1/2022	4/1/2023	EACH OCCURRENCE	\$ 2.0	00.000
А		CLAIMS-MADE	X OCCUR	11	``	GL0070210		4/1/2022	4/1/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300	,
	X	Pesticide&Herbi	<del></del>							MED EXP (Any one person)	\$ 10,0	,
	X	SIR: \$250,000								PERSONAL & ADV INJURY		00,000
		N'L AGGREGATE LIMIT A	PPLIES PER:							GENERAL AGGREGATE	\$ 4,000,000	
		POLICY PRO- JECT	X LOC							PRODUCTS - COMP/OP AGG		00,000
		OTHER:									\$	
A	AUT	OMOBILE LIABILITY		N	N	CA6676217		4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,0	00,000
	X	ANY AUTO								BODILY INJURY (Per person)	\$ XX	XXXXX
		OWNED AUTOS ONLY	SCHEDULED AUTOS							BODILY INJURY (Per accident)	\$ XX	XXXXX
	X	HIRED X	NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$ XX	XXXXX
											\$ XX	XXXXX
В	X	UMBRELLA LIAB	X OCCUR	N	N	XOOG72569647		4/1/2022	4/1/2023	EACH OCCURRENCE	\$ 10,0	000,000
		EXCESS LIAB	CLAIMS-MADE							AGGREGATE	\$ 10,0	000,000
		DED RETENTIO	N \$								\$ XX	XXXXX
Α		KERS COMPENSATION	,		N	LDS4066360		4/1/2022	4/1/2023	X PER OTH-ER		
ANY PROPRIETOR/PARTNER/EXECUTIVE		N/A						E.L. EACH ACCIDENT	\$ 1,00	00,000		
OFFICER/MEMBER EXCLUDED? N (Mandatory in NH)		N/A						E.L. DISEASE - EA EMPLOYEE	\$ 1,00	00,000		
	If yes, describe under DESCRIPTION OF OPERATIONS below								E.L. DISEASE - POLICY LIMIT	\$ 1,0	00,000	
										·		
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)												
CERTIFICATE HOLDER CA						CANCELLATION See Attachments						
<b>18415711</b> Evidence of Coverage						SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
					AUTHORIZED REPRESENTATIVE  West Full 18							

## **About Us**



### Trusted by Clients Across the Country





Yellowstone Landscape serves our clients from local branch locations across the South, Southwest, and Midwest United States.

Our talented Landscape Professionals are experts in their local areas, delivering excellence in commercial landscape maintenance, installations and enhancements, tree care, and snow & ice services.

These local operating teams are supported by the collective strength of a national leader in commercial landscaping services. And we empower our local leadership to make decisions in the best interest of our clients and their properties. No excuses, no calling headquarters for approval, no corporate red tape. Just do what's right.

Working safely. Providing great service to our clients. Taking pride in our work. Building lasting partnerships with our clients.

That's how we've become the trusted commercial landscaping partner of choice to our valued clients across the country.

## Building Lasting Partnerships



































Yellowstone Landscape has developed a reputation for creating and maintaining award-winning landscape environments for some of the country's most recognized brands.

But the work is only part of the reason that clients choose to partner with us.

Because of our proactive approach, flexible scheduling to accommodate special events, and a relentless focus on communication, our clients choose continue their partnerships with us, year after year.

Our focus on building lasting relationships with the clients we serve, has led to many partnerships that have been established and grown over time. In fact many of these partnerships now span more than a decade of successful service. We believe that our

high-quality landscapes, coupled with superior customer service are why clients look to us for all their landscape needs.

Yellowstone clients know that effectively managing their property's landscape is a lifetime commitment that requires careful coordination of services. That's why our approach to managing your property's landscape investment includes regular maintenance services, paired with detailed fertilization and pest management plans, to keep your property looking its best, while preserving the long-term health of your landscape.

Yellowstone Landscape is honored to serve each of our clients' properties and we look forward to continuing our tradition of award-winning service as we build new relationships with clients across the United States.

### Proud to Serve Tampa





## Excellence in Commercial Landscaping for Your Tampa Area Properties

Yellowstone Landscape is proud to serve Tampa's commercial landscaping needs from our local branch location. With more than 100 local employees, we're one of the leading commercial landscape service firms in Tampa and the surrounding areas.

We offer landscape design, landscape installation, and landscape maintenance services

to some of the area's most beautiful homeowner associations, city and county governments, master planned developments, corporate campuses, commercial office parks, schools, universities, hospitals, apartment communities and retail centers.

Our service teams are ready to provide you with Tampa's most professional and responsive commercial landscaping services, always tailored to your needs and expectations.

## Services for Homeowner Associations





Our comprehensive landscape services for Homeowner Associations are designed to **create beautiful and healthy environments** and enhance the quality of life your residents experience in their community.

Professional Landscape Maintenance of your entryways, common areas, streetscapes, and amenity areas is essential for **creating the right image for your community** and protecting the value of your residents' investments in their homes.

Caring for your community's landscape is likely to be among the largest expenses in your association's annual budget. With the help of the right landscape service partner, your community will see the value of their investment with every service visit and enjoy all the benefits a well maintained landscape can bring.

## Key benefits of a professionally maintained landscape include:

- An Average Increase of 12% in the Value of Your Residents' Homes
- Creating a Sense of Pride in the Community
- Extended Lifespan of Your Community's Landscape Materials and Feature Areas
- Demonstrating Visible Results for Your Residents' Investment in Professional Property Management Services

### Landscape Maintenance





Landscape Maintenance is all about the details. We're committed to getting the details right, so you can enjoy your landscape and take pride in its appearance.

From week to week, month to month, and year to year, there are hundreds of details that need to be coordinated for your landscape to looks its best. Assuring that none of those details are overlooked requires a professionally administered, integrated Landscape Maintenance program.

Synchronizing routine maintenance activities like mowing, edging, weeding, trimming and clean-up, with fertilization and pest management applications, and your irrigation system's schedule and maintenance is no easy task.

That's why we incorporate all the details of our landscape services into your Plan for Success<sup>TM</sup>.

Our Landscape Maintenance teams are trained in our industry's Best Practices. They behave as if they were a part of your staff and work hard to solve problems while they're still called opportunities. If the unexpected happens, our teams respond to correct the problem, quickly and professionally.

Your dedicated Account Manager will provide regular updates about what we're doing to maintain your landscape. Our goal is to provide you with all the information you need about your landscape, when you need it.

## Irrigation Installation & Management





There is nothing more essential to the success of your landscape than regular access to the right amount of water.

Commercial irrigation systems are sophisticated technology that require **special certification** to install and operate.

Our Irrigation Installation and Management Professionals are experts in all major commercial irrigation systems. From older systems in need of frequent repairs and updates, to the most modern and innovative water-wise systems available, our Irrigation Teams are dedicated to protecting your valuable water resources. Once installed, we always adhere

to local ordinances governing water use and have implemented the principles of the leading industry groups. These guidelines govern how we design, install, and maintain your irrigation system.

Professional irrigation management is an essential service to eliminate waste in your water consumption and reduce your water usage.

Yellowstone Landscape provides you with the most experienced team of Irrigation Professionals in the industry.

### **Tree Care Services**





Your trees add beauty and value to your property. In the case of mature trees, they are an absolutely irreplaceable asset. Keep them healthy and protect your property with regular evaluations and treatments.

Yellowstone Landscape is a full service tree care company, specializing in Plant Health Care and Pruning in accordance with the highest industry standards. Our Tree Care teams are led by certified Arborists, educated and trained in all aspects of Arboriculture.

We're dedicated to improving and protecting your trees and shrubs, utilizing the latest innovations in tree care science.

#### Our Tree Care services include:

• Pruning

- Tree Removal
- Cabling & Bracing
- Tree Planting
- Lightning Protection
- Stump Grinding
- Fertilization
- Root Management
- Disease & Pest Management

### Landscape Design





You need your landscape to look its best, but you're not quite sure where to get started.

Whether you need a landscape design plan for a new development or just want to enhance a few feature areas in your existing landscape, our Landscape Designers are ready to help you see your landscape's full potential.

Our Designers are specially trained, creative professionals. They're knowledgeable about all the latest concepts in landscape design and they're also familiar with your area's local plant materials. This ensures that what they select to plant will thrive once it's in the ground.

The last thing you want is to invest in a landscape installation project, only to see the plants fail within the first year.

Working with a Landscape Designer starts with a meeting to find out what your goals are for your project. They'll create **photo renderings** so you can actually see what your new landscape will look like, before it's planted. You'll be a part of the process from beginning to end.

And best of all, we offer Landscape Design as a complimentary service to current Landscape Maintenance clients when we install your landscape enhancement.

## Seasonal Color Installations





If you want to make a big impact and create dramatic curb appeal for your community or commercial property, there is no better way than a professionally designed seasonal color display.

Our landscape designers and color bed installation experts will "bring the wow" to your entrances and feature areas with stunning seasonal color displays using only the highest quality, locally sourced plant materials.

Your color bed installations begin with a custom design proposal tailored to your preferences, incorporating seasonally appropriate flowers. We begin with bed preparation, the most critical part of the installation process, removing the

previous rotation's plants and groundcover materials, bedline trenching, tilling of the soil and adding high quality fertilizers as needed.

We recommend installations with tighter spacing to create more vibrant color and instant impact. As conditions warrant, we can provide hand-watering and additional fertilization of seasonal flowers to promote healthy growth and prolong bloom times.

Regular maintenance of your seasonal color installation during service visits includes removal of withering plants and monitoring of the soil quality and checking that the plants' watering requirements are being met.

### **Industry Recognition**





Our clients' properties have earned dozens of National Landscape Awards of Excellence, the highest honor given in the professional landscape industry. They've been recognized as some of the most outstanding commercial landscaping projects in the country. Below is a partial listing of our award-winning projects:

Rockstar BMX Park; Houston, Texas; 2020
Old Palm; Palm Beach Gardens, Florida; 2019
The Peninsula; Charlotte, North Carolina; 2019
Emory Johns Creek Hospital; Atlanta, GA; 2019
Del Webb Lake Oconee; Greensboro, Georgia; 2018
Mesa Del Sol; Albuquerque, New Mexico; 2018
Hermann Park; Houston, Texas; 2017
Walton Riverwood; Atlanta, Georgia; 2017
Swan and Dolphin Resort; Orlando, Florida; 2016
Cane Island Amenity Village; Houston, Texas; 2016

Tradition; Port St Lucie, Florida; 2015
Rob Fleming Park; The Woodlands, Texas; 2014
AAA Headquarters; Orlando, Florida; 2013
Technology Park Atlanta; Atlanta, Georgia; 2013
Boeing 787 Facility; Charleston, South Carolina; 2012
Waldorf Astoria Resort; Orlando, Florida; 2012
Grand Haven; Palm Coast, Florida; 2011
Fleming Island Plantation; Jacksonville, Florida; 2010
Hammock Beach Resort; Palm Coast, Florida; 2008
Reunion Resort & Club; Orlando, Florida; 2007

### Committed to Safety





Yellowstone Landscape has made safety our number one priority. We know that we are equally responsible for the safety of our employees, and our clients' residents, employees, guests and their property.

Our commitment to safety includes providing a safe, healthy work environment, kept free from hazards. Whether starting or ending the day at one of our branch locations, traveling over the area's roadways, or at a client's work site, all Yellowstone Landscape employees are trained to behave professionally and remain alert to all potential safety hazards they may encounter.

#### Our Commitment to Safety includes:

- New Employee Training on Safe Operating Procedures
- Strict Compliance to All OSHA Regulations
- Weekly Tailgate Talks Conducted with All Field Service Teams
- Annual Safety Rodeos with Industry Safety Experts
- Dedicated Safety Officers in Each Branch Location
- Mandatory Use of Appropriate Personal Protective Equipment (PPE) at All Times

## Our Fleet Vehicles and Equipment





Yellowstone Landscape takes great pride in the maintenance our fleet vehicles and the specialized service equipment and tools we use. Our branch locations employ dedicated mechanics, experienced in working with the equipment we use. Their sole responsibility to keep our fleet and equipment in good working order, many times working overnight to keep equipment in service during the day.

We know how important it is that our service teams have the tools they need to get their jobs done. That's why we strive to keep all our vehicles and equipment in good repair, appearance, and in sanitary clean condition at all times. All vehicles are appropriately registered and insured, clearly marked with our company identification, regularly inspected for safety and cleanliness, and only operated by licensed, approved drivers.

Our Company Owned Fleet Vehicle and Equipment Listing Includes:

- Over 800 Trucks, Vans and Utility Vehicles
- Wide Area Mowing Tractors
- Tree Care Trucks with Trailer Chippers
- Assorted Heavy Duty Caterpillar Equipment
- Motorized Work Carts
- Open Bed and Enclosed Trailers
- Motorized Edgers and Trimmers

## Environmental Stewardship





As a leader in the landscaping industry we have an added responsibility to be good stewards of our natural resources. We also understand that many clients have become keenly aware of the need to reduce their environmental impact.

Our initiatives toward responsible environmental stewardship include:

**Integrated Pest Management**: IPM Programs use a combination of targeted management tools rather than broad blanket applications to create an environment free from pests and disease.

**Innovation Irrigation**: This includes smart controllers, rain sensors, micro irrigation

and drip irrigation to eliminate water waste, integrating recycled water intakes where natural sources are available.

Reducing Carbon Emissions: EFI equipment used by our service personnel reduces our fuel consumption by 25% compared with traditional outdoor power equipment. Our firm's EFI equipment purchases over the past 6 years have dramatically reduced greenhouse gas emissions over previously used carbuerated models.

Drought-Tolerant Plants & Trees: Installing the right plant material for your property's environment reduces the water consumption necessary for your plants and trees to thrive.

## Our Technology at Work for You





Technology in the landscape industry is rapidly evolving. Yellowstone Landscape is taking advantage of this innovation to improve our communication, tracking, and billing systems, allowing us to offer more efficient service visits and faster response times for our clients.

Over a decade ago, we began issuing **smart phones** to all our field service supervisors and technical specialists, but as new products have come to market, Yellowstone has continued to improve our technological capabilities.

All Yellowstone Landscape fleet vehicles are equipped with GPS tracking devices, enabling us to see where our vehicles are at any given time,

and how long our service crews spend at each property. GPS tracking also enables our Safety teams to make sure our drivers are obeying speed limits and traffic laws.

In addition to field level improvements, Yellowstone continues to lead the industry with real time reporting on costs and labor utilization, enabling us to produce monthly service billings at greater than 99% accuracy. We even integrate with most major accounting systems, to help you automate your procurement system's payment processes.

We will remain technological leaders in our industry and as technology improves, so will we.

### **Licenses & Certifications**



### **Licenses & Certifications**





State of



Florida

Department of Agriculture and Consumer Services Bureau of Entomology and Pest Control

#### CERTIFIED PEST CONTROL OPERATOR

Number: JF124606

#### KEVIN PAUL OLIVA

This is to Certify that the individual named above is a Certified Pest Control Operator and is privileged to practice

Lawn & Ornamental

in conformity with an Act of the Legislature of the State of Florida regulating the practice of Pest Control and imposing penalties for violations.

> In Testimony Whereof, Witness this signature at Tallahassee, Florida on April 7, 2004

Chief Bureau of Entomology and Post Control

Charles H. Bronson

Commissioner of Agriculture

DACS form 1780, Feb. 99

### **Licenses & Certifications**





James M. Herth

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Kevin Martinge Director of Credentialing

Director of Credentialing Executional Society of Arboriculture International S

15 Aug 2012 31 Dec 2021

Certified Since Expiration Date



#0847 ISO/IEC 17024 Personnel Certification Program



The Florida Nursery, Growers & Landscape Association Confers on

Jonathan Souers H62 07062

The Title of FNGLA Certified Horticulture Professional (FCHP)

Expiration Date: 6/30/2022 Certified Since: 3/4/2010 Ed Bravo, FNGLA President

Merry Mott, FliGLA Certification Director









# Certificate of Training

is provided to

**Scott Crow** 

for the successful completion of

#### **Hazardous Materials Operations/OSHA Level II**

In accordance with training standards established by the U.S. Occupational Safety and Health Administration (OSHA) 29 CFR 1910.120(q)

April 27, 2018

Chris Pappas, Instructor

### Our People. Your Partner.





At Yellowstone Landscape, we know that our people are what have made us the company we are today.

Our 1800 Full Time Landscape Professionals include industry veterans, many with more than 20 years of experience providing professional landscape services. We also recruit and hire some of the brightest young talent in the industry, recruited from the nation's finest colleges and university Horticulture and Agronomic programs.

We're proud that over 75% of our management staff hold advanced degrees and certifications related to their current position's responsibilities.

Our training programs reach far beyond our industry's Best Practices. We conduct ongoing Safety Training for our crews, to guarantee that they're working safely for you. Members of our management staff receive formal Customer Service Training, teaching them how to understand your expectations and communicate with you effectively and professionally.

We're proud of our people. We want you to be proud of your landscape service partner.

#### **RESOLUTION 2022-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2022/2023; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Summit at Fern Hill Community Development District ("District") prior to June 15, 2022 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("Proposed Budget"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED**. The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING**. The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 29, 2022

HOUR: 6:00 p.m.

LOCATION: Summit at Fern Hill Clubhouse

10340 Boggy Moss Drive Riverview, Florida 33578

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET**. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the Proposed Budget on the District's website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE**. Notice of this public hearing shall be published in the manner prescribed by Florida law.
- 6. **EFFECTIVE DATE**. This Resolution shall take effect immediately upon adoption.

#### PASSED AND ADOPTED ON June 27, 2022

Attest:	Summit at Fern Hill Community Development District
Print Name: Secretary / Assistant Secretary	Print Name: Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2022/2023

## 2023



## SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

## FISCAL YEAR 2023 PROPOSED ANNUAL OPERATING BUDGET



## FISCAL YEAR 2023 PROPOSED ANNUAL OPERATING BUDGET

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June 27, 2022

#### **BUDGET INTRODUCTION**

#### **Background Information**

The Summit at Fern Hill Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2023, which begins on October 1, 2022. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<b>Services Provided</b>
001	General Fund	Operations and Maintenance of Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2016 Special Assessment Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2018 Special Assessment Revenue Bonds

#### **Facilities of the District**

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

#### **Maintenance of the Facilities**

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

	Fiscal Year 2022 Final Operating Budget	Current Period Actuals 10/1/21 - 3/31/22	Projected Revenues & Expenditures 4/1/22 to 9/30/22	Total Actuals and Projections Through 9/30/22	Over/(Under) Budget Through 9/30/22
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES  Operations & Maintenance Assmts-Tax Roll	297,755.00	305,005.31	0.00	305,005.31	7,250.31
Operations & Maintenance Assmts-1ax Roll  Operations & Maintenance Assmts-Off Roll	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$297,755.00	\$305,005.31	\$0.00	\$305,005.31	\$7,250.31
INTEREST EARNINGS		0.00	0.00	0.00	0.00
Interest Earnings TOTAL INTEREST EARNINGS	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	9.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
OTHER MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	0.00	275.00	0.00	275.00	275.00
Clubhouse Rental Revenue	0.00	100.00	150.00	250.00	250.00
TOTAL OTHER MISCELLANEOUS REVENUES TOTAL REVENUES	\$0.00 \$297,755.00	\$375.00 \$305,380.31	\$150.00 \$150.00	\$525.00 \$305,530.31	\$525.00 \$7,775.31
EXPENDITURES	\$277,700.00	\$303,300.31	\$100.00	\$505,550.51	\$7,770.01
LEGISTLATIVE					
Supervisor Fees	12,000.00	3,600.00	3,600.00	7,200.00	(4,800.00)
TOTAL LEGISLATIVE FINANCIAL & ADMINISTRATIVE	\$12,000.00	\$3,600.00	\$3,600.00	\$7,200.00	(\$4,800.00)
District Manager	33,750.00	16,875.00	16,875.00	33,750.00	0.00
District Engineer	2,000.00	1,464.00	1,464.00	2,928.00	928.00
Disclosure Report Trustees Fees	8,400.00 8,100.00	4,200.00 4,040.74	4,200.00 4,059.26	8,400.00 8,100.00	0.00
Auditing Services	5,800.00	58.00	5,742.00	5,800.00	0.00
Postage, Phone, Faxes, Copies	400.00	123.21	123.79	247.00	(153.00)
Legal Advertising	1,500.00	0.00	1,500.00	1,500.00	0.00
Bank Fees Dues, Licenses & Fees	400.00 175.00	150.66 175.00	105.34 0.00	256.00 175.00	(144.00) 0.00
ADA Website Fee	1,800.00	600.00	1,600.00	2,200.00	400.00
Website Administration	1,200.00	1,100.00	(500.00)	600.00	(600.00)
TOTAL FINANCIAL & ADMINISTRATIVE	\$63,525.00	\$28,786.61	\$35,169.39	\$63,956.00	\$431.00
LEGAL COUNSEL District Counsel	6,000.00	1,063.00	49.00	1,112.00	(4,888.00)
TOTAL LEGAL COUNSEL	\$6,000.00	\$1,063.00	\$49.00	\$1,112.00	(\$4,888.00)
INSURANCE					
Public Officials Insurance General, Property & Casualty Insurance	2,664.00 6,621.00	0.00	2,664.00	2,664.00	0.00
TOTAL INSURANCE	\$9,285.00	\$0.00	6,621.00 \$9,285.00	6,621.00 \$9,285.00	\$0.00
ELECTRIC UTILITY SERVICES					
Electric Utility Services	39,000.00	19,451.83	19,548.17	39,000.00	0.00
TOTAL ELECTRIC UTILITY SERVICES WATER-SEWER COMBINATION SERVICES	\$39,000.00	\$19,451.83	\$19,548.17	\$39,000.00	\$0.00
Water Utility Services	8,000.00	3,036.06	1,913.94	4,950.00	(3,050.00)
TOTAL WATER-SEWER COMBINATION SERVICES	\$8,000.00	\$3,036.06	\$1,913.94	\$4,950.00	(\$3,050.00)
OTHER PHYSICAL ENVIRONMENT Waterway Management Program - Aquatics Contract	6,000.00	2.670.00	1,780.00	4,450.00	(1 550 00)
Waterway Improvement & Repairs	0.00	0.00	0.00	0.00	(1,550.00)
Entrance, Monuments, Walls Maintenance & Repairs	0.00	0.00	500.00	500.00	500.00
Club Facility Maintenance	20,000.00	4,223.05	(4,223.05)	0.00	(20,000.00)
Landscape Maintenance - Contract Landscape Maintenance - Other	91,000.00 15,000.00	45,260.04 13,130.00	30,171.96 13,130.00	75,432.00 26,260.00	(15,568.00) 11,260.00
Plant Replacement Program	2,500.00	0.00	2,500.00	2,500.00	0.00
Irrigation Maintenance	3,500.00	958.00	958.00	1,916.00	(1,584.00)
Pool Maintenance - Contract	9,000.00	3,600.00	3,600.00	7,200.00	(1,800.00)
Pool Treatements & Other  Amenity Center Maintenance & Repairs	0.00	0.00	1,000.00 6,836.00	1,000.00 6,836.00	1,000.00 6,836.00
Amenity Center Maintenance & Repairs  Amenity Center Cleaning & Supplies	0.00	0.00	0.00	0.00	0.00
Park Facility Maintenance	5,000.00	2,360.70	2,359.30	4,720.00	(280.00)
Mulch & Tree Trimming	0.00	0.00	8,700.00	8,700.00	8,700.00
Miscellaneous Maintenance Capital Improvements	0.00	0.00	0.00	0.00	0.00
Holiday Decorations	0.00	0.00	2,000.00	2,000.00	2,000.00
TOTAL OTHER PHYSICAL ENVIRONMENT	\$152,000.00	\$72,201.79	\$69,312.21	\$141,514.00	(\$10,486.00)
RESERVE Control Property	7045.00	2.700.00	25.012.01	20.512.01	20.540.00
Capital Reserve TOTAL RESERVE	7,945.00 \$7,945.00	2,700.00 \$2,700.00	35,813.31 \$35,813.31	38,513.31 \$38,513.31	30,568.31 \$30,568.31
TOTAL EXPENDITURES	\$297,755.00	\$130,839.29	\$174,691.02	\$305,530.31	\$7,775.31
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$0.00	\$174,541.02	(\$174,541.02)	\$0.00	\$0.00

	Fiscal Year 2022 Final Operating Budget	Total Actuals and Projections Through 9/30/22	Over/(Under) Budget Through 9/30/22	Fiscal Year 2023 Proposed Operating Budget	Increase / (Decrease) from FY 2022 to FY 2023
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES  Operations & Maintenance Assmts-Tax Roll	297,755.00	305,005.31	7,250.31	346,309.00	48,554.00
Operations & Maintenance Assmts-Off Roll TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	0.00	0.00 \$305,005.31	0.00 \$7,250.31	\$346,309.00	0.00 \$48,554.00
INTEREST EARNINGS	\$277,733.00	\$303,003.31	\$7,230.31	\$340,307.00	ψ+0,33+.00
Interest Earnings TOTAL INTEREST EARNINGS	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	0.00	0.00 \$0.00	0.00 \$0.00	0.00	0.00 \$0.00
OTHER MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Clubhouse Rental Revenue	0.00	275.00 250.00	0.00 250.00	0.00 400.00	0.00 400.00
TOTAL OTHER MISCELLANEOUS REVENUES	\$0.00	\$525.00	\$250.00	\$400.00	\$400.00
TOTAL REVENUES  EXPENDITURES	\$297,755.00	\$305,530.31	\$7,500.31	\$346,709.00	\$48,954.00
LEGISLATIVE					
Supervisor Fees TOTAL LEGISLATIVE	12,000.00 \$12,000.00	7,200.00 \$7,200.00	(4,800.00) (\$4,800.00)	12,000.00 \$12,000.00	0.00 \$0.00
FINANCIAL & ADMINISTRATIVE	\$12,000.00	φ1,ZUU.UU	(\$4,000.00)	φ12,000.00	φυ.υυ
District Manager District Engineer	33,750.00	33,750.00	0.00 928.00	33,750.00	0.00
Disclosure Report	2,000.00 8,400.00	2,928.00 8,400.00	0.00	3,000.00 8,400.00	1,000.00
Trustees Fees	8,100.00	8,100.00	0.00	8,100.00	0.00
Auditing Services Postage, Phone, Faxes, Copies	5,800.00 400.00	5,800.00 247.00	0.00 (153.00)	6,000.00 400.00	200.00
Legal Advertising	1,500.00	1,500.00	0.00	1,500.00	0.00
Bank Fees Dues, Licenses & Fees	400.00 175.00	256.00 175.00	(144.00) 0.00	400.00 175.00	0.00
ADA Website Fee	1,800.00	2,200.00	400.00	1,800.00	0.00
Website Administration TOTAL FINANCIAL & ADMINISTRATIVE	1,200.00 \$63,525.00	600.00 \$63,956.00	(600.00) \$431.00	1,200.00	0.00
LEGAL COUNSEL	\$63,323.00	\$03,730.00	3431.00	\$04,725.00	\$1,200.00
District Counsel TOTAL LEGAL COUNSEL	6,000.00 \$6,000.00	1,112.00 \$1,112.00	(4,888.00) (\$4,888.00)	6,000.00 \$6,000.00	0.00 \$0.00
INSURANCE	\$6,000.00	\$1,112.00	(\$4,000.00)	\$6,000.00	\$0.00
Public Officials Insurance	2,664.00	2,664.00	0.00	3,008.00	344.00
General, Property & Casualty Insurance TOTAL INSURANCE	6,621.00 \$9,285.00	6,621.00 \$9,285.00	0.00 \$0.00	7,476.00 \$10,484.00	855.00 \$1,199.00
ELECTRIC UTILITY SERVICES					
Electric Utility Services TOTAL ELECTRIC UTILITY SERVICES	39,000.00 \$39,000.00	39,000.00 \$39,000.00	0.00 \$0.00	41,000.00 \$41,000.00	2,000.00 \$2,000.00
WATER-SEWER COMBINATION SERVICES				-	_
Water Utility Services TOTAL WATER-SEWER COMBINATION SERVICES	8,000.00 \$8,000.00	4,950.00 \$4,950.00	(3,050.00)	6,000.00 \$6,000.00	(2,000.00)
OTHER PHYSICAL ENVIRONMENT		* 1/1.00100	(40)00000	-	
Waterway Management Program - Aquatics Contrtact Waterway Improvement & Repairs	6,000.00	4,450.00 0.00	(1,550.00)	6,000.00	0.00
Entrance, Monuments, Walls Maintenance & Repairs	0.00	500.00	500.00	1,500.00	1,500.00
Club Facility Maintenance  Landscape Maintenance - Contract	20,000.00 91,000.00	0.00	(20,000.00)	0.00	(20,000.00)
Landscape Maintenance - Other	15,000.00	75,432.00 26,260.00	(15,568.00) 11,260.00	110,000.00 20,000.00	19,000.00 5,000.00
Plant Replacement Program Irrigation Maintenance	2,500.00	2,500.00	0.00	2,500.00	0.00
Pool Maintenance - Contract	3,500.00 9,000.00	1,916.00 7,200.00	(1,584.00) (1,800.00)	3,500.00 9,000.00	0.00
Pool Treatements & Other	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Amenity Center Maintenance & Repairs Amenity Center Cleaning & Supplies	0.00	6,836.00 0.00	6,836.00 0.00	15,000.00 5,500.00	15,000.00 5,500.00
Park Facility Maintenance	5,000.00	4,720.00	(280.00)	1,500.00	(3,500.00)
Mulch & Tree Trimming Miscellaneous Maintenance	0.00	8,700.00 0.00	8,700.00 0.00	10,000.00 3,000.00	10,000.00 3,000.00
Capital Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Holiday Decorations TOTAL OTHER PHYSICAL ENVIRONMENT	0.00	2,000.00 \$141,514.00	2,000.00 (\$10,486.00)	3,000.00 \$206,500.00	3,000.00 \$54,500.00
RESERVE	\$102,000.00	φ1+1,314.UU	(\$10,460.00)	\$200,000.00	φ54,5UU.UU
Capital Reserve	7,945.00	38,513.31	30,568.31	0.00	(7,945.00)
TOTAL RESERVE TOTAL EXPENDITURES	\$7,945.00 \$297,755.00	\$38,513.31 \$305,530.31	\$30,568.31 \$7,775.31	\$0.00 \$346,709.00	(\$7,945.00) \$48,954.00
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$0.00	\$0.00	(\$275.00)	\$0.00	\$0.00



### **GENERAL FUND 001**

#### **Financial & Administrative**

#### **District Manager**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

#### **District Engineer**

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

#### **Disclosure Reporting**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

#### **Trustees Fees**

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

#### **Auditing Services**

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

#### Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### Miscellaneous Administration

This is required of the District to store its official records.

#### **Public Officials Insurance**

The District carries Public Officials Liability in the amount of \$1,000,000.

#### **Legal Advertising**

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

#### **Bank Fees**

The District operates a checking account for expenditures and receipts.

#### **Dues, Licenses & Fees**

The District is required to file with the County and State each year.



#### **GENERAL FUND 001**

#### **Miscellaneous Fees**

To provide for unbudgeted administrative expenses.

#### **Investment Reporting Fees**

This is to provide an investment report to the District on a quarterly basis.

#### **Office Supplies**

Cost of daily supplies required by the District to facilitate operations.

#### **Technology Services**

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

#### **Website Administration**

This is for maintenance and administration of the Districts official website.

#### **Capital Outlay**

This is to purchase new equipment as required.

#### **Legal Counsel**

#### **District Counsel**

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

#### **Electric Utility Services**

#### **Electric Utility Services**

This item is for street lights, pool, recreation facility and other common element electricity

#### **Garbage/Solid Waste Control Services**

#### **Garbage Collection**

This item is for pick up at the recreation facility and parks as needed.

#### **Water-Sewer Combination Services**

#### **Water Utility Services**

This item is for the potable and non-potable water used for irrigation.

#### **Other Physical Environment**

#### **Waterway Management System**

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

#### Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

#### **Entry & Walls Maintenance**

This item is for maintaining the main entry feature and other common area walls.



#### **GENERAL FUND 001**

#### Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

#### **Miscellaneous Landscape**

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

#### **Plant Replacement Program**

This item is for landscape items that may need to be replaced during the year.

#### **Property Taxes**

This item is for property taxes assessed to lands within the District.

#### **Irrigation Maintenance**

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

#### **Pool Maintenance**

This item is necessary to contract with a vendor to maintain the pool within state guidelines for public use.

#### **Clubhouse Maintenance**

This item provides for operations, maintenance, and supplies to the District's Amenity Center.

## DEBT SERVICE FUND SERIES 2016

REVENUES	
CDD Debt Service Assessments	\$ 242,370
TOTAL REVENUES	\$ 242,370
EXPENDITURES	
Series 2016 May Bond Principal Payment	\$ 81,000
Series 2016 May Bond Interest Payment	\$ 81,596
Series 2016 November Bond Interest Payment	\$ 79,774
TOTAL EXPENDITURES	\$ 242,370
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2022	\$ 3,406,000
Principal Payment Applied Toward Series 2016 Bonds	\$ 81,000
Bonds Outstanding - Period Ending 11/1/2023	\$ 3,325,000

# SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

# DEBT SERVICE FUND SERIES 2018

REVENUES	
CDD Debt Service Assessments	\$ 138,020
TOTAL REVENUES	\$ 138,020
EXPENDITURES	
Series 2018 May Bond Principal Payment	\$ 39,000
Series 2018 May Bond Interest Payment	\$ 49,900
Series 2018 November Bond Interest Payment	\$ 49,120
TOTAL EXPENDITURES	\$ 138,020
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2022	\$ 2,012,000
Principal Payment Applied Toward Series 2018 Bonds	\$ 39,000
Bonds Outstanding - Period Ending 11/1/2023	\$ 1,973,000

# SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

### SCHEDULE OF ANNUAL ASSESSMENTS

Lot Size	EBU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2023 Total Assessment	FY 2022 Total Assessment	Total Increase / (Decrease) in Annual Assmt
SERIES 2016 BONDS - PHASE 1							
Single Family 50'	1.25	205	\$1,302.08	\$1,180.06	\$2,482.14	\$2,338.74	\$143.40
SERIES 2018 BONDS - PHASES 2 & 3							
Single Family 40'	1.00	59	\$1,063.83	\$944.05	\$2,007.88	\$1,893.16	\$114.72
Single Family 50'	1.25	60	\$1,462.77	\$1,180.06	\$2,642.83	\$2,499.42	\$143.41

#### Notations:



<sup>(1)</sup> Annual assessments are adjusted for the County collection costs and statutory discounts for early payment.

#### **RESOLUTION 2022-05**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUMMIT AT **FERN** HILL COMMUNITY DEVELOPMENT **DISTRICT** AUTHORIZING THE CHAIR OR VICE-CHAIR OF THE BOARD OF SUPERVISORS TO ENTER INTO TIME SENSITIVE AND EMERGENCY CONTRACTS WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; AUTHORIZING THE DISTRICT MANAGER TO ENTER INTO TIME SENSITIVE AND EMERGENCY CONTRACTS AND DISBURSE FUNDS FOR PAYMENT OF CERTAIN EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Summit at Fern Hill Community Development District (the "**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, Section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions which may be necessary for the conduct of District business; and

WHEREAS, the Board of Supervisors of the District (the "Board") typically meet monthly to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses; and

WHEREAS, to conduct the business of the District in an efficient manner, recurring, non-recurring and other disbursements for goods and services must be processed and paid in a timely manner; and

WHEREAS, the Board has determined that it is in the best interests of the District, and is necessary for the efficient administration of District operations; the health, safety, and welfare of the residents within the District; and the preservation of District assets or facilities, to authorize limited spending authority to the Chair (or Vice-Chair if the Chair is unavailable) of the Board of Supervisors and to the District Manager, between regular monthly meetings, for work and services that are time sensitive and/or emergency in nature.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT:

<u>Section 1.</u> The Board hereby authorizes the District Manager to enter into emergency contracts and disburse funds, without prior Board approval, when the amount does not exceed \$5,000, when, in the District Manager's discretion, such expenses:

- 1. Are required to provide for the health, safety, and welfare of the residents within the District; or
- 2. Are for the repair, control, or maintenance of a District facility or asset.

- Section 2. The Board hereby authorizes the Chair of the Board or Vice-Chair of the Board to enter into contracts not exceeding \$5,000, without prior Board approval, if:
  - 1. The contract is required to provide for the health, safety, and welfare of the residents within the District; or
  - 2. The contract is required to remedy an unforeseen disruption in the development or maintenance of the District's facilities or assets, and such disruption would result in significantly higher expenses unless the contract is entered into by the Chair of the Board.

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<u>Section 3.</u> Any payment made or contract entered into pursuant to this Resolution shall be submitted to the Board at the next scheduled meeting for approval and ratification.

<u>Section 4.</u> This Resolution shall become effective immediately upon its adoption.

#### PASSED AND ADOPTED THIS DAY 27th of June, 2022

Attest:	Summit at Fern Hill Community Development District	
By:	By:	
Name:	Name:	
Secretary / Assistant Secretary	Chair / Vice Chair of the Board of Supervisors	

This instrument prepared by and after recording return to:

Dana Crosby Collier Straley Robin Vericker 1510 W. Cleveland Street Tampa, FL 33606 (813) 223-9400

#### Temporary Access and Construction Easement Agreement

This Temporary Access and Construction Easement Agreement (this "Agreement") is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_\_, 2022, by the Summit at Fern Hill Community Development District a local unit of special purpose government organized under Chapter 190, Florida Statutes (the "District"), and Hillsborough County Board of County Commissioners, a political subdivision of the State of Florida, whose address is P.O. Box 1110, Tampa, Florida 33601-1110 (the "Grantee").

#### Background and Purpose:

The District owns a landscape area in Hillsborough County, Florida, described as Tract L-1 of Fern Hill Phase 3, according to the plat thereof recorded at Plat Book 137, Page 27, public records of Hillsborough County, Florida ("District Property"). Grantee has requested that the District grant permission to the Grantee to enter District Property to reconstruct the north end of the existing sidewalk to properly transition to the new sidewalk ("County Project").

**NOW THEREFORE**, in consideration of \$10.00 and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby covenant and agree as follows:

- 1. <u>Background and Purpose</u>. The above Background and Purpose is true and correct and is incorporated herein by reference.
- 2. Grant of Temporary Access and Construction Easement. District hereby gives, grants, and conveys unto Grantee a temporary non-exclusive access and construction easement ("Easement") over that portion of the District Property depicted on Exhibit "A", which is attached hereto and incorporated herein by reference, for the purpose of Grantee completing the County Project at Grantee's expense. The District, its representatives, and any governmental or other appropriate authorities and their respective representatives, shall at all times have access to the District Property for any lawful purpose, including inspection, except as otherwise provided herein.
- 3. <u>Limitation of Use</u>. The Easement shall be used by Grantee and its Contractors solely for the purpose of construction and/or installation of the County Project and related work within the District Property. Grantee shall take all commercially reasonable precautions so as not to impede District's access to the Easement Property during the term of this Easement; provided however, Grantee may limit, restrict or prohibit access to the Easement Property during construction and installation of the Project for safety and other commercially reasonable reasons.

- 4. <u>Restoration</u>. Prior to commencing the Project in accordance with this Easement, District and Grantee shall document the condition of the District Property. On or prior to termination of the Easement, Grantee shall restore and return the District Property to the same condition that existed prior to the construction of the County Project. Grantee shall use reasonable efforts to minimize disruption to the normal operation of any existing infrastructure of the District or any contractor and shall clean up after themselves or their contractors on a regular basis.
- 5. <u>Termination of Easement</u>. The Easement will expire upon the earlier of the completion of the County Project or January 1, 2023, without need for further documentation.
- Permits and Licenses. Grantees shall obtain all permits and licenses at Grantees' expense and at no cost to the District.
- 7. <u>Compliance with Governmental Regulation</u>. Grantee shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances at its own expense.
- Shall permit or empower Grantee to encumber the District Property with liens arising from the construction of the County Project contemplated herein. In this regard, Grantee shall not suffer or permit any construction lien to be placed upon or against the District Property, and, in case of any such construction lien attaching, shall immediately pay and remove the same. If any such construction liens are filed, and, thereafter Grantee fails to pay and remove the same within thirty (30) days of its actual notice that said lien has arisen, then District, at its election, may pay and satisfy the same, or transfer the same to other security, and in such event Grantee shall reimburse to District any and all sums so paid, including interest at the highest rate allowable by Florida law accruing from the date of payment and including all reasonable costs and expenses incurred by District in connection therewith, including attorneys' fees incurred before or at trial or at any re-hearing or appeal. Notwithstanding anything in the foregoing to the contrary, the terms and provisions of this section are not intended, and shall not be construed, to limit any of the remedies available under this Agreement.
- 9. <u>Insurance</u>. Grantee shall maintain throughout the construction period the following insurance:
- a. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- b. Commercial General Liability Insurance covering Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
  - (i) Independent Contractors Coverage for bodily injury and property damage in connection with contractors' operation.
  - (ii) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.

c. Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

Prior to commencing the work, Grantee or its Contractors shall add the District, and its respective staff, consultants and supervisors, as an additional insured to its insurance policies. Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District.

- 10. <u>Indemnification</u>. To the degree allowable by law, Grantee agrees to indemnify, defend and hold District and its agents and employees harmless from any damage, loss, cost, expense (including, without limitation, reasonable costs, attorneys' fees and paraprofessional fees pretrial, at trial and at all levels of proceedings, including appeals), or claims of damage to property, personal injury, death or other matters caused directly or indirectly by or arising from the acts or omissions of Grantee or any of the Grantee Parties, in connection with Grantee's use of the District Property; provided, however, the foregoing indemnity shall not apply (i) with respect to any losses to the extent that such losses are the result of any acts or omissions on the part of District or any of its employees, agent, contractors, subcontractors, successors and/or assigns or (ii) to the extent such losses are covered by the insurance required to be maintained by the Agreement, if any.
- 11. <u>Assignment</u>. No party may assign this Agreement without the prior written approval of the other parties. Any purported assignment without such approval shall be void.
- 12. <u>Modification or Amendment</u>. This Agreement may not be modified in any respect whatsoever, or rescinded, in whole or in part, except with the written consent of the parties.
- 13. <u>Controlling Law.</u> This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida with venue in Hillsborough County, Florida.
- 14. <u>Enforcement of Agreement</u>. A default by any party under this Agreement shall entitle the other parties to all remedies available at law or in equity. In the event that any party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 15. <u>Severability</u>. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

- 16. <u>Counterparts</u>. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.
- 17. Failure to Perform. If any party fails to perform its respective obligations under this Agreement, the non-defaulting party may perform the defaulting party's respective obligations after providing written notice to the defaulting party specifying in reasonable detail the nature of the default and forty-five (45) days in which to cure such default, and shall thereafter have a right to collect the cost of such obligations from the defaulting party, together with interest at the highest rate allowed by Florida law.
- 18. <u>Notices</u>. All notices required or permitted to be given hereunder shall be in writing and shall be deemed given when (a) hand delivered, or (b) delivered via Federal Express, UPS or other nationally recognized overnight courier service, receipt required, to the address on page 1 of this Agreement.
- 19. <u>Entire Agreement</u>. This instrument shall constitute the final and complete expression of this Agreement between the parties relating to the subject matter of this Agreement. To the extent that any provisions of this Agreement conflict with the provisions in any exhibit, the provisions in this Agreement shall control over provisions in any exhibit.

[signature pages to follow]

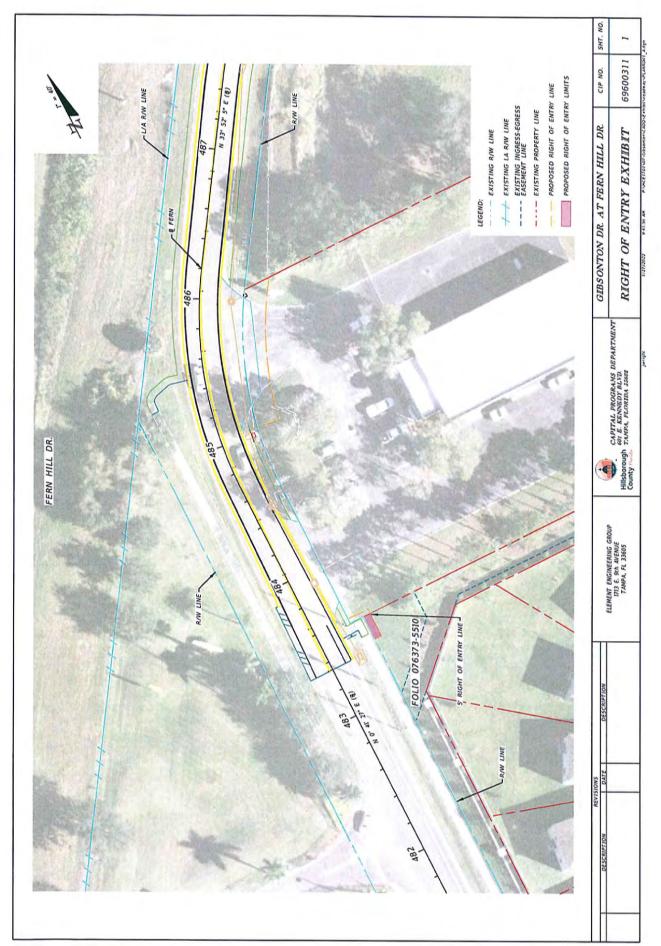
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IN WITNESS WHEREOF, the undersigned has executed this Agreement as of the day and year first written above.

	Summit at Fern Hill Community Development District
(Witness 1 – Signature) (Witness 1 – Printed Name)	By: Chair/Vice Chair of the Board of Supervisors
(Witness 2 – Signature)  (Witness 2 – Printed Name)	
STATE OF FLORIDA COUNTY OF	
notarization this day of Board of Supervisors of the Summit at Fer	owledged before me in person or by remote, 2022, by as Chair of the n Hill Community Development District, for and on wn to me or produced as identification.
	NOTARY PUBLIC
	(Typed, printed or stamped name of notary)

#### Hillsborough County Board of County Commissioners

(Witness 1 – Signature)		By:
(Witness 1 – Printed Name,	)	Its:
(Witness 2 – Signature)		
(Witness 2 – Printed Name,	)	
STATE OF FLORII COUNTY OF		
The foregoin notarization this	ng instrument was a day of	cknowledged before me in person or by remote 2022, by , of the
identification.	, who is person	2022, by, of the ally known to me or produced as
		NOTARY PUBLIC
		(Typed printed or stamped name of notary)



#### Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 +1 8139979520 spearem.jmb@gmail.com



#### **Estimate**

ADDRESS ESTIMATE 1793
Summit at Fern Hill CDD DATE 05/18/2022

c/o Meritus 2005 Pan Am Circle, Suite 120 Tampa, FL 33607

ACTIVITY	QTY	RATE	AMOUNT
Labor Pressure Wash the following areas: Exterior clubhouse, pool deck, Pool furniture. Cost includes Labor, Machine Time and Cleaning Solution.	1	850.00	850.00

It is anticipated that permits will not be required for the above work, and if required, the associated costs will be added to the price stated below. Any existing

conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.

Whether actual or consequential, or any claim  $% \left( 1\right) =\left( 1\right) \left( 1\right)$ 

arising out of or relating to "Acts of God".

Job will Commence within 30 days of receiving signed, approved proposal-weather permitting.

TOTAL \$850.00

Accepted By

Accepted Date

### CARSON'S LAWN & LANDSCAPING SERVICES LLC

			Page one of	
Mailing Address			Tree Service	
PO Box 3203			Landscaping	
Riverview, FL 33568			Extra Work	
813-526-3739			Irrigation	
F-813-280-2476				
carsonwd@yahoo.com				
	Property 7	Γhe Summit at Fern Hill		
	Attention	Heather Dilley		
	Customer	C/O Meritus		
	Address	2005 Pan Am Circle Suite 300	Proposal	Y
		Tampa, FL 33607	Bill	Ш
	Phone		See Attached	
	E-Mail			

LOCATION	DESCRIPTION	LI	NE TOTAL
Pool and Mail box Area	A) Prune 49 Palm trees at \$30.00 ea	\$	1,470.00
	B) Haul all debris to dump		
	· ·	\$	1,470.00

Authorized By	Date

#### SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT

1 May 09, 2022, Minutes of Regular Meeting 2 3 **Minutes of the Regular Meeting** 4 5 The Regular Meeting of the Board of Supervisors for the Summit at Fern Hill Community Development District was held on Monday, May 09, 2022, at 6:00 p.m. at the Summit at Fern Hill 6 7 Clubhouse located at 10340 Boggy Moss Drive, Riverview, FL 33578. 8 9 10 1. CALL TO ORDER/ROLL CALL 11 12 Heather Dilley called the Regular Meeting of the Summit at Fern Hill Community Development 13 District to order on Monday, May 09, 2022, at 6:10 p.m. 14 **Board Members Present and Constituting a Quorum:** 15 16 Ryan Corley Chair 17 Antonio Bradford Vice-Chair 18 Doug Smith Supervisor 19 20 **Staff Members Present:** 21 Heather Dilley District Manager, Meritus 22 23 There was one (1) audience members in attendance. 24 25 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS 26 27 There were no audience questions or comments on agenda items. 28 29 3. VENDOR/STAFF REPORTS 30 31 A. District Counsel 32 **B.** District Engineer 33 34 There were no reports currently on behalf of the counsel and engineer. 35 36 C. District Manager 37 38 Mrs. Dilley provided new surveillance software, new blinds for the IT room, and one for the 39 clubhouse are ordered. 40 41 Mrs. Dilley discussed acquiring landscaping bids. 42 43 Mrs. Dilley noted that the dog gates and "No fishing" signs are ordered. 44 45 Mrs. Dilley stated repairs were made to the main irrigation station and the cost. 46 47 Mrs. Dilley reported the two hidden cameras at the main irrigation pump.

#### 4. BUSINESS ITEMS

# A. Consideration of Resolution 2022-02; Adopting FY 2023 Proposed Budget & Setting Public Hearing

The Board did not cover nor discussed the resolution at this time. They decided to table until their next meeting.

## B. Consideration of Resolution 2022-03; Announcing Landowner Election i. Sample Ballot & Proxy

The Board reviewed and discussed the resolution.

MOTION TO:	Approve Resolution 2022-03.
------------	-----------------------------

MADE BY: Supervisor Smith SECONDED BY: Supervisor Bradford

DISCUSSION:

None further

RESULT: Called to Vote: Motion PASSED

3/0 - Motion Passed Unanimously

#### C. Announcement of Qualified Electors

Ms. Dilley announced the number of qualified electors in the community.

#### D. 2022 Election Process

 The Board discussed the need for Antonio on seat 1 and will need to submit paperwork and fee to the Supervisors of elections. The Board explained the number of qualified electors from multiple people within the homes.

# E. Consideration of Resolution 2022-04; Requesting the Supervisor of Elections to Conduct General Election

Ms. Dilley discussed the upcoming elections and announced that there are two open seats for general elections and one for landowners as well as the qualifying period. The Board reviewed and discussed the resolution.

MOTION TO:	Approve Resolution 2022-04.
MOTION TO.	ripprove resolution 2022 of.

MADE BY: Supervisor Corley SECONDED BY: Supervisor Bradford

DISCUSSION: None further

 RESULT: Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

91 92 F. Discussion on Playground Walkway Proposal 93 94 The Board reviewed and discussed the estimates for the walkway bricks. 95 MOTION TO: 96 Approve Playground Walkway Proposal. 97 MADE BY: **Supervisor Corley** 98 SECONDED BY: Supervisor Bradford 99 DISCUSSION: None further 100 **RESULT:** Called to Vote: Motion PASSED 101 3/0 - Motion Passed Unanimously 102 5. CONSENT AGENDA 103 104 A. Consideration of Minutes of the Regular Meeting April 11, 2022 105 B. Consideration of Operation and Maintenance Expenditures March 2022 106 107 The Board reviewed the Consent Agenda items. 108 109 MOTION TO: Approve Consent Agenda Items. MADE BY: Supervisor Bradford 110 111 SECONDED BY: Supervisor White 112 DISCUSSION: None further Called to Vote: Motion PASSED 113 RESULT: 114 3/0 - Motion Passed Unanimously 115 C. Review of Financial Statements Month Ending March 31, 2022 116 117 118 The Board reviewed the Financial Statements for the month ending March 31, 2022. 119 120 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS 121 122 There was no Supervisor request at this time. 123 124 7. ADJOURNMENT 125 126 MOTION TO: Adjourn at 6:53 p.m. Supervisor Bradford MADE BY: 127 128 SECONDED BY: **Supervisor Corley** 129 None further DISCUSSION: 130 **RESULT:** Called to Vote: Motion PASSED

3/0 - Motion Passed Unanimously

131

132		
33		
34		
35	*Please note the entire meeting is available	on disc.
36	2	
37	*These minutes were done in a summary for	rmat.
138	These minutes were done in a summary join	
39 140 141		ecision made by the Board with respect to any matter considered eed to ensure that a verbatim record of the proceedings is made, which such appeal is to be based.
142 143 144 145	Meeting minutes were approved at a meeting held on	ting by vote of the Board of Supervisors at a publicly noticed
46  47  48	Signature	Signature
.49 .50 .51	Printed Name	Printed Name
52	Title:	Title:
.53	□ Chair	□ Secretary
54	□ Vice-Chair	☐ Assistant Secretary
55	= 1 100 G1M11	
56		Recorded by Records Administrator
.57		
58		
59		Signature
60		
61		
62		Date
	Official District Seal	

# **Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Monthly Contract				
Carson`s Lawn & Landscaping Services	7189	\$ 7,543.34		Lawn Care Maintenance Service - March 2022
First Choice Aquatic Weed Management	70205	445.00		Monthly Waterway Service - 4/14/2022
Zebra Cleaning Team Inc.	4798	600.00		Pool Cleaning - April 2022
Monthly Contract Sub-Total		\$ 8,588.34		
Variable Contract				
Supervisor: Angel White	AW 041122	\$ 200.00		Supervisor Fee - 04/11/2022
Supervisor: Ryan Corley	RC 041122	200.00		Supervisor Fee - 04/11/2022
Variable Contract Sub-Total		\$ 400.00		
Utilities				
BOCC	6440260149 041522	\$ 250.17		Water Services thru 4/08/2022
Tampa Electric	211000167513 040622	128.37		Electric Service thru 03/31/2022
Tampa Electric	211000167729 040622	2,403.77		Electric Service thru 03/31/2022
Tampa Electric	211000167901 040622	581.68		Electric Service thru 03/31/2022
Tampa Electric	221007748520 040622	434.57	\$ 3,548.39	Electric Service thru 03/31/2022
Utilities Sub-Total		\$ 3,798.56		
Regular Services				
First Choice Aquatic Weed Management	69213	\$ 445.00		Monthly Waterway Service - 4/21/2022
Frontier	8137412379 041622	115.53		Communication Services thru 5/15/2022
Spearem Enterprises	5228	455.00		Cleaning Services thru 3/14/2022
Spearem Enterprises	5233	350.00		Maintenance Services - 3/17/2022
Spearem Enterprises	5263	455.00	\$ 1,260.00	Cleaning Services thru 4/11/2022

# **Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Stantec	1909700	524.00		Professional Services- 2022 FY General
				Consulting - 4/6/2022
Straley Robin Vericker	20792	57.00		Professional Services thru 12/15/2021
Straley Robin Vericker	21206	450.50		Professional Services thru 03/15/2022
Straley Robin Vericker	21400	1,539.00	\$ 2,046.50	Professional Services thru 04/15/2022
Supervisor: Antonio Bradford	AB 041122	200.00	\$ 200.00	Supervisor Fee - 04/11/2022
Tanisha B. Moise	TBM 041822	200.00		Reimbursement of Clubhouse Rental
				Deposit - 4/18/2022
Regular Services Sub-Total		\$ 4,791.03		

Additional Services		
Additional Services Sub-Total	\$ 0.00	

TOTAL:	\$ 17,577.93	

Approved (with any necessary revisions noted):

Signature Printed Name

Title (check one):

[] Chairman [] Vice Chairman [] Assistant Secretary

#### Carson's Lawn & Landscaping Services

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568 **DATE:** March 23, 2022 **Invoice #** 7189

	Billing address Service address					
C/6 200	ne Summit at Fern Hill O Meritus D5 Pan Am Circle Suite 300 Impa, FL 33607	The Summit at Fern Hill				
ID	LOCATION	QTY	COST		TOTAL	
	Lawn Care Maintenance Service p for the month of March 2022	er Contract		\$	7,543.34	
				\$	-	
				\$	-	
	NK YOU FOR USING CARSON'S LAWN & LANDSOment due upon receipt	CAPING SERVICES	TOTAL	\$	7,543.34	
Phoi				E-mail	AND	
	526-3739				nwd@yahoo.com	

53900/ 4604 HT7

### **Invoice**

First Choice Aquatic Weed Management, LLC P.O. Box 593258 Orlando, FL 32859

Phone: 407-859-2020 Fax: 407-859-3275

Date	Invoice #
4/14/2022	70205

#### Bill To

Summit @ Fern Hill CDD C/o Meritus Corp. 2005 Pan Am Circle Dr., Ste 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date
	Net 30	5/14/2022

Description	Amount
onthly waterway service for the month this invoice is dated - 8 waterways ght Debris pickup included	445.00

Thank you for your business.

53900 | 4307 H7.

Total	\$445.00
Payments/Credits	\$0.00
Balance Due	\$445.00

# V

### First Choice Aquatic Weed Management, LLC.

#### **Lake & Wetland Customer Service Report**

Job Name:									
Customer Nu	ımber: 437				Customer:	FCA - SUM	∕IIT @ FERN	HILL CDD	
Technician:	Aleksey	y Solano							
Date:	04/11/2022				Time: 02:47	7 PM			
					Customer S	ignature:			
Waterway Treatment			Grasses and brush	The state of the s		Inspection	Request for Service	Restriction	# of days
1	Х		х						
2	Х		х						
3		х	Х						
4		х	Х						
5		х	X						
6		X	х						
7		1	Х						
8			Х	Х					
				,					
								A	
CLARITY	<u>FLOW</u>	METHOD			CARP PROGRA		ATER LEVEL	WEAT	
⊠ < l'	☐ None	☑ ATV	☐ Boat		☐ Carp observe	ed 📙	High	⊠ Cle	
☐ <sub>1-2</sub> '	🛛 Slight	☐ Airboat	☐ Truck		☐ Barrier Inspe	cted	Normal		oudy
2-4'	☐ Visible	☐ Backpack				$\boxtimes$	Low	⊠ Wi	ndy
□ > 4'								□ Ra	iny
	DLIFE OBSER	VATIONS							
Alligate		Catfish	☐ Gallinu	ılas	□ Osprey	□w	oodstork		
							COUSTOLK		
⊠ Anhing		coots	☐ Gambi		☐ Otter				
⊠ Bass		Cormorant	☐ Heron	s	$\square$ Snakes				
☐ Bream	□ E	grets	Ibis		☑ Turtles				
NATIVE WET	Ι ΔΝΟ ΗΔΡΙΤΑ	AT MAINTENA	NCE		Benefici	al Vegetatio	n Notes:		
⊠ Arrowh		☑ Bulrush	☐ Golder	n Canna		Naiad			
						Pickerelwee			_
⊠ Bacopa		☐ Chara	☐ Gulf S	oikerusn					
☐ Blue Fl	ag Iris L	Cordgrass	⊠ Lilv		Li	Soft Rush			



#### Thanks For Your Business!

### **INVOICE**

Zebra Cleaning Team, Inc. P.O. BOX 3456 APOLLO BEACH, FL 33572 813-458-2942 DATE: APRIL 11, 2022 INVOICE #4798

EXPIRATION DATE

TO Fern Hill CDD 2005 Pan Am Circle Ste 120 Tampa FL, 33607

TECHNICIAN		JOB SITE	INSTAL	LATION DATE	PAYMENT TERMS	DUE DATE
Lance Wood						
QTY	ITEM#	DESCRIP	TION	UNIT PRICE		LINE TOTAL
		pool cleaning for	April			\$600.00
					-	
	*Address					
					SUBTOTAL	
		1	_1		SALES TAX	
		53900/46	17		TOTAL	\$600.00

Comments:

Summit at Fern Hill CDD

MEETING DATE: April 11, 2022

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford		Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith	V	Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak		Salary Accepted	\$200

á,

please talke her off.

AW041122

Summit at Fern Hill CDD

MEETING DATE: April 11, 2022

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford		Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith	•	Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak		Salary Accepted	\$200

A riv

please take her off.

RC 041122



**CUSTOMER NAME** SUMMIT AT FERN HILL ACCOUNT NUMBER

6440260149

BILL DATE 04/15/2022

**DUE DATE** 05/06/2022

M-Page 1 of 3

**Summary of Account Charges** 

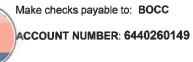
Previous Balance \$253.79 Net Payments - Thank You \$-253.79 **Bill Adjustments** \$1.25 **Total Account Charges** \$248.92 **AMOUNT DUE** \$250.17

Important Message

Move to Paperless Billing. All customers with a valid email address on file are being defaulted to paperless billing. To opt out of paperless before July 1, log in at HCFLGov.net/WaterBill and select paper delivery.

This is your summary of charges. Detailed charges by premise are listed on the following page(s)

APR 22 202





Hillsborough **County Florida** 

#### **ELECTRONIC PAYMENTS BY CHECK OR**

Automated Payment Line: (813) 276 8526 Internet Payments: HCFLGov.net/WaterBill Additional Information: HCFLGov.net/Water



#### THANK YOU!

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SUMMIT AT FERN HILL 2005 PAN AM CIRCLE SUITE 300 TAMPA FL 33607-6008

158 8

DUE DATE	05/06/2022
AMOUNT DUE	\$250.17
AMOUNT PAID	

#### HILLSBOROUGH COUNTY WATER RESOURCES DEPARTMENT

Web Address
Internet Payments
Pay by Phone/Account Information
Email Address

HCFLGov.net/WaterBill (813) 276-8526 PublicUtilities@HCFLGov.net

HCFLGov.net/Water

Customer Service Credit / Collections Emergency

Brandon area

F, 8-5 w/ drop box

332 N. FALKENBURG

TAMPA, FL 33619 M-

(813) 272-6680 (813) 272-5977, Ext. 43800 (813) 744-5600 Water Quality Information Line (24 hrs.) (813) 264-3835 Water Restrictions Information (813) 275-7094 Water Restriction Violation Hotline (813) 224-8993

#### **Authorized Payment:**

Northdale area 15610 PREMIERE DR TAMPA, FL 33624 Drop box only



#### Explanation of Charges:

CUSTOMER SERVICE CHARGE - represents the cost of providing routine customer services such as reading meters, maintaining customer accounts, and billing for services rendered.

PURCHASED WATER CHARGE - is a volumetric charge based on the cost of water purchased by the County from suppliers. The pass through charge is applied to all billable potable water consumption.

WATER BASE CHARGE - is designed to recover a portion of all fixed costs for the water system. Fixed costs include debt service, personnel cost and operating costs not related to the amount of water produced or treated.

WATER USAGE CHARGE - includes all variable costs for producing and treating water and the remainder of the fixed cost not recovered through the water base charge. Charges are billed per 1,000 gallons of metered flow.

RECLAIMED WATER CHARGE - is designed to recover variable and fixed costs associated with the treatment and supply of reclaimed water.

SEWER BASE CHARGE - is designed to recover a portion of the fixed costs for the wastewater system. Fixed costs include debt service, personnel costs and operating costs not related to the amount of wastewater treated and effluent disposal.

SEWER USAGE CHARGE - includes the variable costs of treating and disposing of wastewater and includes the balance of the fixed costs not recovered through the wastewater base charge. Wastewater usage charges are billed per 1,000 gallons of metered flow. Residential wastewater usage is capped at 8,000 gallons per month on accounts read monthly and at 16,000 gallons on accounts whose meter is read every other month. Commercial wastewater customers pay the wastewater usage charge for all billable water consumption

DEPOSITS - A new or increased security deposit required to reduce baddebt losses on an account.

ADJUSTMENTS - includes costs for special services or handling provided by the County. This may include, but is not limited to, customer requests, delinquent account collections activities, unauthorized usage charges, etc.

#### SOCIAL SECURITY NUMBER DISCLOSURE STATEMENT:

In compliance with Section 119.071(5), Florida Statutes (Public Records Law) by this document Hillsborough County discloses to you that your social security number is requested for the purpose of deposit waiver verification, at the customer's request, for any new water or wastewater account and recovery of unpaid utility bills or charges.

Go Green - You can help reduce the environmental impact of paper billing. Visit us on the Web to view paperless options for billing and payments.

Hillsborough County Public Utilities accepts:









(AMSCOT Locations accept CASH only)

Internet Payments: HCFLGov.net/WaterBill

Mail Payments to: P.O. Box 89637, Tampa, Florida 33689-0410

Pay By Phone: (813) 276-8526



**CUSTOMER NAME ACCOUNT NUMBER BILL DATE DUE DATE** 

> 6440260149 04/15/2022

05/06/2022

Service Address: 10415 FAIRY MOSS LN (IRRIGATION COMMON AREA)

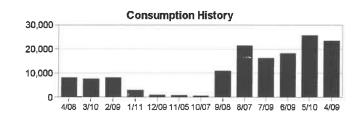
SUMMIT AT FERN HILL

M-Page 2 of 3

METER	PREVIOUS	PREVIOUS	PRESENT	PRESENT	CONSUMPTION	READ	METER
NUMBER	DATE	READ	DATE	READ		TYPE	DESCRIPTION
38351230	03/10/2022	5066	04/08/2022	5147	8100 GAL	ACTUAL	WATER

**Service Address Charges** 

Customer Service Charge	\$4.98
Purchase Water Pass-Thru	\$24.46
Water Base Charge	\$23.62
Water Usage Charge	\$6.89
Total Service Address Charges	\$59.95





CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
SUMMIT AT FERN HILL	6440260149	04/15/2022	05/06/2022

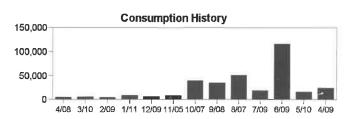
Service Address: 10340 BOGGY MOSS DR

M-Page 2 of 3

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION	READ TYPE	METER DESCRIPTION
53708598	03/10/2022	13830	04/08/2022	13876	4600 GAL	ACTUAL	WATER

#### **Service Address Charges**

Customer Service Charge	\$4.98
Purchase Water Pass-Thru	\$13.89
Water Base Charge	\$29.01
Water Usage Charge	\$3.91
Sewer Base Charge	\$70.31
Sewe. Usage Charge	\$24.79
Total Service Address Charges	\$146.89







#### **CUSTOMER NAME** SUMMIT AT FERN HILL

**ACCOUNT NUMBER** 6440260149

**BILL DATE** 

**DUE DATE** 

04/15/2022

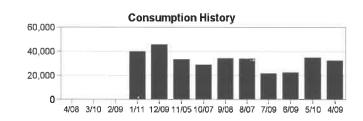
05/06/2022

Service Address: 10250 STRAWBERRY TETRA DR (COMM IRRIG MTR)

METER	PREVIOUS	PREVIOUS	PRESENT	PRESENT	CONSUMPTION	READ	METER
NUMBER	DATE	READ	DATE	READ		TYPE	DESCRIPTION
38576158	03/10/2022	8815	04/08/2022	8815	0 GAL	ACTUAL	WATER

#### Service Address Charges

Customer Service Charge	\$4.98
Water Base Charge	\$21.76
Late Payment Charge	\$0.44
Total Service Address Charges	\$27.18





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**ACCOUNT NUMBER** 

**BILL DATE** 

**DUE DATE** 

SUMMIT AT FERN HILL

6440260149

04/15/2022

05/06/2022

Service Address: 10636 FERN HILL DR

M-Page 3 of 3

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION	READ TYPE	METER DESCRIPTION
54272591	03/10/2022	0	04/08/2022	0	0 GAL	ACTUAL	WATER

#### Service Address Charges

Customer Service Charge	\$4.98
Water Base Charge	\$10.36
Late Payment Charge	\$0.81
Total Service Address Charges	\$16.15



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Statement Date: 04/06/2022 Account: 211000167513

Current month's charges:

\$128.37 \$128.37 04/27/2022

Total amount due: Payment Due By:

#### **Your Account Summary**

SUMMIT AT FERN HILL CCD

SUMMIT AT FERN HILL CDD

RIVERVIEW, FL 33578-0000

10636 FERN HILL DR WL

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

**Total Amount Due** 

\$141.17 -\$141.17

\$128.37

\$128.37



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Account: 211000167513

Current month's charges: Total amount due: Payment Due By:

\$128.37 \$128.37 04/27/2022

**Amount Enclosed** 

616815863629

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318





Account: Statement Date: 211000167513 04/06/2022

Current month's charges due 04/27/2022



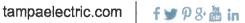
#### **Details of Charges – Service from 03/03/2022 to 03/31/2022**

Service for: 10636 FERN HILL DR WL, RIVERVIEW, FL 33578-0000

Rate Schedule: General Service - Non Demand

Meter Read Date Number	Current Reading	Previous = Reading	Total Used	Multiplier	Billing Period
1000824160 03/31/2022	12,341	11,468	873 kWh	1	29 Days
				Tampa Electric	Usage History
Daily Basic Service Charge Energy Charge Fuel Charge Storm Protection Charge Clean Energy Transition Mechanism Florida Gross Receipt Tax	873 kW 873 kW 873 kW	rs @ \$0.74000 rh @ \$0.07035/kWh rh @ \$0.04126/kWh rh @ \$0.00315/kWh rh @ \$0.00402/kWh	\$21.46 \$61.42 \$36.02 \$2.75 \$3.51 \$3.21	Kilowatt-Hot (Average)  APR 2022  MAR FEB JAN DEC NOV	30 37 25 37 28
Electric Service Cost  Total Current Month's Cha	rges	_	\$128.37 \$128.37	SEP AUG 7 JUL JUN MAY APR	27 35 36 26





Statement Date: 04/06/2022 Account: 211000167729

Current month's charges: Total amount due: Payment Due By:

\$2,403.77 \$2,403.77 04/27/2022



SUMMIT AT FERN HILL CCD SUMMIT AT FERN HILL CDD FERN HL, PH 1A RIVERVIEW, FL 33578-0000

#### **Your Account Summary**

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

**Total Amount Due** 

\$2,391.95 -\$2,391.95 \$2,403.77

\$2,403.77

# One Less

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SUMMIT AT FERN HILL CCD

SUMMIT AT FERN HILL CDD 2005 PAN AM CIRCLE SUITE 300

TAMPA, FL 33607

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Account: 211000167729

Current month's charges: Total amount due: Payment Due By:

\$2,403.77 \$2,403.77 04/27/2022

**Amount Enclosed** 

616815863630

APR 1 3 2022

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318





Account: Statement Date:

211000167729 04/06/2022

Current month's charges due 04/27/2022



#### Details of Charges - Service from 03/03/2022 to 03/31/2022

Service for: FERN HL, PH 1A, RIVERVIEW, FL 33578-0000 Rate Schedule: Lighting Service

Lighting Service Items LS-1 (Bright Choices) for 29 days

1092 kWh @ \$0.03079/kWh \$33.62 Lighting Energy Charge Fixture & Maintenance Charge 57 Fixtures \$627.00 Lighting Pole / Wire 57 Poles \$1684.92 1092 kWh @ \$0.04060/kWh \$44.34 Lighting Fuel Charge 1092 kWh @ \$0.01028/kWh \$11.23 Storm Protection Charge Clean Energy Transition Mechanism 1092 kWh @ \$0.00033/kWh \$0.36 Florida Gross Receipt Tax \$2.30

\$2,403.77 **Lighting Charges** 

**Total Current Month's Charges** 

\$2,403.77



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Statement Date: 04/06/2022 Account: 211000167901

Payment Due By:

Current month's charges: Total amount due:

\$581.68 \$581.68 04/27/2022



#### Your Account Summary

SUMMIT AT FERN HILL CCD

10340 BOGGY MOSS DR RIVERVIEW, FL 33578-9502

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

**Total Amount Due** 

\$606.88 -\$606.88

\$581.68

\$581.68



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business days



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Account: 211000167901

Current month's charges: Total amount due: Payment Due By:

\$581.68 \$581.68 04/27/2022

**Amount Enclosed** 

616815863631

SUMMIT AT FERN HILL CCD 2005 PAN AM CIRCLE SUITE 300 TAMPA, FL 33607-6008

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318



tampaelectric.com

Account: Statement Date:

211000167901 04/06/2022 Current month's charges due 04/27/2022



#### Details of Charges - Service from 03/03/2022 to 03/31/2022

Service for: 10340 BOGGY MOSS DR, RIVERVIEW, FL 33578-9502

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current - Reading	Previous == Reading	Total Used	Multiplier	Billing Period
1000503846	03/31/2022	3,133	98,539	4,594 kWh	1	29 Days
					Tampa Electric	: Usage History
Daily Basic Se Energy Charg Fuel Charge Storm Protecti Clean Energy Florida Gross Electric Servi	e on Charge Transition Mechanism Receipt Tax	4,594 kW 4,594 kW 4,594 kW	s @ \$0.74000 h @ \$0.07035/kWh h @ \$0.04126/kWh h @ \$0.00315/kWh h @ \$0.00402/kWh	\$21.46 \$323.19 \$189.55 \$14.47 \$18.47 \$14.54	Kilowatt-Ho (Average)  APR 2022  MAR FEB JAN DEC NOV OCT SEP AUG	158 182 152 183 109 159 191
Total Curi	rent Month's Chai	ges		\$581.68	JUL JUN MAY APR 2021	170 170 181 160



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Statement Date: 04/06/2022 Account: 221007748520

Current month's charges: Total amount due:

\$434.57 \$434.57

Payment Due By:

04/27/2022

#### **Your Account Summary**

SUMMIT AT FERN HILL CCD

RIVERVIEW, FL 33578

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

FERN HILL 2 CONE GROVE RD, LIGHTS

**Total Amount Due** 

\$432.65 -\$432.65 \$434.57

\$434.57



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business days



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Account: 221007748520

Current month's charges: \$434.57 \$434.57 Total amount due: Payment Due By: 04/27/2022

**Amount Enclosed** 

608173921818

SUMMIT AT FERN HILL CCD 2005 PAN AM CIRCLE SUITE 300 **TAMPA, FL 33607** 

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



tampaelectric.com



 Account:
 221007748520

 Statement Date:
 04/06/2022

 Current month's charges due
 04/27/2022



#### **Details of Charges – Service from 03/03/2022 to 03/31/2022**

Service for: FERN HILL 2 CONE GROVE RD, LIGHTS, RIVERVIEW, FL 33578 Rate Schedule: Lighting Service

Lighting Service Items LS-1	(Bright Choices) for 29 days
-----------------------------	------------------------------

Lighting Energy Charge	176 kWh	@ \$0.03079/kWh	\$5.42
Fixture & Maintenance Charge	11 Fixtures		\$94,60
Lighting Pole / Wire	11 Poles		\$325.16
Lighting Fuel Charge	176 kWh	@ \$0.04060/kWh	\$7.15
Storm Protection Charge	176 kWh	@ \$0.01028/kWh	\$1.81
Clean Energy Transition Mechanism	176 kWh	@ \$0.00033/kWh	\$0.06
Florida Gross Receipt Tax			\$0.37

Lighting Charges \$434.57

**Total Current Month's Charges** 

\$434.57

## **Invoice**

First Choice Aquatic Weed Management, LLC P.O. Box 593258

Orlando, FL 32859

Phone: 407-859-2020 Fax: 407-859-3275

Date	Invoice #
3/22/2022	69213

#### Bill To

Summit @ Fern Hill CDD C/o Meritus Corp. 2005 Pan Am Circle Dr., Ste 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date
	Net 30	4/21/2022

Description	Amount
Monthly waterway service for the month this invoice is dated - 8 waterways Light Debris pickup included	445.00

Thank you for your business.

53900 HUIT

Total \$445.00

Payments/Credits \$0.00

Balance Due \$445.00



## First Choice Aquatic Weed Management, LLC.

#### **Lake & Wetland Customer Service Report**

Job Name:									
Customer Nu	ımber: 437				Customer:	FCA - SUMI	VIT @ FERN	HILL CDD	
Technician:	Aleksey	Solano							
Date:	03/21/2022				Time: 03:00	) PM			
					Customer S	ignature:			
Waterway Treatment	Algae	Submersed Weeds	Grasses and brush	Floatin Weed		Inspection	Request for Service	Restriction	# of days
1	X		х						
2	X		х						
3	1	х	Х						
4		х	Х						
5	х	X	Х						
6		Х	X		_				
7	X		X		-				
٥	Х	1	Х						
CLARITY	FLOW	METHOD			CARP PROGRA	M W	ATER LEVEL	WEAT	HER
⊠ < 1'	🖾 None	⊠ ATV	☐ Boat		☐ Carp observe		High	⊠ Cle	
☐ <sub>1-2'</sub>	☐ Slight	☐ Airboat	☐ Truck		☐ Barrier Inspe	ected $\Box$	Normal		oudy
□ 2-4'	☐ Visible	☐ Backpack				X	l <sub>Low</sub>	⊠ Wi	indy
□ > 4¹								□ Ra	iny
	LDLIFE OBSER	VATIONS							
		atfish	☐ Gallini	ıloc	□ Osprey	Пъм	oodstork		
☐ Alligate							OOGSCOTK		
☐ Anhing		oots	☐ Gamb		☐ Otter	<u> </u>			_
⊠ Bass	Цα	ormorant	☐ Heron	S	☐ Snakes	Ч_			
☐ Bream	□ E	grets	Ibis		☑ Turtles				
NATIVE WET	LAND HABITA	AT MAINTENA	NCE		Benefici	al Vegetatio	n Notes:		
⊠ Arrow	head [	Bulrush	☐ Golde	n Canna		Naiad			
□ Васора	a [	☐ Chara	☐ Gulf S	pikerush	$\boxtimes$	Pickerelwee	d		
☐ Blue Fl		Cordgrass	⊠ Lilv	-		Soft Rush			

Account Number 813-741-2379-121620-5

PIN 1485 Previous Balance 115.65

Payments Received Thru 3/30/22 -115.65

Thank you for your payment!

Balance Forward .00
New Charges 115.53

Total Amount Due \$115.53

Reap the Rewards of your referrals

REFERRAL PROGRAM

Know a business that could use Frontier Internet service? Earn up to \$5,000 for each referral that signs up.

business.frontier.com/referral-program

## Ways to Pay Your Bill



frontier.com/pay



800.801.6652



**Auto Pay** 

frontier.com/SignUpForAutopay

## Frontier

TAMPA, FL 33607-6008

P.O. Box 709, South Windsor, CT 06074-9998

## PAYMENT STUB Total Amount Due

\$115.53

New Charges Due Date

5/10/22

Account Number

813-741-2379-121620-5

Please do not send correspondence with your payment. Make checks payable to Frontier.

Amount Enclosed

\$

To change your billing address, call 1-800-921-8102

FRONTIER
PO BOX 740407
CINCINNATI OH 45274-0407

իկըըկիստովիցակցինիցանցինիսկութիրի



SUMMIT AT FERN HILL CDD

Date of Bill

Account Number

Page 3 of 3 4/16/22 813-741-2379-121620-5

#### **CURRENT BILLING SUMMARY**

ocal Service from 04/16/22 to 05/15/22		
Qty Description	813/741-2379.0	Charge
Basic Charges		_
Federal Subscriber Line Charge -	Bus	6.50
Access Recovery Charge-Business		2.50
Frontier Roadwork Recovery Surch	arge	1.75
Federal USF Recovery Charge		2.15
FL State Communications Services	Tax	.64
County Communications Services Ta	ax	.62
Federal Excise Tax		.33
FL State Gross Receipts Tax		.04
FL State Gross Receipts Tax		.01
Total Basic Charges		14.54
Non Basic Charges		
Business FiberOptic Internet 500,		95.99
\$10.00 Discount through 12/15/2	2	
1 Usable Static IP Address		5.00
Total Non Basic Charges		100.99

TOTAL 115.53

#### **CUSTOMER TALK**

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$14.54 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.

Beginning April 1, 2022, the Federal USF Recovery Charge and the Frontier Long Distance Federal USF Surcharge are decreasing from 25.2% to 23.8% of the taxable interstate and international portions of your phone bill. Both charges support the Universal Service Fund, which keeps local phone service affordable for all Americans by providing discounts on services to schools, libraries, and people living in rural and high-cost areas.

#### Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 727-364-3349 spearem.jmb@gmail.com



#### **INVOICE**

BILL TO Summit at Fern Hill CDD c/o Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607 

 INVOICE
 5228

 DATE
 03/15/2022

 TERMS
 Net 15

 DUE DATE
 03/30/2022

ACTIVITY	QTY	RATE	AMOUNT
Labor 2-21-2022 weekly cleaning T(wice per week)	1	100.00	100.00
Labor 2-28-2022 weekly cleaning	1	100.00	100.00
Labor 3-8-2022 Weekly Cleaning	1	100.00	100.00
Labor 3-14-2022 Weekly Cleaning	1	100.00	100.00
Material Paper goods, Soap, Trash bags	1	55.00	55.00

BALANCE DUE \$455.00

53700/4602. HD

#### Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 727-364-3349 spearem.jmb@gmail.com



## **INVOICE**

#### **BILL TO**

Summit at Fern Hill CDD c/o Meritus 2005 Pan Am Circle, Suite 120

Tampa, FL 33607

DATE 03/17/2022

DUE DATE 04/01/2022

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT	
<b>Labor</b> Purchased and Replaced 5 blinds in res	1 stroom	350.00	350.00	
Custom Cut due to size				

and if required, the associated costs will be added to the price stated below. Any existing conditions that are not reasonably discoverable prior to the job start date, which in anyway interferes with the safe and satisfactory completion of this job, will be corrected by an additional work order and estimate for approval prior to resuming job. Spearem Enterprises, LLC is not responsible for any delays in performance of service that are due in full or in part to circumstances beyond our control. Spearem

It is anticipated that permits will not be required for the above work,

are due in full or in part to circumstances beyond our control. Spearem Enterprises, LLC is not responsible for damage, personal or property damage by others at the job site.

Whether actual or consequential, or any claim arising out of or relating to "Acts of God".

Job will Commence within 30 days of receiving signed, approved proposal-weather permitting.

**BALANCE DUE** 

\$350.00

53900/4602 Htz

#### Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 +1 8139979520 spearem.jmb@gmail.com



#### **INVOICE**

 BILL TO
 INVOICE
 5263

 Summit at Fern Hill CDD
 DATE
 04/10/2022

 c/o Meritus
 TERMS
 Net 15

 2005 Pan Am Circle, Suite 300
 DUE DATE
 04/25/2022

 Tampa , FL 33607
 UE DATE
 04/25/2022

ACTIVITY	QTY	RATE	AMOUNT
Labor 3-21-2022 weekly cleaning T(wice per week)	1	100.00	100.00
Labor 3-28-2022 weekly cleaning	1	100.00	100.00
Labor 4-4-2022 Weekly Cleaning	1	100.00	100.00
Labor 4-112022 Weekly Cleaning	1	100.00	100.00
Material Paper goods, Soap, Trash bags	1	55.00	55.00

BALANCE DUE \$455.00



Page 1 of 1 188



INVOICE Page 1 of 1

 Invoice Number
 1909700

 Invoice Date
 April 6, 2022

 Purchase Order
 215612636

 Customer Number
 132832

 Project Number
 215612636

**Bill To** 

Summit at Fern Hill CDD Accounts Payable c/o Meritus Districts 2005 Pan Am Circle Suite 300 Tampa FL 33607 United States Please Remit To

Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States

Project Fern Hill CDD Engineering Services

Project Manager Stewart, Tonja L For Period Ending March 25, 2022

Current Invoice Total (USD) 524.00

Follow up regarding wetland mitigation maintenance requirements

Top Task 2022 2022 FY General Consulting

**Professional Services** 

Current Current **Hours** Rate **Amount** Category/Employee 108.00 Nurse, Vanessa M 0.75 144.00 Stewart, Tonia L 2.00 208.00 416.00 **Subtotal Professional Services** 2.75 524.00

Top Task Subtotal 2022 FY General Consulting 524.00

Total Fees & Disbursements INVOICE TOTAL (USD)

524.00

524.00

#### Due upon receipt or in accordance with terms of the contract

> 51300/3103 M

#### Straley Robin Vericker

1510 W. Cleveland Street Tampa, FL 33606 Telephone (813) 223-9400 \* Facsimile (813) 223-5043 Federal Tax Id. - 20-1778458

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIRCLE, SUITE 300 **TAMPA, FL 33607** 

December 24, 2021

Client: Matter: 001462

Invoice #:

000001 20792

Page:

1

RE: General

For Professional Services Rendered Through December 15, 2021

SERVICES

Person Description of Services **Date** 

Hours 0.2

REVIEW AGENDA; FOLLOW UP WITH DISTRICT 12/7/2021 DCC MANAGER REGARDING UPCOMING MEETING.

**Total Professional Services** 

0.2

\$57.00

HEKRONINERAPE

Hours **Amount** Person 0.2 \$57.00 DCC Dana C. Collier

51400 3107 HIT

December 24, 2021

Client: Matter: 001462 000001

Invoice #:

20792

Page:

2

Total Services
Total Disbursements

\$57.00

\$0.00

**Total Current Charges** 

\$57.00

PAYTHISAMOUNT - TEST : 2 3

\$ 557.00

Please Include Invoice Number on all Correspondence

#### **Straley Robin Vericker**

1510 W. Cleveland Street

Tampa, FL 33606 Telephone (813) 223-9400 \* Facsimile (813) 223-5043 Federal Tax Id. - 20-1778458

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIRCLE, SUITE 300 **TAMPA, FL 33607** 

March 23, 2022

Client: 001462 Matter: 000001 Invoice #:

21206

Page: 1

RE: General

For Professional Services Rendered Through March 15, 2022

#### SERVICES

Date	Person	Description of Services		Hours	Amount
2/21/2022	LB	REVIEW STATUS OF SEATS UP FOR 2022 GENERAL ELECTION AND ADD TO SPREADSHEET FOR PREPARING PUBLICATION AD RE QUALIFYING PERIOD.	25	0.2	\$32.00
2/22/2022	DCC	RECEIVE AND REVIEW NONCOMPLIANCE LETTER FROM WATER MANAGEMENT DISTRICT; REVIEW PERMIT FILE AND SUBSEQUENT CORRESPONDENCE; FOLLOW UP WITH T. STEWART REGARDING ISSUE.		0.5	\$142.50
3/8/2022	DCC	PREPARE ADVERTISEMENT AND RESOLUTION FOR 2022 ELECTION; TRANSMIT TO DISTRICT MANAGER; FOLLOW UP WITH DISTRICT MANAGER REGARDING NEED TO CONTACT SUPERVISOR OF ELECTIONS TO UPDATE CANDIDATE LIST ON LINE; REVIEW AGENDA FOR UPCOMING MEETING.		0.6	\$171.00
3/8/2022	LB	RESEARCH RE ELECTION TERM FOR SEAT 1.		0.3	\$48.00
		Total Professional Services		1.6	\$393.50

51300/ 51400/3107 M7

March 23, 2022

001462 Client: Matter: 000001

Invoice #: 21206

Page: 2

\$393.50 **Total Services** \$0.00

**Total Disbursements** 

\$393.50 **Total Current Charges** \$146.00 Previous Balance (\$89.00) Less Payments

\$450.50 PAY THIS AMOUNT

Please Include Invoice Number on all Correspondence

#### **Outstanding Invoices**

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
20792	December 24, 2021	\$57.00	\$0.00	\$0.00	\$0.00	\$450.50
			Total R	Remaining Balar	nce Due	\$450.50

#### AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$393.50	\$0.00	\$57.00	\$0.00

### **Straley Robin Vericker**

1510 W. Cleveland Street

#### Tampa, FL 33606 Telephone (813) 223-9400 \* Facsimile (813) 223-5043 Federal Tax Id. - 20-1778458

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIRCLE, SUITE 300  $\,$ 

**TAMPA, FL 33607** 

April 25, 2022

Client: 001462 Matter: 000001 Invoice #: 21400

Page: 1

RE: General

For Professional Services Rendered Through April 15, 2022

SERVICES

Date	Person	Description of Services	Hours	Amount
3/23/2022	DCC	RECEIVE NOTICE OF CODE VIOLATION FROM H. DILLEY; CONFER WITH COUNTY CODE ENFORCEMENT OFFICER; RESPOND TO MS. DILLEY REGARDING MATTER; REVIEW PROPOSED COUNTY ACCESS AGREEMENT; FOLLOW UP WITH MS. DILLEY REGARDING SAME.	1.0	\$305.00
3/24/2022	DCC	FOLLOW UP WITH H. DILLEY REGARDING STATUS OF TWO OUTSTANDING ISSUES WITH COUNTY.	0.2	\$61.00
3/25/2022	DCC	PREPARE ACCESS EASEMENT FOR COUNTY; FOLLOW UP WITH H. DILLEY REGARDING NEEDED EXHIBIT TO EASEMENT AGREEMENT; RECEIVE COMMUNICATION FROM H. DILLEY REGARDING STATUS OF CODE ENFORCEMENT ISSUE; FOLLOW UP WITH COUNTY.	1.3	\$396.50
3/28/2022	DCC	CONTACT DISTRICT MANAGER AND COUNTY STAFF REGARDING SKETCH OF AREA COUNTY INTENDS TO ACCESS FOR SIDEWALK PROJECT; REVIEW RELATED DOCUMENTS; FOLLOW UP WITH COUNTY CODE ENFORCEMENT REGARDING APRIL 1 HEARING.	0.6	\$183.00
3/29/2022	DCC	FINALIZE AND TRANSMIT PROPOSED ACCESS EASEMENT TO H. DILLEY; CONFER WITH MS. DILLEY REGARDING OUTSTANDING ISSUES; PREPARE EMERGENCY EXPENDITURE RESOLUTION.	0.9	\$274.50
4/5/2022	DCC	REVIEW AGENDA FOR UPCOMING MEETING; FOLLOW UP WITH DISTRICT MANAGER.	0.2	\$61.00
4/6/2022	LB	PREPARE DRAFT QUARTERLY REPORT FOR PERIOD ENDED MARCH 31, 2022 RE SERIES 2016 BONDS AND SERIES 2018 BONDS.	0.2	\$33.00
4/11/2022	DCC	REVIEW QUARTERLY DISSEMINATION REPORT.	0.4	\$122.00

April 25, 2022

Client: Matter: Invoice #: 001462 000001 21400

Page:

2

#### SERVICES

Date	Person	Description of Services	Hours	Amount
4/14/2022	DCC	REVIEW PROPOSED BUDGET RESOLUTION.	0.2	\$61.00
4/14/2022	ĽВ	FINALIZE QUARTERLY REPORT; PREPARE CORRESPONDENCE TO DISSEMINATION AGENT TRANSMITTING QUARTERLY REPORT FOR PERIOD ENDED MARCH 31, 2022.	0.2	\$33.00
4/14/2022	MS	PREPARE RESOLUTION APPROVING 2022/2023 BUDGET AND SETTING PUBLIC HEARING.	0.4	\$66.00
		Total Professional Services	5.6	\$1,596.00
		Total Services	\$1,596.00	
		Total Disbursements	\$0.00	
		Total Current Charges		\$1,596.00
		Previous Balance		\$450.50
		Less Payments		(\$450.50)
		Less Retainer Applied		(\$57.00)
		PAY THIS AMOUNT	ATT.	\$1,539.00

51400 | 3107 MD

Please Include Invoice Number on all Correspondence

MEETING DATE: April 11, 2022
DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford		Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith		Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak		Salary Accepted	\$200

please talke her off. AB041122

# SUMMIT AT FERN HILL CDD DISTRICT CHECK REQUEST FORM

Date of Reservation: 3 24 · 2022

Time From: 9 am to 4 pm

Type of Function: <u>Mighally Party</u>

Number of Persons Planning to Attend: <u>30</u> (DO NOT EXCEED 30)

Total Rental Fee: \$50.00

Total Refundable Deposit: \$200.00

## THE SUMMIT AT FERN HILL Clubhouse Rental Agreement

THIS CLUBHOUSE RENTAL	. AGREEMENT (the "Agreeme	nt") is made on t	his <u>o</u> da	ıy of
	, by and between THE SUM			
DEVELOPMENT DISTRICT., a local u	mit of special-purpose government	ent organized and	existing purs	uant
to Chapter 190, Florida Statutes (the "	CDD"), located at 10340 Boggy	Moss Drive, Rive	rview, FL 33	3578
and Tanisha Moise		("Homeowner"),	residing	at
	, Rivervie	w, Florida 33578.		

In consideration of the mutual agreements of the parties set forth in this Agreement and other good and valuable consideration the receipt and sufficiency of which is acknowledged, the parties agree as follows:

- The CDD is not responsible for the loss or injuries sustained to any resident or guest who attends this function. The CDD, Home Encounter LLC, a Florida limited liability company (the "Management Company"), their members, employees and other representatives will in no way be liable for loss, damages, or injuries to any resident or guest in connection with this event. Homeowner assumes full responsibility and liability for any claims arising at the above stated activity. Homeowner(s) shall indemnify and hold harmless the CDD. The Summit at Fem Hill Community Association, Inc., Lennar Homes, LLC, a Florida limited liability company, Lennar Corporation, a Delaware corporation, and their respective affiliates, managers, members, employees, officers, directors, trustees, shareholders, counsel, representatives and agents (the "Released Parties"), from and against any and all damages, liens, liabilities, penalties, interest, losses, demands, actions, causes of action, claims, costs and expenses (including reasonable attorneys' fees, including the cost of in-house counsel and appeals) arising from or related to Homeowner's and its guests' and invitees' use of the Clubhouse and related facilities, entry onto the Clubhouse and related facilities and any other acts by Homeowner or its guest' and invitees with respect to the use of the Clubhouse and related facilities or otherwise. It is expressly agreed by Homeowner and the CDD that any of the Released Parties, which are not parties to this Agreement are intended by the Homeowner and the CDD to be third party beneficiaries to this Section 1 and shall have the right to enforce the provisions of this Agreement.
- 2. Homeowner agrees to return the premises to a neat, clean and orderly condition, and is responsible for removing all trash and garbage created as a result of this activity. All trash and garbage MUST be removed and taken and removed from the premises immediately after the event.
- 3. Homeowner understands and agrees that the \$200.00 refundable deposit will be returned ONLY after it has been verified that the facility has been left clean and orderly, all inventory accounted for, and all rules have been complied with. Following event, a representative of the CDD must walk through facility with the Homeowner to ensure it was left clean and orderly before authorization is made to return deposit.
- 4. Should facility not be left clean and orderly, and the cost to clean or repair facility exceeds the deposit, the Homeowner will be billed for the difference and required to pay same within 30 days. Should Homeowner continue to utilize Clubhouse and leave facility not in a clean or orderly state, the CDD reserves the right to deny rental of facility to the Homeowner in the future.

- 5. Homeowner agrees that rental of the Clubhouse does **not** include the exclusive use of the pool.
- 6. Homeowner agrees that rental time cannot exceed 10:00 pm.
- 7. Alcohol is not allowed in the Clubhouse or on any of the Clubhouse property, including but not limited to, the pool area.
- 8. Prior to receiving the Clubhouse key, each Homeowner will be required to sign this Agreement. Homeowner can obtain these documents from the Management Company at (813) 873-7300.
- A lost Clubhouse key will result in the loss of your deposit.
- 10. Homeowner agrees and understands that a minimum of five (5) calendar days' cancellation notice, prior to rental, is required. If cancellation notice is given less then five (5) calendar days prior to rental, the fifty-dollar (\$50.00) rental fee will not be refunded.
- 11. If any commercial services will be used (i.e., moon walk or caterer) the commercial entity will be required to provide a certificate of insurance naming the CDD, as an additional named insured. This certificate shall be delivered to the Management Company a minimum of forty-eight (48) hours prior to the event.
- 12. Should an event occur in the evening, Homeowner shall make arrangements with the opening of the gate for attendees at the event at the Clubhouse. For security purposes, Homeowner shall <u>not</u> place any item that allows gate to remain open.
- 13. Homeowner agrees to abide by the Clean-Up Checklist that is attached hereto as **Exhibit A** and made a part hereof. Said Checklist is also posted in the Storage Closet.
- 14. By signing this Agreement, you are hereby acknowledging your understanding and acceptance of the terms and conditions herein.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the day and year first written above.

HOMEOWNER:	CDD:
Jameska ulusu Name: Tanisha Mouse	THE SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government organized and existing pursuant to Chapter 190, Florida Statutes
	Ву:
None	Name:
Name:	Title:

Mail two (2) checks (one for rental fee; one for deposit) and completed application to:

Summit at Fern Hill CDD c/o Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607 Contact: Monica Alvarez Phone: (813) 397-5120 Ext. 325

Email: monica.alvarez@merituscorp.com

MRS. TANISHA B MOISE

DATE 12 28 21

PAY TO SUMMIT AT FERN TILL CDD \$ 200.00

THE ORDER OF

TWO - HUNDYED

DOLLARS OF

PO BOX 30417
SALT LAKE CITY, UT 84130
MEMO CHUON OUS AF TENDEDULE

TO 217771681100111

MRS. TANISHA B MOISE

DATE: 12 29 21

PAY TO SUMMIT AT FORM HILL COD \$50.00

THE ORDER OF FIFTY OD / 100 DOLLARS DEBIT DO BOX 30417.
SALT LAKE CITY, UT 84180:

MEMO CIUDA OUSC RUNTAL FC DATA OF TO BUT A TO BUT

# **Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Monthly Contract				
Carson`s Lawn & Landscaping	7241	\$ 7,543.34		Lawn Care Maintenance Service - April 2022
Services				
Inframark	76823	3,616.35		District Management Services - April 2022
Zebra Cleaning Team Inc.	4826	600.00		Pool Cleaning - May 2022
Monthly Contract Sub-Total		\$ 11,759.69		
Variable Contract				
Supervisor: Antonio Bradford	AB 050922	\$ 200.00		Supervisor Fee - 05/09/2022
Supervisor: Douglas Smith	DS 050922	200.00		Supervisor Fee - 05/09/2022
Supervisor: Ryan Corley	RC 050922	200.00		Supervisor Fee - 05/09/2022
Variable Contract Sub-Total		\$ 600.00		
Utilities				
BOCC	6440260149 051622	\$ 2,091.96		Water Service thru 5/09/2022
Tampa Electric	211000167513 050622	107.26		Electric Service thru 05/02/2022
Tampa Electric	211000167729 050622	2,401.70		Electric Service thru 05/02/2022
Tampa Electric	211000167901 050622	677.04		Electric Service thru 05/02/2022
Tampa Electric	221007748520 050622	434.57	\$ 3,620.57	Electric Service thru 05/02/2022
Utilities Sub-Total		\$ 5,712.53		
Regular Services				
Carson's Lawn & Landscaping	7267	\$ 825.00		Replacement of Pressure Transductor Kit -
Services	. 20,	ŷ 525.00		5/02/2022
Carson`s Lawn & Landscaping	7270	290.00	\$ 1,115.00	Installation of two cameras with S.D Chips -
Services				5/03/2022
Frontier	8137412379 051622	115.53		Communication Service thru 6/15/2022
Neptune Multi Services LLC	53150	420.00		Installation of Sign Posts ( No Fishing) -

## **Summit at Fern Hill Community Development District Summary of Operations and Maintenance Invoices**

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
				5/01/2022
Spearem Enterprises	5312	530.00		Cleaning Services thru 05/09/2022
Surveillance Technology Inc.	6052	3,897.00		Surveillance Service Materials and Repairs -
				5/09/2022
US Bank	6469195	4,040.63		Administration Fees thru 2/28/2022
				(Trustee) - 3/25/2022
Regular Services Sub-Total		\$ 10,118.16		

Additional Services		
Additional Services Sub-Total	\$ 0.00	

TOTAL:	\$ 28,190.38	

Approved (with any necessary revisions noted):

Signature Printed Name

Title (check one):

[] Chairman [] Vice Chairman [] Assistant Secretary

#### Carson's Lawn & Landscaping Services

Billing address

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568

813-526-3739

**DATE:** April 27, 2022 **Invoice #** 7241

Service address

200	e Summit at Fern Hill O Meritus 05 Pan Am Circle Suite 300 mpa, FL 33607	The Summit at Fern Hill		
ID	LOCATION		COST	TOTAL
	Lawn Care Maintenance Service perfor the month of April 2022	er Contract		\$ 7,543.34
				\$ -
	NK YOU FOR USING CARSON'S LAWN & LANDSC ment due upon receipt	APING SERVICES	TOTAL	\$ 7,543.34

H7 53900/4604

carsonwd@yahoo.com

#### **Meritus Districts**

A Division of Inframark, LLC

**INVOICE** 

2005 Pan Am Circle Suite 300 Tampa, FL 33607

BILLTO

Summit at Fern Hill CDD 2005 Pan Am Cir Ste 700 Tampa FL 33607-2380 United States

Services provided for the Month of: April 2022

INVOICE# #76823 CUSTOMER ID C2291 PO# DATE
4/29/2022
NET TERMS
Net 30
DUE DATE

5/29/2022

DESCRIPTION	QTY	UOM	RATE	AMOUNT
Copies - B/W Copies- April	8	Ea	0.15	1.20
Postage - Postage- April	5	Ea	0.53	2.65
Website Maintenance - Website Maintenance / Admin	1	Ea	100.00	100.00
Dissemination Services - Dissemination Services	1	Ea	700.00	700.00
District Management Services - District Management	1	Ea	2,812.50	2,812.50
Subtotal				3,616.35

\$3,616.35	Subtotal
\$0.00	Tax
\$3,616.35	Total Due

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

Please include CUSTOMER ID and the invoice number on the check stub of your payment.

Phone: 813-397-5122 | Fax: 813-873-7070



## Thanks For Your Business!

## **INVOICE**

Zebra Cleaning Team, Inc. P.O. BOX 3456 APOLLO BEACH, FL 33572 813-458-2942 DATE: MAY 15, 2022 INVOICE #4826

**EXPIRATION DATE** 

TO Fern Hill CDD 2005 Pan Am Circle Ste 120 Tampa FL, 33607

TECHNICIAN		JOB SITE INSTAL	PAYMENT TERMS	DUE DATE	
Lance Wood					
QTY	ITEM#	DESCRIPTION	UNIT PRICE		LINE TOTAL
		pool cleaning for may			\$600.00
					1
		i i		SUBTOTAL	
		Mall		SALES TAX	
		63900 140.		TOTAL	\$600.00
Comments:		53900 HUIT			

MEETING DATE: May 9, 2022

DMS Staff Signature \_\_\_\_

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford	V	Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith		Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak	V	Salary Accepted	\$200

AB 050922

MEETING DATE: May 9, 2022

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford		Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith		Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak		Salary Accepted	\$200

DS 050922

MEETING DATE: May 9, 2022

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Antonio Bradford		Salary Accepted	\$200
Angela White		Salary Accepted	\$200
Douglas Smith		Salary Accepted	\$200
Ryan Corley		Salary Accepted	\$200
Tara Hudak		Salary Accepted	\$200

RC 050922



CUSTOMER NAME SUMMIT AT FERN HILL

ACCOUNT NUMBER 6440260149

05/16/2022

06/06/2022

M-Page 1 of 3

**Summary of Account Charges** 

Previous Balance
Net Payments - Thank You
Bill Adjustments
Total Account Charges

\$1.25 **\$2,090.71** 

\$250.17

\$-250.17

AMOUNT DUE

\$2,091.96

#### Important Message

Move to Paperless Billing. All customers with a valid email address on file are being defaulted to paperless billing. To opt out of paperless before July 1, log in at HCFLGov.net/WaterBill and select paper delivery.

Cyber Security is important. Please safeguard your account information. We will never call, email, or text you to ask for account or log-in credentials. To pay or access your bill, use our trusted site HCFLGov.net/WaterBill or call (813) 276-8526.

This is your summary of charges. Detailed charges by HCFLGov.net/WaterBill or call (813) 276-8526. premise are listed on the following page(s)



Make checks payable to: BOCC

ACCOUNT NUMBER: 6440260149



#### **ELECTRONIC PAYMENTS BY CHECK OR**

Automated Payment Line: (813) 276 8526 Internet Payments: <u>HCFLGov.net/WaterBill</u> Additional Information: <u>HCFLGov.net/Water</u>







#### THANK YOU!

Վրեմականիկութիվիկիկիկություրդունիկուներ

SUMMIT AT FERN HILL 2005 PAN AM CIRCLE SUITE 300 TAMPA FL 33607-6008



DUE DATE	06/06/2022
AMOUNT DUE	\$2,091.96
AMOUNT PAID	



Hillsborough County Florida

**CUSTOMER NAME** SUMMIT AT FERN HILL ACCOUNT NUMBER

**BILL DATE** 

**DUE DATE** 

6440260149

05/16/2022

06/06/2022

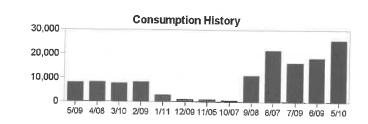
Service Address: 10415 FAIRY MOSS LN (IRRIGATION COMMON AREA)

M-Page 2 of 3

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION	READ TYPE	METER DESCRIPTION	
38351230	04/08/2022	5147	05/09/2022	5227	8000 GAL	ACTUAL	WATER	Ü

Service Address Charges

Total Service Address Charges	\$59.56
Water Usage Charge	\$6.80
Water Base Charge	\$23.62
Purchase Water Pass-Thru	\$24.16
Customer Service Charge	\$4.98





	-
Hillsborou	ıgh
County Flo	orida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
SUMMIT AT FERN HILL	6440260149	05/16/2022	06/06/2022

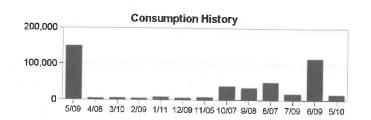
Service Address: 10340 BOGGY MOSS DR

M-Page 2 of 3

METER	PREVIOUS	PREVIOUS	PRESENT	PRESENT	CONSUMPTION	READ	METER
NUMBER	DATE	READ	DATE	READ		TYPE	DESCRIPTION
53708598	04/08/2022	13876	05/09/2022	15369	149300 GAL	ACTUAL	WATER

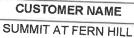
#### Service Address Charges

Customer Service Charge	\$4.98
Purchase Water Pass-Thru	\$450.89
Water Base Charge	\$29.01
Water Usage Charge	\$629.15
Sewer Base Charge	\$70.31
Sewer Usage Charge	\$804.73
Total Service Address Charges	\$1,989.07





Hillsborough County Florida



ACCOUNT NUMBER 6440260149

BILL DATE

DUE DATE

05/16/2022 06/06/2022

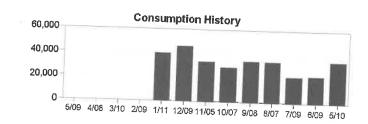
Service Address: 10250 STRAWBERRY TETRA DR (COMM IRRIG MTR)

M-Page 3 of 3

METER	PREVIOUS	PREVIOUS	PRESENT	PRESENT			
NUMBER	DATE	READ	DATE	READ	CONSUMPTION	READ	METER
38576158	04/08/2022	8815	05/09/2022	8815	2011	TYPE	DESCRIPTION
				0010	0 GAL	ACTUAL	WATER

#### Service Address Charges

Customer Service Charge \$4.98 Water Base Charge \$21.76 Late Payment Charge \$0.44 **Total Service Address Charges** \$27.18





Hillsborough County Florida

CUSTOMER	NAME
----------	------

ACCOUNT NUMBER

BILL DATE

**DUE DATE** 

SUMMIT AT FERN HILL

6440260149

05/16/2022

06/06/2022

Service Address: 10636 FERN HILL DR

M-Page 3 of 3

METER	PREVIOUS	DDEVIOUS					
NUMBER	DATE	PREVIOUS READ	PRESENT DATE	PRESENT	CONSUMPTION	READ	METER
54272591	04/08/2022	0	05/09/2022	READ		TYPE	DESCRIPTION
		•		Ü	0 GAL	ACTUAL	WATER

#### Service Address Charges

Customer Service Charge	
•	\$4.98
Water Base Charge	\$10.36
Late Payment Charge	
Total Service Address Charges	\$0.81
Total Gervice Address Charges	\$16.15



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fyp8 & in

Statement Date: 05/06/2022 Account: 211000167513

Current month's charges: Total amount due: Payment Due By:

\$107.26 \$107.26 05/27/2022



SUMMIT AT FERN HILL CCD SUMMIT AT FERN HILL CDD 10636 FERN HILL DR WL RIVERVIEW, FL 33578-0000

#### **Your Account Summary**

Previous Amount Due Payment(s) Received Since Last Statement

**Current Month's Charges** 

**Total Amount Due** 

-\$128.37 \$107.26

\$107.26

\$128.37



If you see a downed power line, move a safe distance away and call 911.

Visit tampaelectric.com/safety for more safety tips.

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

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WAYS TO PAY YOUR BILL phone online

See reverse side for more information

Account: 211000167513

Current month's charges: \$107.26 Total amount due: \$107.26 05/27/2022 Payment Due By: **Amount Enclosed** 

619285023438

SUMMIT AT FERN HILL CCD SUMMIT AT FERN HILL CDD 2005 PAN AM CIRCLE SUITE 300 TAMPA, FL 33607

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



tampaelectric.com

Account: Statement Date: 211000167513 05/06/2022

Current month's charges due 05/27/2022



#### Details of Charges - Service from 04/01/2022 to 05/02/2022

Service for: 10636 FERN HILL DR WL, RIVERVIEW, FL 33578-0000

Rate Schedule: General Service - Non Demand

Meter Number	Bond Date	Current Reading	Previous Reading	= Tot	al Used	Multiplier	Billing Period
1000824160 05/02/2022		13,022	12,341	68	31 kWh	1	32 Days
						Tampa Electric	Usage History
Daily Basic Service Charge Energy Charge Fuel Charge Storm Protection Charge Clean Energy Transition Mechanism Florida Gross Receipt Tax Electric Service Cost		681 k\ 681 k\ 681 k\	32 days @ \$0.74000 681 kWh @ \$0.07035/kWh 681 kWh @ \$0.04126/kWh 681 kWh @ \$0.00315/kWh 681 kWh @ \$0.00402/kWh		\$107.26	Kilowatt-Hours Per Day (Average)  MAY 2022 21 APR 30 MAR 3 FEB 25 JAN 3 DEC 25 NOV 28 OCT 18	
Total Curr	rent Month's Char	ges		_	\$107.26	SEP AUG 7 JUL JUN MAY 2021	27 35 36 26

#### Important Messages

#### Be prepared this storm season

Visit your county's emergency management website to determine your flood zone, your hurricane evacuation zone, get flood depth data, flood insurance information or help with property flood protection.

#### Help for those with special needs

Emergency authorities can assist with arranging transportation or finding a shelter for those with special needs. A statewide registry provides county health departments and emergency management agencies with information to prepare and respond to disasters. Visit floridadisaster.org to learn more.

#### More clean energy to you

Tampa Electric has reduced its use of coal by more than 90% over the past 20 years and has cut its carbon footprint in half. This is all made possible through investments in technology that help us use more solar and cleaner, domestically produced natural gas to produce electricity. Today, Tampa Electric is the state's top producer of solar energy per customer. Our diverse fuel mix for the 12-month period ending March 2022 includes Natural Gas 78%, Purchased Power 10%, Solar 6%, Coal 6% and less than one percent of oil. Visit tampaelectric.com/solar to learn more.



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fy PS & in

Statement Date: 05/06/2022 Account: 211000167729

Current month's charges: \$2,401.70 Total amount due: \$2,401.70 Payment Due By: 05/27/2022



SUMMIT AT FERN HILL CCD SUMMIT AT FERN HILL CDD FERN HL, PH 1A RIVERVIEW, FL 33578-0000

#### **Your Account Summary**

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

**Total Amount Due** 

-\$2,403.77 \$2,401.70

\$2,403.77

\$2,401.70



If you see a downed power line, move a safe distance away and call 911.

Visit tampaelectric.com/safety for more safety tips.

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Account: 211000167729

Current month's charges: Total amount due: 05/27/2022 Payment Due By:

**Amount Enclosed** 

619285023439

Received

SUMMIT AT FERN HILL CCD SUMMIT AT FERN HILL CDD 2005 PAN AM CIRCLE SUITE 300 **TAMPA, FL 33607** 

MAY 1 2 2022

MAIL PAYMENT TO: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318 \$2,401.70

\$2,401.70





Account: Statement Date: Current month's charges due 05/27/2022

211000167729 05/06/2022



#### Details of Charges - Service from 04/01/2022 to 05/02/2022

Rate Schedule: Lighting Service Service for: FERN HL, PH 1A, RIVERVIEW, FL 33578-0000

Lighting Service Items LS-1 (Bright Choices) for 32 days

\$33.56 Lighting Energy Charge 1090 kWh @ \$0.03079/kWh Fixture & Maintenance Charge 57 Fixtures \$625.11 57 Poles Lighting Pole / Wire \$1684.92 Lighting Fuel Charge 1090 kWh @ \$0.04060/kWh \$44.25 1090 kWh @ \$0.01028/kWh \$11.21 Storm Protection Charge Clean Energy Transition Mechanism 1090 kWh @ \$0.00033/kWh \$0.36 \$2.29 Florida Gross Receipt Tax

**Lighting Charges** \$2,401.70

**Total Current Month's Charges** 

\$2,401.70

#### **Important Messages**

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# **ACCOUNT INVOICE**



Statement Date: 05/06/2022 Account: 211000167901

Current month's charges: Total amount due:

\$677.04 \$677.04

Payment Due By:

05/27/2022



### **Your Account Summary**

SUMMIT AT FERN HILL CCD

RIVERVIEW, FL 33578-9502

10340 BOGGY MOSS DR

Previous Amount Due Payment(s) Received Since Last Statement **Current Month's Charges** 

**Total Amount Due** 

\$677.04

\$677.04

\$581.68

-\$581.68



If you see a downed power line, move a safe distance away and call 911.

Visit tampaelectric.com/safety for more safety tips.

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# Save Energy. Save Mone

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WAYS TO PAY YOUR BILL

See reverse side for more information

Account: 211000167901

Current month's charges: \$677.04 \$677.04 Total amount due: 05/27/2022 Payment Due By:

**Amount Enclosed** 

619285023440

SUMMIT AT FERN HILL CCD 2005 PAN AM CIRCLE SUITE 300 TAMPA, FL 33607-6008

Received

MAIL PAYMENT TO: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



# **ACCOUNT INVOICE**

tampaelectric.com



Account: Statement Date: 211000167901

Current month's charges due 05/27/2022

05/06/2022



### Details of Charges - Service from 04/01/2022 to 05/02/2022

Service for: 10340 BOGGY MOSS DR, RIVERVIEW, FL 33578-9502

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current	Previous Reading	=	Total	l Used	Multiplier	Billing Period
1000503846	05/02/2022	8,491	3,133		5,35	8 kWh	1	32 Days
							Tampa Electric	: Usage History
Daily Basic Se Energy Charg		•	@ \$0.74000 @ \$0.07035/kWh		\$23.68 \$376.94		Kilowatt-Ho (Average)	urs Per Day
Fuel Charge		5,358 kWh	@ \$0.04126/kWh		\$221.07		MAY 2022 APR	. 167 . 158
Storm Protecti Clean Energy	ion Charge Transition Mechanism	-,	@ \$0.00315/kWh @ \$0.00402/kWh		\$16.88 \$21.54		MAR FEB JAN	182 152 180
Florida Gross Electric Servi	Receipt Tax				\$16.93	\$677.04	DEC NOV	183
							OCT SEP AUG	159 191 164
Total Cur	rent Month's Char	ges			_	\$677.04	JUL JUN MAY 2021	170 170 170 181

### **Important Messages**

#### Be prepared this storm season

Visit your county's emergency management website to determine your flood zone, your hurricane evacuation zone, get flood depth data, flood insurance information or help with property flood protection.

#### Help for those with special needs

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FERN HILL 2 CONE GROVE RD, LIGHTS

SUMMIT AT FERN HILL CCD

RIVERVIEW, FL 33578

# **ACCOUNT INVOICE**

tampaelectric.com



Statement Date: 05/06/2022 Account: 221007748520

Current month's charges: Total amount due:

\$434.57

Payment Due By:

\$434.57 05/27/2022



#### **Your Account Summary** Previous Amount Due \$434.57 Payment(s) Received Since Last Statement -\$434.57 **Current Month's Charges** \$434.57 \$434.57 **Total Amount Due**



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Visit tampaelectric.com/safety for more safety tips.

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See reverse side for more information

Account: 221007748520

\$434.57 Current month's charges: \$434.57 Total amount due: 05/27/2022 Payment Due By: **Amount Enclosed** 

646445462907

MAIL PAYMENT TO: TECO

P.O. BOX 31318 TAMPA, FL 33631-3318

SUMMIT AT FERN HILL CCD 2005 PAN AM CIRCLE SUITE 300 TAMPA, FL 33607



## ACCOUNT INVOICE

tampaelectric.com

221007748520 Account: Statement Date: 05/06/2022 Current month's charges due 05/27/2022



### Details of Charges - Service from 04/01/2022 to 05/02/2022

Service for: FERN HILL 2 CONE GROVE RD, LIGHTS, RIVERVIEW, FL 33578 Rate Schedule: Lighting Service

Lighting Service Items LS-1 (Bright Choices) for 32 days

Lighting Energy Charge	176 kWh @ \$0.03079/kWh	\$5.42
Fixture & Maintenance Charge	11 Fixtures	\$94.60
Lighting Pole / Wire	11 Poles	\$325.16
Lighting Fuel Charge	176 kWh @ \$0.04060/kWh	\$7.15
Storm Protection Charge	176 kWh @ \$0.01028/kWh	\$1.81
Clean Energy Transition Mechanism	176 kWh @ \$0.00033/kWh	\$0.06
Florida Gross Receipt Tax		\$0.37

**Lighting Charges** \$434.57

**Total Current Month's Charges** 

\$434.57

### Important Messages

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## Carson's Lawn & Landscaping Services

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568

Phone #

813-526-3739

**DATE:** May 2, 2022 **Invoice #** 7267

Billing address  The Summit at Fern Hill C/O Meritus 2005 Pan Am Circle Suite 300 Tampa, FL 33607		Service address  The Summit at Fern Hill				
	Pump by Dog Par	k				
	A) Replace damaged pressure transdu	ctor kit.				
	B) Includes pick up, delivery, installation an	d labor				
	C) Emergency repair				\$	825.00
					\$	-
					\$	-
ТНА	NK YOU FOR USING CARSON'S LAWN & LAN	NDSCAPING SERVICE	ES	TOTAL	\$	825.00
Pay	ment due upon receipt					

HT 53900/ 41005

E-mail

carsonwd@yahoo.com

## Carson's Lawn & Landscaping Services

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568

Phone # 813-526-3739

**DATE:** May 3, 2022 **Invoice #** 7270

Billing address		Service address				
C/0 200	e Summit at Fern Hill D Meritus 5 Pan Am Circle Suite 300 mpa, FL 33607	The Summit at Fern Hill				
ID	LOCATION		QTY	COST		TOTAL
	Pump area by dog p	ark				
	A) Order and deliver two trail cameras verses on the pump and park area	vith S.D. Chips				
	B) Two cameras at \$145.00 ea				\$	290.00
		(33)				
	200/1626					
	53900 4 6260 HT				\$	_
-					\$	-
	NK YOU FOR USING CARSON'S LAWN & LAN		_	TOTAL	\$	290.00

E-mail

carsonwd@yahoo.com

115.53

# SUMMIT AT FERN HILL COD Your Monthly Invoice

**Account Summary** 

**New Charges Due Date** 6/09/22 Billing Date 5/16/22 **Account Number** 813-741-2379-121620-5

PIN 1485 Previous Balance 115.53

Payments Received Thru 5/04/22 -115,53 Thank you for your payment!

Balance Forward .00 **New Charges** 

**Total Amount Due** \$115.53

Received MAY 2 3 2022

# 1AKE Keep customers content with their favorite channels. Frontier and DISH TV make it easy: One choice: dozens of popular channels One bill: bundle with internet & voice One price: 2-year price quarantee

# Ways to Pay Your Bill



frontier.com/pay



800.801.6652



**Auto Pay** 

frontier.com/SignUpForAutoPay

P.O. Box 709, South Windsor, CT 06074-9998

AV 01 012996 91570H 52 B\*\*5DGT

ժելիլիելըը«Որժեղությունըիկիցելիլունիկինիկինի SUMMIT AT FERN HILL CDD 2005 PAN AM CIR STE 300 TAMPA, FL 33607-6008

# PAYMENT STUB **Total Amount Due**

\$115.53

New Charges Due Date

6/09/22

Account Number

813-741-2379-121620-5

Please do not send correspondence with your payment. Make checks payable to Frontier.

Amount Enclosed

To change your billing address, call 1-800-921-8102

**FRONTIER** PO BOX 740407 **CINCINNATI OH 45274-0407** 

հրմոլլի ինիլի ինկցնույննիում ինի միկիկերների <sub>կի</sub>լը



# REAP THE REWARDS

Know a business that could use Frontier Internet service? Earn up to \$5,000 for each referral that signs up.

business.frontier.com/referral-program

For help: Customer Service at frontier.com/HelpCenter or chat at frontier.com/chat. Visually impaired/TTY customers, call 711. For languages other than English or Spanish, call 1.833.557.1929

### PAYING YOUR BILL, LATE PAYMENTS, RETURNED CHECK FEES and PAST DUE BALANCES

You are responsible for all legitimate, undisputed charges on your bill. Paying by check authorizes Frontier to make a one-time electronic funds transfer from your account, as early as the day your check is received. When making an online payment, please allow time for the transfer of funds. If funds are received after the due date, you may be charged a fee, your service may be interrupted and you may incur a reconnection charge to restore service. A fee may be charged for a bank returned check. Continued nonpayment of undisputed charges (incl. 900 and long distance charges) may result in collection action and a referral to credit reporting agencies, which may affect your credit rating.

### IMPORTANT CONSUMER MESSAGES

You must pay all basic local service charges to avoid basic service disconnection. Failure to pay other charges will not cause disconnection of your basic service but this may cause other services to be terminated. Frontier Bundles may include charges for both basic and other services. Frontier periodically audits its bills to ensure accuracy which may result in a retroactive or future billing adjustment.

Internet speed, if noted, is the maximum wired connection speed for selected tier; Wi-Fi speeds may vary; actual and average speed may be slower and depends on multiple factors. Performance details are at frontier.com/internetdisclosures.

#### SERVICE TERMS

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IF YOU HAVE ANY QUESTIONS, BILLING CONCERN, OR RECURRING ISSUES, PLEASE CONTACT OUR FLORIDA- BASED CUSTOMER CARE TEAM AT 1-888-457-4110. OUR FLORIDA TEAM IS EAGER TO HELP YOU GET SPECIALIZED ATTENTION.

### **CURRENT BILLING SUMMARY**

ocal Service from 05/16/22 to 06/15/22		
Qty Description	813/741-2379.0	Charge
Basic Charges		
Federal Subscriber Line Charge	- Bus	6.50
Access Recovery Charge-Business	3	2.50
Frontier Roadwork Recovery Surc	harge	1.75
Federal USF Recovery Charge		2.15
FL State Communications Service		. 64
County Communications Services	Tax	.62
Federal Excise Tax		.33
FL State Gross Receipts Tax		.04
FL State Gross Receipts Tax		.01
Total Basic Charges		14.54
Non Basic Charges		
Business FiberOptic Internet 50	D/500M	95.99
\$10.00 Discount through 12/15/	22	
1 Usable Static IP Address		5.00
Total Non Basic Charges		100.99

**TOTAL** 

115.53

# **CUSTOMER TALK**

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$14.54 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.



# Neptune Multi services LLC

11423 Crestlake Village Dr Riverview, FL, 33569 Neptunemts@gmail.com https://www.facebook.com/101624548259772/posts/228424315579794/?sfnsn=mo 813-778-9857 Invoice

Bill To: The Summit

heather.dilley@merituscorp.com

Description	Quantity	Rate	Amount
No fishing sings Order assemble and install signs	3	\$140.00	\$420.00*
\$140.00 (Installation, Sign, post.)			
Sign \$45	130T		
Post \$50	00		
Installation \$45	00 4307		
*Indicates non-taxable item			
		Subtotal	\$420.00
Payment Instructions		Total	\$420.00
An advance payment of \$210.00 is due by 05/01/2022.		Paid	\$0.00
		Balance Due	\$420.00
Pay Now	De	posit due 05/01/2022	\$210.00
/ Invoice2go			

### thumbnail\_F920BAFF-2268-464E-AD6E-412C2484DB4D.jpg





# Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 +1 8139979520 spearem.jmb@gmail.com



### INVOICE

BILL TO Summit at Fern Hill CDD c/o Meritus 2005 Pan Am Circle, Suite 300 Tampa, FL 33607 

 INVOICE
 5312

 DATE
 05/13/2022

 TERMS
 Net 15

 DUE DATE
 05/28/2022

ACTIVITY		QTY	RATE	AMOUNT
Labor 4-18-2022 weekly cleaning T(wice per week)		1	100.00	100.00
Labor 4-25-2022 weekly cleaning		1	100.00	100.00
Labor 5-2-2022 Weekly Cleaning		1	100.00	100.00
Labor 5-92022 Weekly Cleaning	*	1	100.00	100.00
Material Paper goods, Soap, Trash ba	gs	1	55.00	55.00
Fuel Surcharge		1	75.00	75.00

53900 4602 BALANCE DUE

\$530.00

Page 1 of 1 228

# Surveillance Technology Inc.

35246 US HWY 19 N #213 727.791.7990 1.888.711.CCTV (2288)

Palm Harbor, FL. 34684

Surveillance Technology

Invoice #: 6052 Invoice Date: 5/10/2022 Customer ID:

Bill To:

Summit at Fern Hill 10340 Boggy Moss Drive Riverview Fl. 33578

Service Date	PO#	Ref Code	Vendor ID	FOB	Ship Via	Terms	Tax ID
5/9/2022						Net 10	

Ship To: SAME

Quantity	Item	Description	Each	Total
1	DVR	8 Channel Commercial Grade 4K, H.265 DVR		
1	HDD	4 Terabyte Video Surveillance Hard Drive		
4	CAM	Turret Style 4K 60' IR Camera with 2.8mm Lens		
3	CAM	Turret Style 4K 90' IR Camera with 2.7-13mm MZ Autofocus Lens		
1	PWR	8 Channel Camera Power Supply		
3	CBL	Commercial Grade CCTV Cable Run		
1	APC	Battery Backup	2	
1	INS	Complete Installation		
		53900 HW2 HI7		
			Subtotal	\$3,897.00
			Tax	Exempt
			Shipping	\$0.00
			Deposit	\$0.00
P	and Cor	nditions are as described in the executed Statement of Work	Balance	\$3,897.0



Corporate Trust Services EP-MN-WN3L 60 Livingston Ave. St. Paul, MN 55107

### "Copy of Previously Printed Invoice umber:

Account Number: Invoice Date: Direct Inquiries To: Phone: 6469195 245150000 03/25/2022 VALERIE BARRETO 407-835-3804

MERITUS ATTN: BRIAN LAMB 2005 PAN AM CIRCLE STE 300 TAMPA, FL 33607

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2016

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

**TOTAL AMOUNT DUE** 

\$4,040.63

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2016

Invoice Number: Account Number: Current Due: 6469195 245150000 \$4,040.63

Direct Inquiries To: Phone:

VALERIE BARRETO 407-835-3804

Wire Instructions:

U.S. Bank ABA # 091000022 Acct # 1-801-5013-5135 Trust Acct # 245150000 Invoice # 6469195 Attn: Fee Dept St. Paul Please mail payments to: U.S. Bank CM-9690 PO BOX 70870 St. Paul, MN 55170-9690



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
"Goppy on Pagarously Printed Invoice"

Invoice Number: 6469195
Invoice Date: 03/25/2022
Account Number: 245150000
Direct Inquiries To: VALERIE BARRETO
Phone: 407-835-3804

# SUMMIT AT FERN HILL COMMUNITY DEVELOPMENT DISTRICT 2016

Accounts Included 245150000

245150001

245150002

245150003

245150004

245150005

In This Relationship:

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	3,750.00	100.00%	\$3,750.00
Subtotal Administration Fees - In Advance	ce 03/01/2022 - 02/28/2023			\$3,750.00
Incidental Expenses	3,750.00	0.0775		\$290.63
Subtotal Incidental Expenses				\$290.63
TOTAL AMOUNT DUE				\$4,040.63

Financial Statements (Unaudited)

Period Ending May 31, 2022



Inframark LLC

2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

## **Balance Sheet**

As of 5/31/2022 (In Whole Numbers)

	General Fund	Debt Service - Series 2016	Debt Service - Series 2018	General Fixed Assets Account Group	General Long-Term Debt	Total
Assets						
Cash-Operating Account	301,982	0	0	0	0	301,982
Investments - Revenue 2016 # 0000	0	118,077	0	0	0	118,077
Investments - Interest 2016 # 0001	0	0	0	0	0	0
Investments - Sinking 2016 # 0002	0	0	0	0	0	0
Investments - Reserve 2016 # 0003	0	123,178	0	0	0	123,178
Investments - Prepayment 2016 # 0004	0	0	0	0	0	0
Investments - Construction 2016 # 0005	0	0	0	0	0	0
Investments - Revenue 2018 #1000	0	0	68,375	0	0	68,375
Investments - Interest 2018 #1001	0	0	(0)	0	0	0
Investments - Sinking 2018 #1002	0	0	0	0	0	0
Investments - Reserve 2018 # 1003	0	0	69,325	0	0	69,325
Investments - Prepayment 2018 #1004	0	0	0	0	0	0
Investments - Construction 2018 #1005	0	0	0	0	0	0
Investments - COI 2018 # 1006	0	0	0	0	0	0
Accounts Receivable - Other	0	0	0	0	0	0
Due From Developer	0	0	0	0	0	0
Assessments Receivable - Tax Roll	0	0	0	0	0	0
Assessments Receivable - Off Roll	0	0	0	0	0	0
Due From General Fund	0	0	0	0	0	0
Interest Receivable	0	0	0	0	0	0
Prepaid Items	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0
Prepaid Public Officials Insurance	0	0	0	0	0	0
Prepaid Trustee Fees	2,357	0	0	0	0	2,357
Deposits	2,947	0	0	0	0	2,947
Equipment & Furniture	0	0	0	439,065	0	439,065
Construction Work In Progress	0	0	0	4,882,476	0	4,882,476
Amount Available-Debt Service	0	0	0	0	229,390	229,390
Amount To Be Provided-Debt Service	0	0	0	0	5,054,891	5,054,891
Other	0	0	0	0	0	0
Total Assets	307,286	241,254	137,700	5,321,541	5,284,281	11,292,063
Liabilities						
Accounts Payable	8,832	0	0	0	0	8,832
Accounts Payable Other	0	0	0	0	0	0
Due To Debt Service Fund	0	0	0	0	0	0
Deferred Revenue	23,256	0	29,435	0	0	52,691
Accrued Expenses Payable	0	0	0	0	0	0
Deposits	(400)	0	0	0	0	(400)

## **Balance Sheet**

As of 5/31/2022 (In Whole Numbers)

				General Fixed		
	General Fund	Debt Service - Series 2016	Debt Service - Series 2018	Assets Account Group	General Long-Term Debt	Total
Revenue Bonds Payable-LT-2016	0	0	0	0	3,322,941	3,322,941
Revenue Bond Payable - Series 2018	0	0	0	0	1,961,340	1,961,340
Total Liabilities	31,688	0	29,435	0	5,284,281	5,345,404
Fund Equity & Other Credits						
Fund Balance-All Other Reserves	0	236,977	105,742	0	0	342,719
Fund Balance-Unreserved	146,360	0	0	0	0	146,360
Investment In General Fixed Assets	0	0	0	5,321,541	0	5,321,541
Other	131,938	4,277	2,523	0	0	138,738
Total Fund Equity & Other Credits	278,298	241,254	108,265	5,321,541	0	5,949,359
Total Liabilities & Fund Equity	309,986	241,254	137,700	5,321,541	5,284,281	11,294,763

# **Statement of Revenues and Expenditures**

001 - General Fund From 10/1/2021 Through 5/31/2022 (In Whole Numbers)

-	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original	
Revenues					
Special Assessments - Service Charges					
O&M Assmts - Tax Roll	297,755	307,157	9,402	3 %	
Other Miscellaneous Revenues					
Miscellaneous	0	450	450	0 %	
Clubhouse Rental Rev	0	100	100	0 %	
Total Revenues	297,755	307,707	9,952	3 %	
Expenditures					
Legislative					
Supervisor Fees	12,000	4,800	7,200	60 %	
Financial & Administrative					
District Manager	33,750	19,688	14,063	42 %	
District Engineer	2,000	1,988	12	1 %	
Disclosure Report	8,400	4,900	3,500	42 %	
Trustees Fees	8,100	5,388	2,712	33 %	
Auditing Services	5,800	58	5,742	99 %	
Postage, Phone, Faxes, Copies	400	127	273	68 %	
Public Officials Insurance	2,664	2,507	157	6 %	
Legal Advertising	1,500	0	1,500	100 %	
Bank Fees	400	197	203	51 %	
Dues, Licenses & Fees	175	175	0	0 %	
Website Administration	1,200	700	500	42 %	
ADA Website Fee	1,800	1,100	700	39 %	
Legal Counsel	,	,			
District Counsel	6,000	2,696	3,305	55 %	
Electric Utility Services	2,000	_,~~	2,000		
Electric Utility Services	39,000	23,614	15,386	39 %	
Water-Sewer Combination Services	,		,		
Water Utility Services	8,000	4,826	3,174	40 %	
Other Physical Environment	2,000	1,0-0	2,2		
Waterway Management Program	6,000	3,980	2,020	34 %	
Property & Casualty Insurance	6,621	6,230	391	6 %	
Club Facility Maintenance	20,000	9,336	10,664	53 %	
Landscape Maintenance -	91,000	52,803	38,197	42 %	
Contract	, 2,000	2_,000	24,-27	,.	
Landscape Maintenance - Other	15,000	13,955	1,045	7 %	
Plant Replacement Program	2,500	0	2,500	100 %	
Irrigation Maintenance	3,500	8,501	(5,001)	(143)%	
Pool Maintenance	9,000	4,800	4,200	47 %	
Park Facility Maintenance	5,000	3,401	1,599	32 %	
Reserve					
Capital Reserve	7,945	2,700	5,245	66 %	
Total Expenditures	297,755	178,470	119,285	40 %	
Excess Revenues Over (Under) Expenditures	0	129,238	129,238	0 %	
Fund Balance, Beginning of Period	0	146,360	146,360	0 %	
Fund Balance, End of Balance	0	275,598	275,598	0%	

# **Statement of Revenues and Expenditures**

200 - Debt Service - Series 2016 From 10/1/2021 Through 5/31/2022 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	0	248,385	248,385	0 %
O&M Assmts - Tax Roll	242,655	0	(242,655)	(100)%
Interest Earnings				
Interest Earnings	0	10	10	0 %
Total Revenues	242,655	248,395	5,740	2 %
Expenditures				
Debt Service Payments				
Interest Payment	164,655	166,118	(1,463)	(1)%
Principal Payment	78,000	78,000	0	0 %
Total Expenditures	242,655	244,118	(1,463)	(1)%
Excess Revenues Over (Under) Expenditures	0	4,277	4,277	0 %
Fund Balance, Beginning of Period				
	0	236,977	236,977	0 %
Fund Balance, End of Balance	0	241,254	241,254	0 %

# **Statement of Revenues and Expenditures**

201 - Debt Service - Series 2018 From 10/1/2021 Through 5/31/2022 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
DS Assmts - Tax Roll	0	142,863	142,863	0 %
O&M Assmts - Tax Roll	138,610	0	(138,610)	(100)%
Interest Earnings				
Interest Earnings	0	6	6	0 %
Total Revenues	138,610	142,868	4,258	3 %
Expenditures				
Debt Service Payments				
Interest Payment	100,610	101,345	(735)	(1)%
Principal Payment	38,000	39,000	(1,000)	(3)%
Total Expenditures	138,610	140,345	(1,735)	(1)%
Excess Revenues Over (Under) Expenditures	0	2,523	2,523	0 %
Fund Balance, Beginning of Period				
, , , , , , , , , , , , , , , , , , , ,	0	105,742	105,742	0 %
Fund Balance, End of Balance	0	108,265	108,265	0 %

### Summit at Fern Hill Community Development District Reconcile Cash Accounts

### Summary

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/2022 Reconciliation Date: 5/31/2022

Status: Locked

Bank Balance	310,267.57
Less Outstanding Checks/Vouchers	7,776.28
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	(509.15)
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	301,982.14
Balance Per Books	301,982.14
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

### Summit at Fern Hill Community Development District Reconcile Cash Accounts

### Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/2022 Reconciliation Date: 5/31/2022

Status: Locked

### **Outstanding Checks/Vouchers**

Document Number	Document Date	Document Description	Document Amount	Payee
6440260149 121421 LF	3/7/2022	late fee on check not received	51.79	BOCC
2138	4/21/2022	System Generated Check/Voucher	200.00	Angela White
2160	5/26/2022 System Generated Check/Voucher		2,091.96	BOCC
2161	5/26/2022	System Generated Check/Voucher	290.00	Carson's Lawn & Landscaping Services, LLC
2162	5/26/2022	System Generated Check/Voucher	115.53	Frontier
2163	5/26/2022	System Generated Check/Voucher	530.00	Spearem Enterprises, LLC
2164	5/26/2022	System Generated Check/Voucher	3,897.00	Surveillance Technology Inc
2165	5/26/2022	System Generated Check/Voucher	600.00	Zebra Cleaning Team, Inc.
Outstanding Checks/Vou	uchers		7,776.28	

# Summit at Fern Hill Community Development District Reconcile Cash Accounts

### Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/2022 Reconciliation Date: 5/31/2022

Status: Locked

### **Outstanding Other Cash Items**

Document Number	Document Date	Document Description	Document Amount
6440260149 121421	3/7/2022	paid online check never received	(509.15)
Outstanding Other Cash	Items		(509.15)

# Summit at Fern Hill Community Development District Reconcile Cash Accounts

### Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/2022 Reconciliation Date: 5/31/2022

Status: Locked

#### Cleared Checks/Vouchers

Document Number	Document Date	ocument Date		Payee
2143	4/28/2022	System Generated Check/Voucher	445.00	First Choice Aquatic
2144	4/28/2022	System Generated Check/Voucher	250.17	BOCC
2145	4/28/2022	System Generated Check/Voucher	115.53	Frontier
2146	4/28/2022	System Generated Check/Voucher	455.00	Spearem Enterprises, LLC
2147	4/28/2022	System Generated Check/Voucher	524.00	Stantec Consulting Services Inc.
2148	4/28/2022	System Generated Check/Voucher	1,539.00	Straley Robin Vericker
2149	4/28/2022	System Generated Check/Voucher	600.00	Zebra Cleaning Team, Inc.
2150	5/4/2022	System Generated Check/Voucher	8,368.34	Carson's Lawn & Landscaping Services, LLC
2151	5/4/2022	System Generated Check/Voucher	3,616.35	Inframark LLC
2152	5/5/2022	Series 2018 FY22 Tax Dist ID 572	379.51	Summit at Fern Hill CDD
2153	5/5/2022	Series 2016 FY22 Tax Dist ID 572	659.83	Summit at Fern Hill CDD
2154	5/16/2022	System Generated Check/Voucher	200.00	Antonio Deon Bradford, Sr.
2155	5/16/2022	System Generated Check/Voucher	200.00	Douglas Ross Smith
2156	5/16/2022	System Generated Check/Voucher	420.00	Neptune Multi Services LLC
2157	5/16/2022	System Generated Check/Voucher	200.00	Ryan Corley
2158	5/19/2022	System Generated Check/Voucher	3,620.57	Tampa Electric
2159	5/19/2022	System Generated Check/Voucher	4,040.63	U.S. Bank
CD040	5/23/2022	SERVICE CHARGES - PRIOR PERIOD 5.23.22	23.61	
Cleared Checks/Vouche	ers		25,657.54	

### Summit at Fern Hill Community Development District Reconcile Cash Accounts

### Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/2022 Reconciliation Date: 5/31/2022

Status: Locked

### **Cleared Deposits**

Document Number	Document Date	Document Description	Document Amount	Deposit Number
CR337	5/5/2022	Tax Distribution - 5/5/2022	1,855.30	
CR338	5/6/2022	Clubhouse Income- 2 Keys Fobs CK#2581 - \$50	50.00	
Cleared Deposits			1,905.30	



# First Choice Aquatic Weed Management, LLC.

# **Lake & Wetland Customer Service Report**

Job Name:										
Customer Nu	umber: 437				Customer:	FCA - SUMN	/IIT @ FERN	HILL CDD		
Technician:	Aleksey	Solano								
Date:	05/19/2022				Time: 03:00	) PM				
					Customer Signature:					
Waterway Treatment	Algae	Submersed Weeds	Grasses and brush	Floatir Weed		Inspection	Request for Service	Restriction	# of days	
1			Х							
2	Х		Х							
3		х	Х							
4		X	Х							
5		X	Х							
6	X	X	Х							
7 8	X		X							
8	Х		Х							
<b>CLARITY</b>	<u>FLOW</u>	<b>METHOD</b>			CARP PROGRA	<u>M</u> W	ATER LEVEL	WEAT	HER	
	⊠ None	⊠ ATV	☐ Boat		☐ Carp observe	ed 🗆	High	⊠ Cle	ear	
□ <sub>1-2'</sub>	☐ Slight	☐ Airboat	☐ Truck		☐ Barrier Inspe	cted $\Box$	☐ Normal		☐ Cloudy	
□ 2-4'	☐ Visible	☐ Backpack				X	Low	□ wi	indy	
□ > 4'		, ,							iny	
	I DUITE ORCED	VATIONS							···· <b>,</b>	
☐ Alligat	LDLIFE OBSER	atfish	☐ Gallinu	ممار	☐ Osprey	□ w/	oodstork			
					□ Osprey		OOUSTOLK			
☐ Anhing	_		_	☐ Gambusia —		<u> </u>				
☐ Bass		ormorant	☐ Heron	S	☐ Snakes	$\sqcup$ _				
☐ Bream	⊠ E	grets	Ibis		▼ Turtles					
NATIVE WET	LAND HABITA	T MAINTENA	NCE		Benefici	al Vegetatio	n Notes:			
☑ Arrow	head [	Bulrush	☐ Golder	n Canna		Naiad				
⊠ <sub>Bacop</sub>	a [	Chara	⊠ Gulf Sp	oikerush	X	Pickerelweed	d			
☐ Blue F		☐ Cordgrass	⊠ Lily			Soft Rush				



# First Choice Aquatic Weed Management, LLC.

# **Lake & Wetland Customer Service Report**

Job Name:										
Customer No	umber: 437				Customer:	FCA - SUMN	∕IIT @ FERN	HILL CDD		
	Aleksey	Solano			<del></del>					
Date:	06/16/2022				Time: 03:00	) PM				
					Customer Signature:					
Waterway Treatment	Algae	Submersed Weeds	Grasses and brush	Floatir Weed		Inspection	Request for Service	Restriction	# of days	
1			Х							
2			х							
3	Х		Х							
4			X							
5 6	X		X							
7	X		X							
8	X		X							
			Λ							
		<b>-</b>						<b>!</b>		
CLARITY	FLOW	METHOD			CARP PROGRA		ATER LEVEL	WEAT		
⊠ < 1'	⊠ None	⊠ ATV	☐ Boat		☐ Carp observe		High	□ Cle		
☐ 1-2'	☐ Slight	☐ Airboat	☐ Truck		☐ Barrier Inspe		☐ Normal		⊠ Cloudy	
☐ 2-4'	☐ Visible	☐ Backpack				$\boxtimes$	Low	☐ Wi	ndy	
□ > 4'								□ Ra	iny	
FISH and WI	LDLIFE OBSER	VATIONS								
☐ Alligat	or 🗆 C	atfish	☐ Gallinu	ıles	☐ Osprey	$\square$ w	oodstork			
	ga 🗵 C	oots	☐ Gambı	usia	☐ Otter					
⊠ <sub>Bass</sub>	-	ormorant	☐ Herons	S	☐ Snakes					
☐ Bream		grets	Ibis		□ Turtles					
NATIVE WET	LAND HABITA	T MAINTENA	NCE		Benefici	al Vegetatio	n Notes:			
⊠ Arrow		Bulrush	□ Golder	n Canna		Naiad				
□ Васор	_	Chara	⊠ Gulf Sp			Pickerelweed	1		·	
☐ Blue F		Cordgrass	— Gun Sp ⊠ Lily			Soft Rush	_			